

TRANSIENT LODGING APPLICATION PERMIT

TRANSIENT LODGING PROPERTY INFORMATION:

Property Address:

Dates of Operation:

Maximum
Occupancy:

•• Up to two (2) one-week periods per calendar year.

.. Total number of occupants licensed by State of WI or 2/bedroom plus 2 additional occupants,
whichever is less.

PROPERTY OWNER:

Name: _____
Address: _____
Phone & Email: _____

APPLICANT INFORMATION

Check if Same as Property Owner

Name: _____
Applicant Identity: _____
Address: _____
Phone & Email: _____

PROPERTY MANAGER/BROKER INFORMATION:

Check if Same as Property Owner

Name: _____
Address: _____
Phone & Email: _____

*Written permission from property owner to operate transient lodging establishment must be
attached to this application.

DESIGNATED OPERATOR :

Check if Same as Property Owner

Name: _____
Address: _____
Phone & Email: _____

THIS APPLICATION CANNOT BE ACCEPTED WITHOUT THE FOLLOWING ITEMS:

1. Provide proof of valid property and liability insurance for the dwelling unit.
2. Provide a State of WI Tourist Rental House License.
3. Provide a Seller's Permit issued by the Department of Revenue.
4. Provide a current floor plan for the transient lodging premises, as well as a Site Plan for the property.
5. Payment of the application fee in the sum of \$ _____ for each 1-year period.

I certify that I have read the foregoing answers and the same are true to the best of my knowledge. I understand that any Transient Lodging Use is required to comply with all provisions of Village of Pewaukee Municipal Code Section 40.471 and I hereby certify that the property meets these Ordinance Code requirements. I hereby designate the listed Designated Operator as an Agent for the of purpose of accepting service of process in a civil action arising out of or in conjunction with the use of this License in the event I cannot, after reasonable efforts, be served personally.

Dated: _____

Applicant's Signature

***** OFFICIAL USE ONLY*****

Date Filed: _____

Notes and Conditions: _____

<u>Date License Issued:</u>	<u>License No.</u>
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