

**Village of Pewaukee
Request for Proposal
LED Lighting Replacement
Village Hall, Police Department and Police Garage**

The Village of Pewaukee, 235 Hickory Street, Pewaukee, WI 53072, is seeking sealed bids for lighting upgrades to LED lighting at the Village Hall, Village Police Department (located at the same address as the Village Hall) and the Village Police Garage located at 119 Hickory Street. All bids should include all costs to remove current lighting, disposing of same, purchase, storage, installation, and testing of new LED lighting. Bid specifications and quantities are attached in this request. If bidding an equal alternative, please state all relevant data for comparison. Interior and exterior lights are included in this project.

A vendor walk through is scheduled for May 8, 2024 at 9AM. Vendors attending will meet in the lobby of the Village Hall. All sealed bids must be in the possession of the Pewaukee Village Clerk no later than **4:00 p.m. CST, May 24, 2024**. No bids will be accepted after this date and time.

BIDDERS PROOF OF RESPONSIBILITY: Each prime Contractor submitting a bid shall have on file a Bidders Proof of Responsibility Statement with the Village Clerk not less than 5 days before the date and time set for the Bid Opening, pursuant to Wis. Stat. sec. 66.0901(2). No bid shall be received from any person who has not timely submitted a Bidders Proof of Responsibility Statement.

BID SECURITY: Bid security in the amount of not less than 5% of the bidder's maximum bid price and in the form of a bid bond or certified check (payable to the Village of Pewaukee) is required with the bid.

BIDDERS CERTIFICATE: Anyone submitting a bid shall incorporate and make part of their proposal a sworn statement by the bidder, or an individual authorized by the bidder, that the bidder or authorized person has examined and carefully prepared the proposal from the plans and specifications and has checked the same in detail before submitting the proposal or bid to the municipality, pursuant to Wis. Stat. secs. 66.09091(7).

The Village of Pewaukee reserves the right to reject any and all bids, the right to disregard all nonconforming, non-responsive, incompetent, unbalance, or conditional bids, and the right not accept the lowest bid and/or any of the bids submitted for this project. If you have any questions regarding this bid request, please contact Village Administrator Scott Gosse at 262-691-5660 or sgosse@villageofpewaukee.wi.gov during the hours of 8AM – 4:00PM.

Specifications

1. LED light and fixture types, locations, style, manufacturer, and model numbers are listed on bid form. Contractor shall confirm locations on walk-through.
2. All tubes shall be hardwired. All HID bulbs are to be hardwired.
3. Troffers are Master Slave, whips have to be added to 50% of the fixtures.
4. Lift fees shall be included in the total bid price.
5. Remove current lighting, and dispose of same. Purchase and provide new replacement LED lights and fixtures. Provide storage, installation, and testing of new LED lighting.
6. Provide all necessary equipment, hardware, adaptors, and any other materials necessary for a complete and quality installation.
7. Test and commission all LED lights to ensure that they work in accordance with manufacturer specifications.
8. Warrant all labor and materials for period of 1 year from date of project acceptance. Any defective LED lights, parts, and fixtures are to be replaced.

**Insurance Coverage Requirements
Minimum Scope and Limits**

1. Contractors Errors & Omissions Liability coverage, with a minimum of \$1,000,000 per occurrence, \$2,000,000 annual aggregate. This insurance is to be maintained for at least two years after completion of the project.
2. Commercial General Liability with limits of no less than the following:
 - a. General aggregate limit (other than Products-Completed Operations) per project \$2,000,000
 - b. Products-Completed Operations aggregate per project \$1,000,000
 - c. Personal and Advertising Injury Limit \$1,000,000
 - d. Each Occurrence Limit \$1,000,000
3. Automobile Liability coverage with minimum limits of \$1,000,000 combined single limit per accident for bodily injury and property damage, provided on a Symbol 1 – Any Auto basis.
4. Workers’ Compensation as required by the State of Wisconsin, and Employers Liability Insurance with sufficient Employers Liability limits to meet underlying Umbrella Liability insurance requirements.
5. Umbrella Liability providing coverage at least as broad as the underlying General Liability, Automobile Liability and Employers Liability coverages, with a minimum limit of \$2,000,000 each occurrence and \$2,000,000.
6. Municipality, its officers and employees shall be added to Commercial General and Umbrella Liability policies as additional insureds on a primary and non-contributory basis.
7. Any subcontractors use by contractor shall at a minimum meet requirements 2 – 6 above.

References

Reference 1

Project Name:

Project Type:

Completion Date:

Reference Contact Name:

Contact E-mail:

Reference 2

Project Name:

Project Type:

Completion Date:

Reference Contact Name:

Contact E-mail:

Reference 3

Project Name:

Project Type:

Completion Date:

Reference Contact Name:

Contact E-mail:

Pewaukee Village Hall Bid Specs 8-2-2023

Contractor:
email address:
Main Contact:

Date:
Phone:

Item #	Fixture	Style	Manufacturer	Model	Count	Price ea.	Total Price
1	Socket	A-19	Green Creative	9A19DIM/840/R	3		0
2	3 bulb linear	T8 4ft tubes	Green Creative	14T8/4F/840/UEB	66		0
3	Shop Light	T8 4ft tubes	Green Creative	14T8/4F/850/UEB	32		0
4	Par 38	LED Par 38 e26	Green Creative	15.5PAR38DIM/940FL40	24		0
5	Can light 2B	PL bulb	Green Creative	9PLO/840/HYB/PF	50		0
6	Board room	PL bulb	Green Creative	9PLO/840/HYB/PF	72		0
7	2B wrap	T8 4ft tubes	Green Creative	14T8/4F/850/UEB	8		0
8	Troffer	2x4 Center Basket	ILP	VAT24-43L-U-XX	37		0
9	Under Desk 2ft	1 T8 bulb	Green Creative	8.5T8/2F/840/UEB	7		0
10	Under Desk 3ft	1 T8 bulb	Green Creative	12T8/3F/840/UEB	2		0

Total Bid Price 0

Notes:

Installed pricing:

All Tubes are Hardwired:

All HID bulbs to be hardwired:

Troffers are Master Slave, whips will have to be added to 50% of the fixtures:

Lifts fees should be included in the total price:

Pewaukee Police Station Bid Specs 8-2-2023

Contractor:
 email address:
 Main Contact:

Date:
 Phone:

Item #	Fixture	Style	Manufacturer	Model	Count	Price ea.	Total Price
1	3 bulb linear	T8 4ft tubes	Green Creative	14T8/4F/840/UEB	69		0
2	Shop Light	T8 4ft tubes	Green Creative	14T8/4F/850/UEB	8		0
3	Vaportight	T8 4ft tubes	Green Creative	14T8/4F/850/UEB	12		0
4	Can light 2B	PL bulb	Green Creative	9PLO/840/HYB/PF	8		0
5	2B wrap sink	T8 4ft tubes	Green Creative	14T8/4F/850/UEB	4		0
6	Troffer	2x4 Center Basket	ILP	VAT24-43L-U-XX	69		0
7	Under Desk 2ft	1 T8 bulb	Green Creative	8.5T8/2F/840/UEB	15		0
8	Under Desk 3ft	1 T8 bulb	Green Creative	12T8/3F/840/UEB	8		0
9	Under Desk 4ft	1 T8 bulb	Green Creative	14T8/4F/840/UEB	2		0
10	Flag pole SP	Flood with SP	ILP Medium	VFS-5L Slip Fitter	2		0
11	Square Soffit	70 watt HID	Green Creative	17A21/850/277V/DIM	2		0
12	Post Acorn head	Old LED bulb	Green Creative	24HID/850/277V/E26	7		0
13	Wall Pack	Old LED	ILP	SWP-8L-U-CCTS	6		0
14	Pole head arm	250w HID	ILP	VAS-17L 5k arm 100-277v	6		0
Total bid price							0

Notes:

- All Tubes are Hardwired:
- All HID bulbs to be hardwired:
- Troffers are Master Slave, whips will have to be added to 50% of the fixtures:
- Lifts fees should be included in the total price:

Bid Certification

By submitting this proposal, the potential contractor certifies the following:

1. This proposal is signed by an authorized representative of the firm.
2. The cost and availability of all equipment, materials, and supplies associated with performing the services described herein have been determined and are included in the proposed cost.
3. The labor costs, direct and indirect, have been determined and are included in the proposed cost.
4. Work outlined in the RFP will be completed no later than October 4, 2024. Hours for work related to this RFP shall be 8AM – 4PM Monday – Friday.
5. The potential contractor has read and understands the conditions set forth in this RFP, and agrees to them with no exceptions.
6. Contractor will be responsible to lead and complete the Focus on Energy rebates or incentives if available on behalf of the Village of Pewaukee, if available.
7. No proposal may be withdrawn for a period of sixty (60) days after the proposal due date.
8. The Village will not be responsible for any costs incurred by a responder, or parties they represent, in preparing, delivering or presenting responses for this RFP.
9. Contractor shall complete its own survey and validation of the quantities listed on bid form. The review includes differences with LED ballast sizes and quantities. Bid price is for installed final working LED light.
10. The undersigned has examined and carefully prepared the proposal from the plans and specifications and has checked the same in detail before submitting the proposal or bid to the municipality

Therefore, in compliance with this Request for Proposal, and subject to all conditions herein, the undersigned offers and agrees, if this proposal is accepted within 60 days from the date of the opening, to furnish the subject services.

Vendor: _____

Address: _____

City, State, Zip: _____

Telephone Number: _____

EMAIL Address _____

Federal Employer Identification Number: _____

Signature: _____ Title: _____

Typed Name: _____ Date: _____

Pewaukee Village Hall Bid Specs 8-2-2023

Contractor:
email address:
Main Contact:

Date:
Phone:

Item #	Fixture	Style	Manufacturer	Model	Count	Price ea.	Total Price
1	Socket	A-19	Green Creative	9A19DIM/840/R	3		0
2	3 bulb linear	T8 4ft tubes	Green Creative	14T8/4F/840/UEB	66		0
3	Shop Light	T8 4ft tubes	Green Creative	14T8/4F/850/UEB	32		0
4	Par 38	LED Par 38 e26	Green Creative	15.5PAR38DIM/940FL40	24		0
5	Can light 2B	PL bulb	Green Creative	9PLO/840/HYB/PF	50		0
6	Board room	PL bulb	Green Creative	9PLO/840/HYB/PF	72		0
7	2B wrap	T8 4ft tubes	Green Creative	14T8/4F/850/UEB	8		0
8	Troffer	2x4 Center Basket	ILP	VAT24-43L-U-XX	37		0
9	Under Desk 2ft	1 T8 bulb	Green Creative	8.5T8/2F/840/UEB	7		0
10	Under Desk 3ft	1 T8 bulb	Green Creative	12T8/3F/840/UEB	2		0

Total Bid Price 0

Notes:

Installed pricing:

All Tubes are Hardwired:

All HID bulbs to be hardwired:

Troffers are Master Slave, whips will have to be added to 50% of the fixtures:

Lifts fees should be included in the total price:

Pewaukee Police Station Bid Specs 8-2-2023

Contractor:
 email address:
 Main Contact:

Date:
 Phone:

Item #	Fixture	Style	Manufacturer	Model	Count	Price ea.	Total Price
1	3 bulb linear	T8 4ft tubes	Green Creative	14T8/4F/840/UEB	69		0
2	Shop Light	T8 4ft tubes	Green Creative	14T8/4F/850/UEB	8		0
3	Vaportight	T8 4ft tubes	Green Creative	14T8/4F/850/UEB	12		0
4	Can light 2B	PL bulb	Green Creative	9PLO/840/HYB/PF	8		0
5	2B wrap sink	T8 4ft tubes	Green Creative	14T8/4F/850/UEB	4		0
6	Troffer	2x4 Center Basket	ILP	VAT24-43L-U-XX	69		0
7	Under Desk 2ft	1 T8 bulb	Green Creative	8.5T8/2F/840/UEB	15		0
8	Under Desk 3ft	1 T8 bulb	Green Creative	12T8/3F/840/UEB	8		0
9	Under Desk 4ft	1 T8 bulb	Green Creative	14T8/4F/840/UEB	2		0
10	Flag pole SP	Flood with SP	ILP Medium	VFS-5L Slip Fitter	2		0
11	Square Soffit	70 watt HID	Green Creative	17A21/850/277V/DIM	2		0
12	Post Acorn head	Old LED bulb	Green Creative	24HID/850/277V/E26	7		0
13	Wall Pack	Old LED	ILP	SWP-8L-U-CCTS	6		0
14	Pole head arm	250w HID	ILP	VAS-17L 5k arm 100-277v	6		0
Total bid price							0

Notes:

- All Tubes are Hardwired:
- All HID bulbs to be hardwired:
- Troffers are Master Slave, whips will have to be added to 50% of the fixtures:
- Lifts fees should be included in the total price:

Pewaukee Police Garage Bid Specs 8-2-2023

Contractor:
email address:
Main Contact:

Date:
Phone:

Item #	Fixture	Style	Manufacturer	Model	Count	Price ea.	Total Price
1	e26 base	A-19 Bulbs	Green Creative	9A19DIM/840/R	10		0
2	Wrap	T8 4ft tubes	Green Creative	14T8/4F/850/UEB	8		0
3	Bowl Light 12"	Round 12" 16 watt	Maxlight	ML2LASABN169CS	4		0
4	8ft open bulb	Fa8 8 ft tube	Green Creative	40T8/8F/850/DEB/Fa8	36		0
5	Troffer	2x4 Center Basket	ILP	VAT24-43L-U-XX	4		0
6							
7							
8							
9							
10	Wall Pack HID	Full Cutoff 60 watt	ILP	SWP-8L-U-CCTS-BRZ	2		0
11							
12							
13							
14							
15							

Total bid price 0

Notes:
All Tubes are Hardwired:
Lifts fees should be included in the total price: