



Regular Village Board Meeting Agenda

June 18, 2024

6:00PM

Village Hall, 235 Hickory Street, Pewaukee, WI 53072

To view the meeting live:

<https://www.youtube.com/live/tY0SQZ7kG18?si=bA0oDMH62u3yZXjd>

1. Call to Order, Pledge of Allegiance, Moment of Silence and Roll Call.
2. Public Hearings/Presentations.
 - a. Presentation of 2023 Annual Audit by Baker Tilly
3. Approval of Minutes of Previous Meeting.
 - Minutes of the Regular Village Board Meeting – June 4, 2024
4. Citizen Comments. – *This is an opportunity for citizens to share their opinions with Board Members on any topic they choose. However, due to Wisconsin Open Meeting laws, the Board is not able to answer questions or respond to your comments. All comments should be directed to the Board. Comments are limited to 3 minutes per speaker. Speakers are asked to use the podium and state their name and address.*
5. Ordinances.
 - a. Remove From Table – Possible Action on Ordinance No. 2024-02, Ordinance to Amend the Salaries for Trustees and Village President
6. Resolutions.
 - a. Possible Action on Resolution No. 2024-09, Resolution Regarding the Wisconsin Department of Natural Resources Reporting Year 2023 Compliance Maintenance Annual Report
 - b. Possible Action on Resolution No. 2024-10, A Resolution Recognizing the Service of Mary Censky to the Village of Pewaukee as Village Planner
7. Old Business. – None.
8. New Business.
 - a. Discussion and Possible Action on Engagement Letter with Baker Tilly for Completion of a Water Rate Study and Rate Application with Public Service Commission of Wisconsin
 - b. Discussion and Possible Action on Award of Contract for Kopmeier Lift Station Project
 - c. Discussion and Possible Action on LED Lighting Proposals for Village Hall, Police Department and Police Garage
 - d. Discussion and Possible Action on HVAC proposals for Village Hall, Police Department and Police Garage
 - e. Discussion and Possible Action on Scheduling Special Village Board Meeting for Finalist Interviews for Village Administrator
 - f. Discussion and Possible Action on Cancelling July 2, 2024 Village Board Meeting
 - g. Discussion and Possible Action on Consulting Planner Agreement



Regular Village Board Meeting Agenda

- h. Discussion and Possible Action on 2024-2025 Liquor License Renewals
 - i. Possible Action on Committee Appointments:
 - 1. Zoning Board of Appeals – 1 Member (3-year terms)
 - 2. Park & Recreation Board – 1 Citizen Member (remainder of term to 4/30/26 due to Kristen Kreuser elected to Trustee)
 - 3. Historic Preservation Commission – 1 Member (Architect – preferred - term to expire 4/30/27); 1 Member (3-year terms each); & Plan Commission Representative (remainder of term to 4/30/2025)
 - j. Possible Action on Approval of Checks and Invoices for All Funds – May 2024
9. Citizen Comments. – *This is an opportunity for citizens to share their opinions with Board Members on any topic they choose. However, due to Wisconsin Open Meeting laws, the Board is not able to answer questions or respond to your comments. All comments should be directed to the Board. Comments are limited to 3 minutes per speaker. Speakers are asked to use the podium and state their name and address.*
10. Adjournment.

Note: Notice is hereby given that a quorum of a Village Committee and/or Commission may be present at the Village Board meeting, and if so, this meeting shall be considered an informational meeting of that Committee or Commission and no formal action of that Committee or Commission shall occur. Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. To request such assistance, contact the Village Clerk at 262-691-5660.

Posted June 14, 2024



Village of Pewaukee

Financial highlights

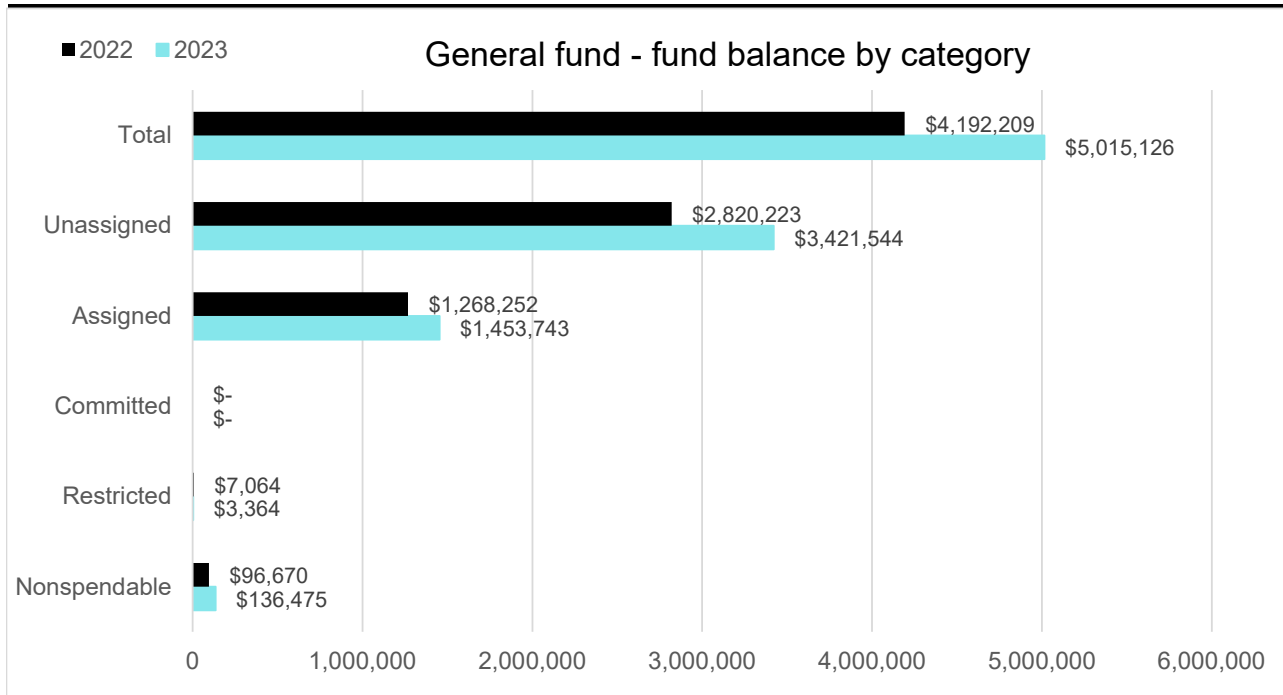
June 18, 2024

Client service team

John Rader, Managing Director, CPA
Leah Gaffney, Manager, CPA
Cole Hunstad, Senior Associate, CPA

Village of Pewaukee

General fund results



Summarized income statement

	<u>Actual</u>	<u>Final budget</u>	<u>Variance</u>
Revenues and other financing sources	\$ 7,761,098	\$ 7,052,170	\$ 708,928
Expenditures and other financing uses	6,938,181	7,050,558	112,377
Net change in fund balance	<u>\$ 822,917</u>	<u>\$ 1,612</u>	<u>\$ 821,305</u>

Fund balance category definitions

Nonspendable - amounts cannot be spent either because they are not in spendable form or because legal or contractual requirements require them to be maintained in tact.

Restricted - amounts that can be spent only for the specific purposes stipulated by an external source.

Committed - amounts constrained for specific purposes that are internally imposed through formal action of the governing body.

Assigned - spendable amounts that are intended to be used for specific purposes that are not considered restricted or committed.

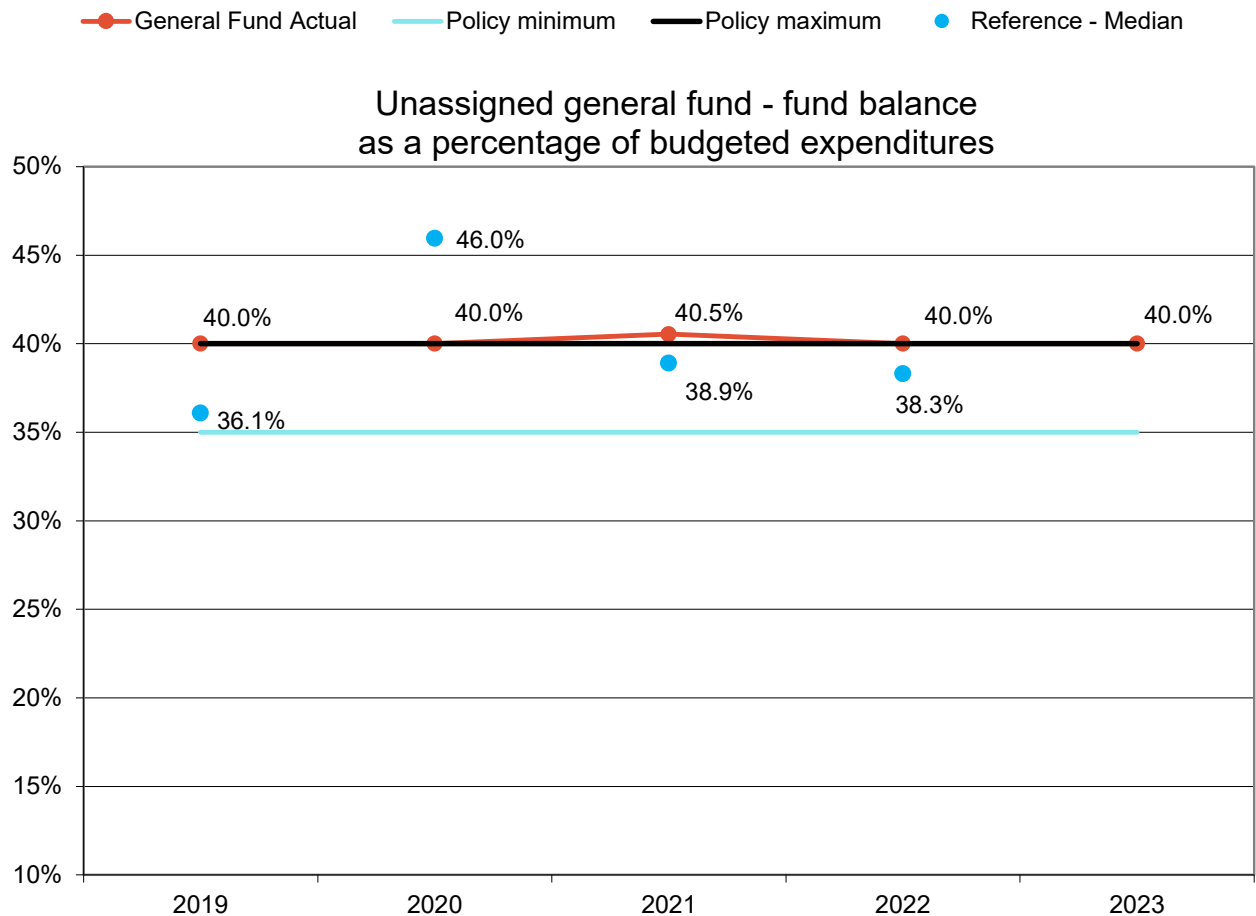
Unassigned - residual amounts that have not been classified within other categories above.

Village of Pewaukee

General fund - fund balance trends

Fund balance policy:

A minimum of 35% of the ensuing year's budgeted general fund expenditures, with a targeted maximum of 40%. Any amount over 40% may be assigned for future capital projects and infrastructure needs.



Other reference values

GFOA recommends a minimum of no less than 2 months (16.7%) of general fund expenditures.

Median reference value generated from 2019 - 2022 Baker Tilly municipal client data for population range of under 10,000.

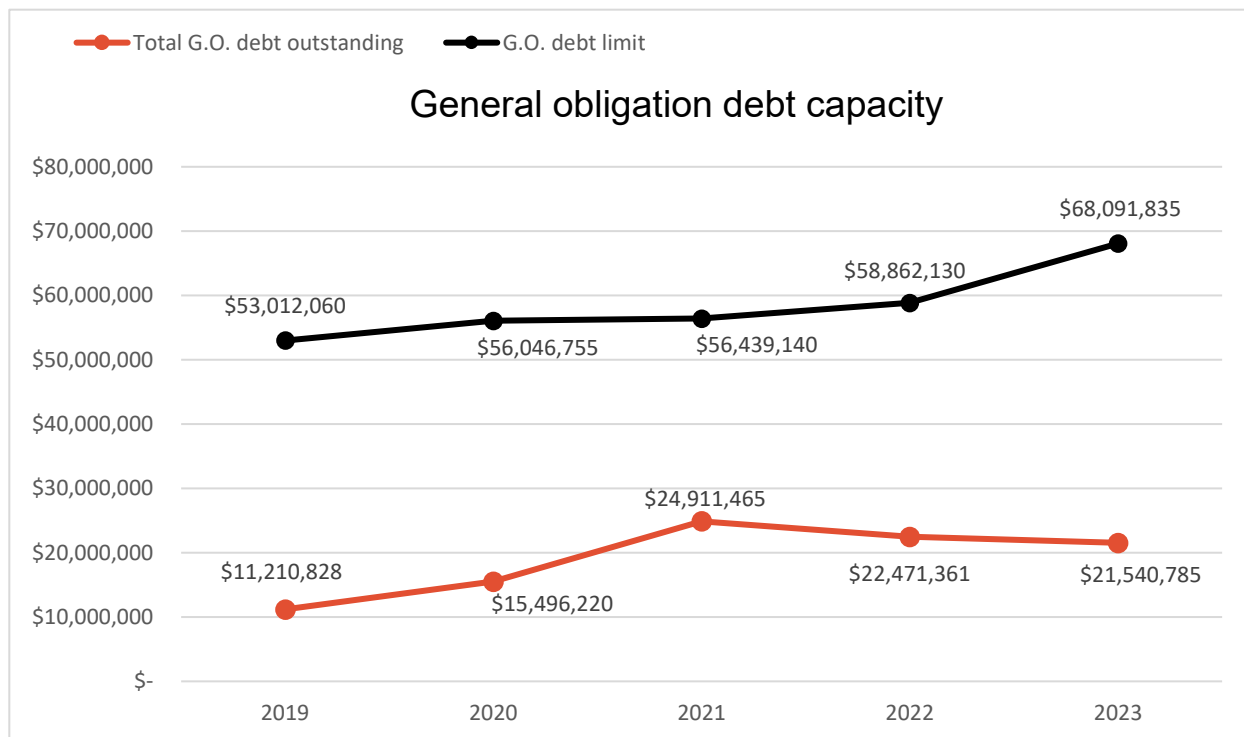
Village of Pewaukee

General obligation debt

Debt management policy:

The village intends to keep outstanding GO debt to within 40% of the statutory limitations. Total annual debt service for governmental fund GO debt will not exceed 25% of the village's total levy.

Actual percentage of debt limit at 12/31/23: **32%**



Total debt outstanding by type at 12/31/2023

	General obligation	Revenue debt	Comp Abs	Total
Village	\$ 12,971,982	\$ -	\$ 40,841	\$ 13,012,823
Utility	8,568,803	-	-	8,568,803
Total	\$ 21,540,785	\$ -	\$ 40,841	\$ 21,581,626

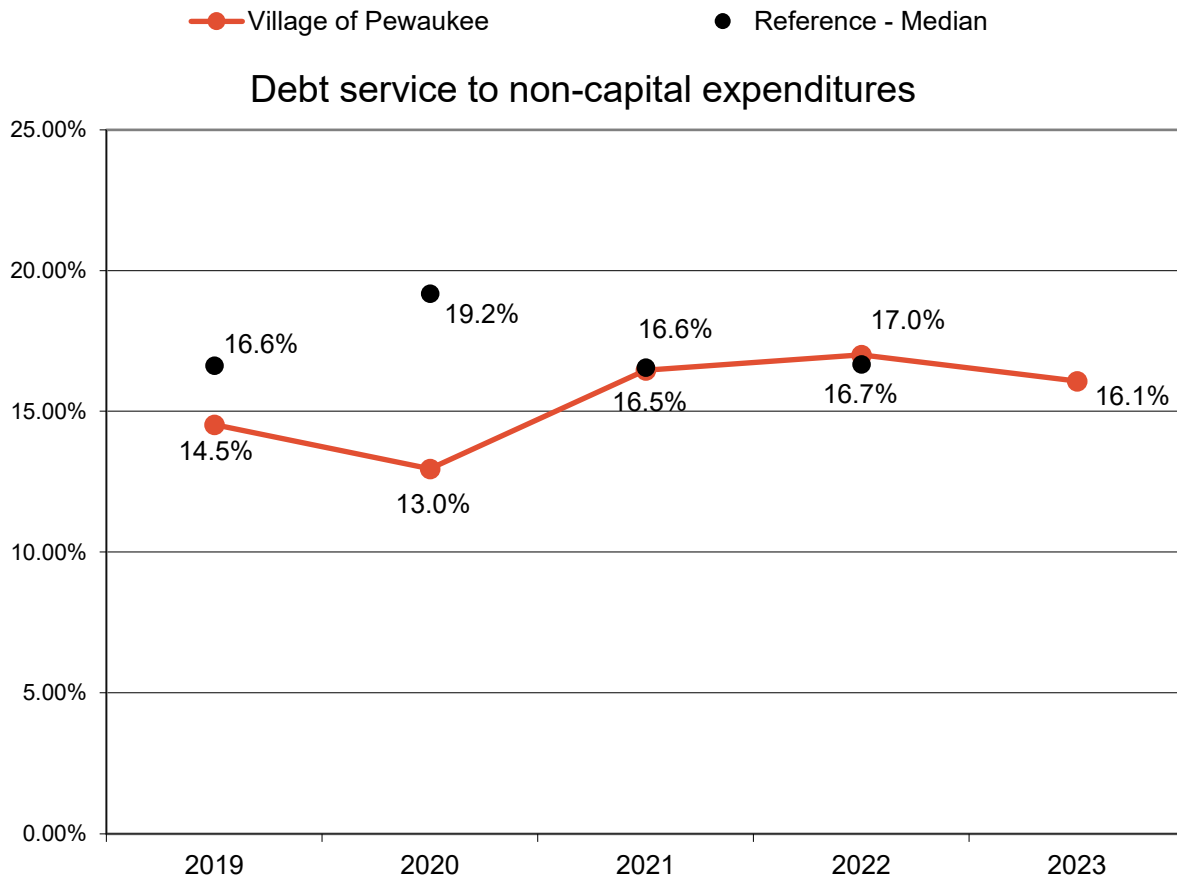
Comparative metrics available online through the Wisconsin Policy Forum.

<https://wispolicyforum.org/research/municipal-datatool-examining-and-comparing-wisconsin-cities-and-villages/>

Select "Debt" -- options for custom comparisons or comparisons by county

Village of Pewaukee

Governmental funds - debt service



Current and prior year data

	2023	2022
Principal	\$ 1,056,448	\$ 1,046,185
Interest	347,078	373,767
Total	<u>\$ 1,403,526</u>	<u>\$ 1,419,952</u>
Non-capital expenditures	<u>\$ 8,732,408</u>	<u>\$ 8,349,500</u>

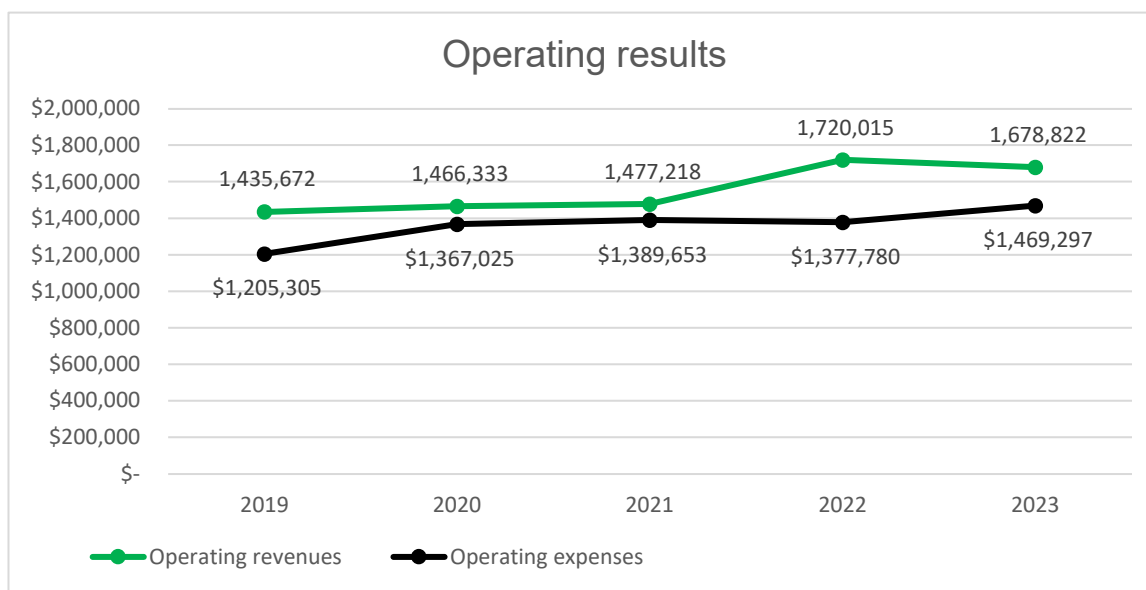
Other reference values

Median reference value generated from 2019 - 2022 Baker Tilly municipal client data for population range of under 10,000.

Village of Pewaukee

Water Utility Results

	Current Year	Prior Year
Actual Rate of Return	5.73%	4.34%
Authorized Rate of Return	4.90%	4.90%



Unrestricted Reserves

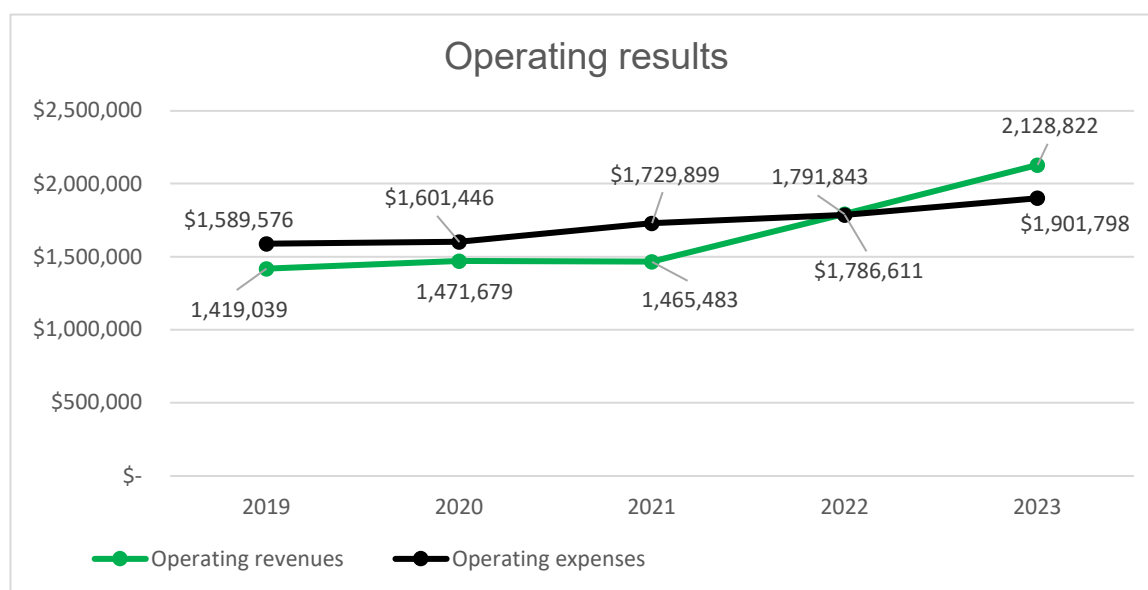
	2019	2020	2021	2022	2023
Year end balance	\$ 766,752	\$ 2,236,388	\$ 1,907,994	\$ 1,377,866	\$ 1,868,643
Months on hand	6.41	18.30	15.50	9.61	13.36

Investment in Capital



Village of Pewaukee

Sewer Utility Results



Unrestricted Reserves

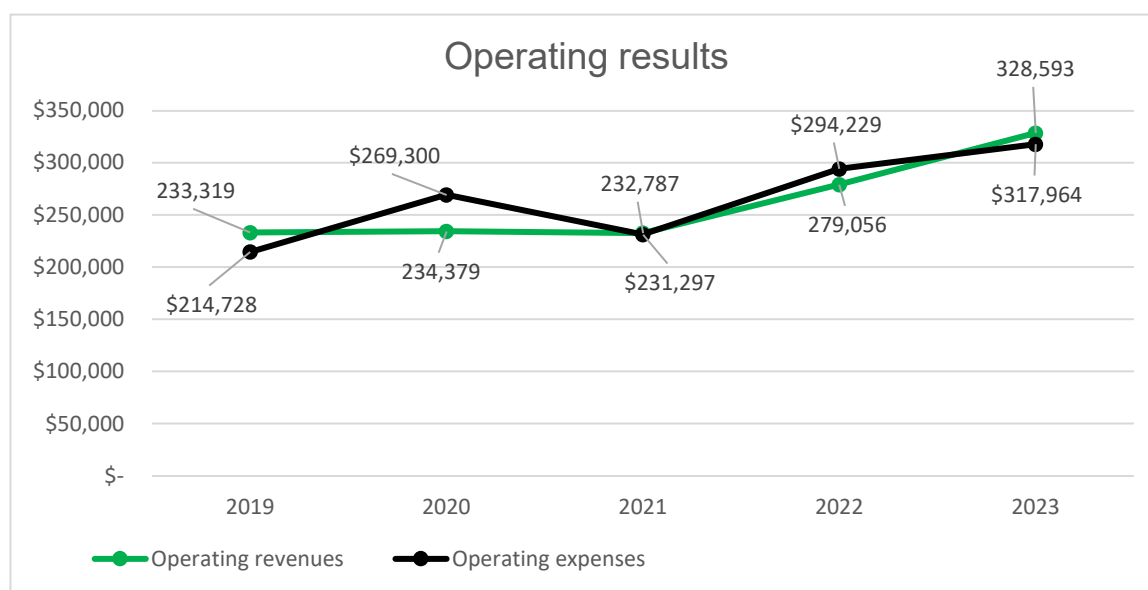
	2019	2020	2021	2022	2023
Year end balance	\$ 3,035,759	\$ 4,644,822	\$ 5,309,650	\$ 3,443,314	\$ 2,937,361
Months on hand	25.67	37.87	43.48	23.06	16.56

Investment in Capital



Village of Pewaukee

Stormwater Utility Results



Unrestricted Reserves

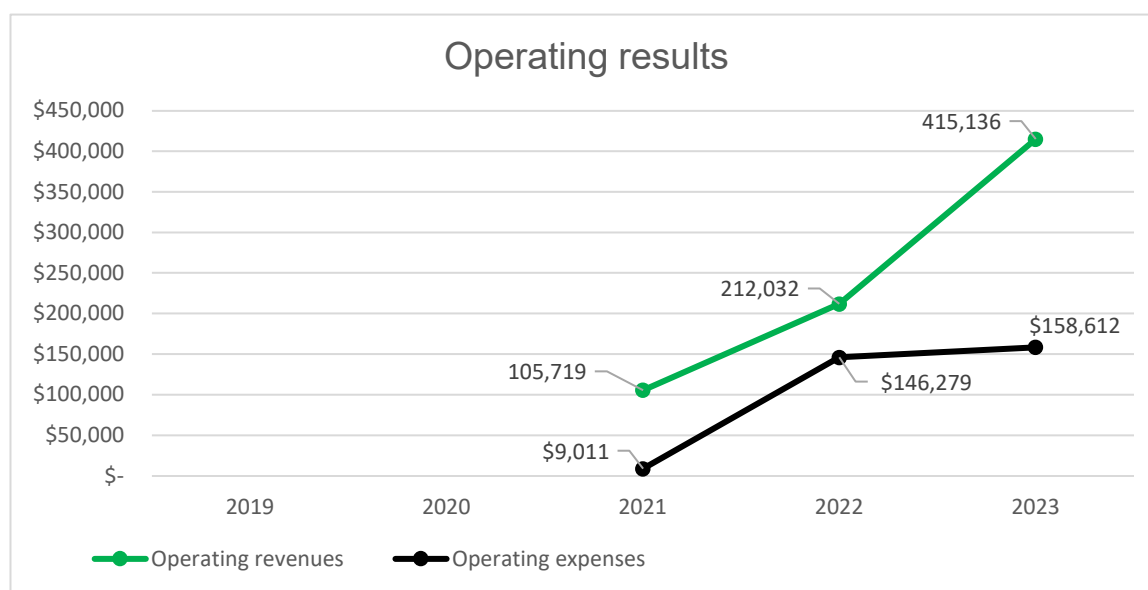
	2019	2020	2021	2022	2023
Year end balance	\$ -	\$ 178,820	\$ 98,814	\$ -	\$ 40,340
Months on hand	0.00	9.16	5.09	0.00	1.47

Investment in Capital



Village of Pewaukee

Transportation Utility Results



Unrestricted Reserves

	2019	2020	2021	2022	2023
Year end balance	\$ -	\$ -	\$ 1,427,367	\$ 520,706	\$ 317,904
Months on hand	N/A	N/A	N/A	29.47	9.19

Investment in Capital



Laimon Fund

2023 FINANCIAL STATEMENT HIGHLIGHTS

	<u>2021</u>	<u>2022</u>	change	<u>2023</u>	change
Assets					
Current Assets	\$ 208,890	\$ 316,744		\$ 350,230	
Noncurrent Assets	1,354,814	1,335,004		1,333,439	
Total Assets	<u>1,563,704</u>	<u>1,651,748</u>	6%	<u>1,683,669</u>	2%
Liabilities					
Current Liabilities	68,058	68,064		73,749	
Noncurrent Liabilities	406,066	381,250		355,543	
Total Liabilities	<u>474,124</u>	<u>449,314</u>	-5%	<u>429,292</u>	-4%
Net Position					
Net Investment in Capital Assets	924,829	928,938		952,189	
Unrestricted Net Position	164,751	226,785		292,449	
Total Net Position	<u>\$ 1,089,580</u>	<u>\$ 1,155,723</u>	6%	<u>\$ 1,244,638</u>	8%

	<u>2021</u>	<u>2022</u>	change	<u>2023</u>	change
Income Statement					
Operating Revenue	\$ 189,989	\$ 208,353		\$ 219,415	
Operating Expense	117,223	129,900		118,896	
Operating Income (loss)	<u>72,766</u>	<u>78,453</u>	8%	<u>100,519</u>	28%
Nonoperating Revenues & (Expenses)	(16,876)	(12,310)		(11,604)	
Contributions and Transfers	<u>54,640</u>	<u>-</u>		<u>-</u>	
Change in Net Position	<u>\$ 110,530</u>	<u>\$ 66,143</u>		<u>\$ 88,915</u>	

**VILLAGE OF PEWAUKEE
VILLAGE BOARD MINUTES
June 4, 2024 – 6:00 pm**

<https://www.youtube.com/live/3uR6alpyZow?si=d0Dts4V7HCUUPxTZ>

1. Call to Order, Pledge of Allegiance, Moment of Silence, and Roll Call

President Knutson called the meeting to order at approximately 6:02 p.m. The Pledge of Allegiance was recited, followed by a moment of silence.

Roll Call was taken with the following Village Board members present: Trustee Heather Gergen; Trustee Bob Rohde; Trustee Kelli Belt; Trustee Chris Krasovich; Trustee Kristen Kreuser; Trustee Jim Grabowski; and President Jeff Knutson.

Also Present: Village Attorney, Matt Gralinski; Village Administrator, Scott Gosse; and Village Clerk, Jenna Peter.

2. Public Hearings –

- a. **Public Hearing on Proposed Ordinance to repeal section 40.122 of the Municipal Code Regarding Protest Petitions.** – no comments.
- b. **Public Hearing on Proposed Ordinance to create Sections 40.314(10) and 40.314(11) Regarding Bicycle Repair, Assembly and/or Fabrication with or without outdoor storage or display.** – no comments.

3. Approval of Minutes of Previous Meetings -

Minutes of the Special Village Board Meeting – May 21, 2024

Trustee Gergen moved, seconded by Trustee Krasovich to approve the May 21, 2024, minutes of the Special Village Board meeting as presented.

Motion carried 7-0.

Minutes of the Regular Village Board Meeting – May 21, 2024

Trustee Gergen moved, seconded by Trustee Grabowski to approve the May 21, 2024, minutes of the Regular Village Board meeting as presented.

Motion carried 7-0.

4. Citizen Comments -

Roberta Reid @ 530 Kopmeier Dr. – Ms. Reid stated she was impressed with the lake weed removal this year and wanted to pass along her thanks to the Director of Public Works, Dave Buechl.

Lesli Boese @ S16 W32183 High Meadow Cir, Delafield – Ms. Boese introduced herself to the Board as running for Waukesha County District Attorney. She has been in office for 29 years and has tried many cases and is current head of the drug unit.

5. Ordinances –

- a. **Possible Action on Ordinance No. 2024-04, Ordinance to repeal Section 40.122 of the Municipal Code Regarding Protest Petitions.**

Attorney Gralinski explained there is a procedure in the Zoning Code that allows for the adjacent owners of a subject property to file a protest petition which would then trigger a requirement that any

zoning change properly protested be approved by a Super Majority. This ordinance is based on a prior State law that has been repealed and replaced with explicit prohibition on having these types of protest petition procedures. This Ordinance would bring the Village into compliance with State law. This Ordinance was recommended for approval by the Plan Commission.

Trustee Grabowski moved, seconded by Trustee Rohde to approve Ordinance 2024-04 to repeal Section 40.122 of the Municipal Code effective January 1, 2025.

Motion carried 7-0.

b. Possible Action on Ordinance No. 2024-05, Ordinance to create Sections 40.314(10) and 40.314(11) Regarding Bicycle Repair, Assembly and/or Fabrication with or without outdoor storage or display.

Administrator Gosse explained this came before the Plan Commission as a request from an applicant wanting to relocate a bike repair business in the B-5 Zoning District. Currently the B-5 District does not allow for the use. The Plan Commission recommended approval to the Village Board to amend the code.

Trustee Krasovich moved, seconded by Trustee Rohde to approve Ordinance 2024-05 to create Sections 40.314(10) and 40.314(11) regarding Bicycle Repair, Assembly and/or Fabrication with or without outdoor storage or display.

Motion carried 7-0.

6. Resolutions – none.

7. Old Business –

a. Discussion and Possible Action to Approve Written Decision Regarding the Appeal of Hawthorne Place LLC Concerning their Fire & EMS Fee Assessment.

Attorney Gralinski explained that Attorney Blum has provided a draft of the written decision. The grant of the appeal has already been made; this is before the Board to approve the written decision as required in the Village Ordinance.

Trustee Gergen moved, seconded by Trustee Krasovich to Approve the Written Decision Regarding the Appeal of Hawthorne Place LLC Concerning their Fire & EMS Fee Assessment.

Motion carried on Roll Call Vote 6- 1. President Knutson voted Nay.

8. New Business -

a. Discussion and/or Possible Action on proposed park use and retail sales license for Brewfinity Brewing Company.

Clerk Peter explained that State law changed where now the licenses for Breweries, Wineries and Distilleries get approved through the State. However, they are still required to be approved to sell in a municipality by the governing body. Brewfinity Brewing Company has already been approved by the Joint Parks and Recreation Board to operate in Kiwanis Village Park on the dates listed and in the premise description in the memo.

Trustee Grabowski moved, seconded by Trustee Rohde to approve the park use and retail sales license for Brewfinity Brewing Company as presented.

Motion carried 7-0.

b. Discussion and/or Possible Action on proposed park use and retail sales license for Broken Bat Brewing Company/Beergo.

Peter stated this item is the same as item 8a in that the application for Broken Bat Brewing Company/Beergo to serve alcohol in the Village needs to be approved by the governing body. They have been approved by the Joint Parks and Recreation Board to operate at Kiwanis Village Park and Lakefront Park on the dates listed and in the premise description in the memo.

c. Discussion and Possible Action on Scheduling Special Village Board Meetings for Strategic Planning Workshops.

Trustee Grabowski moved, seconded by Trustee Rohde to propose June 25th, 2024, for the Special Village Board meeting for Strategic Planning Workshop from the hours of 4:00 – 6:00 p.m.
Motion carried 7-0.

d. Discussion and Possible Action on Updated Village Administrator Job Description.

Gosse stated there were changes to the Village Administrator job description. The job description will be used as part of the Administrator recruitment process.

Trustee Krasovich moved, seconded by Trustee Kreuser to approve the updated Village Administrator job description.
Motion carried 7-0.

e. Discussion and Direction on Possible Pursuit of Quiet Zones.

President Knutson explained there are four intersections in the Village that would be considered for applications of establishing railroad quiet zones. Knutson stated the Village can submit for all four crossings to be added as quiet zones. The State of Wisconsin Office of the Commissioner of Railroads has stated the crossing near the intersection of Oakton Ave and Capitol Dr. needs a concrete median. The Village and WisDOT re-submitted a proposal for a different and more cost-effective way to install stanchions and have not heard back from them and that is where the “standstill” is. Gosse stated the DOT has not heard anything back from the Railroad Administration as of last week. Discussion followed regarding the application process.

Discussion followed to have Administrator Gosse reach out to the OCR to try and get an answer before the application for the quiet zones proceeds.

f. Discussion and Possible Action on Request for Use of Village Logo.

Gosse explained the Village received an email from a film maker who wanted to use the Village of Pewaukee logo on a t-shirt the main character would be wearing in a feature indie film.

Trustee Grabowski moved, seconded by Trustee Gergen, to approve the use of the Village Logo contingent upon a License & Use Agreement drafted by the Village Attorney.
Motion carried 7-0.

9. Citizen Comments -

Roberta Reid @ 530 Kopmeier Dr. – Ms. Reid provided fliers distributed in October 2013 and 2014 explaining the reasons to put quiet zones in place. The final flier is from August of 2019. Ms. Reid questioned when a quiet zone will be put into place. She stated many other surrounding communities have quiet zones in place already and asks that the Board proceed with the application process for the quiet zones.

Carrie Ashley @ 544 Kopmeier Dr. – Ms. Ashley reiterated the need for quiet zones and urges the Board to apply.

10. Closed Session – *The Village Board of the Village of Pewaukee will enter into closed session pursuant to Wis. Statute Section 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, specifically regarding T-Mobile Lease Agreement and Joint Library Agreement with City of Pewaukee.*

Trustee Gergen moved, seconded by Trustee Rohde to move into Closed Session at approximately 7:05 p.m. Motion carried on a Roll Call Vote 7-0.

11. Reconvene Into Open Session.

Trustee Gergen moved, seconded by Trustee Krasovich to reconvene into open session at approximately 7:24 p.m.

Motion carried on a Roll Call Vote 7-0.

a. Possible Action on T-Mobile Lease Agreement.

Trustee Gergen moved, seconded by Trustee Krasovich to approve the T-Mobile Lease Agreement as presented to the Board.

Motion carried 7-0.

12. Adjournment.

Trustee Grabowski moved, seconded by Trustee Kreuser to adjourn the June 4, 2024, Regular Village Board meeting at approximately 7:25 p.m.

Motion carried, 7-0.

Respectfully Submitted,

Jenna Peter
Village Clerk



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: June 12, 2024

Re: Agenda Item _____, Remove from Table – Possible Action on Ordinance No. 2024-02,
Ordinance to Amend the Salaries for Trustees and Village President

BACKGROUND

This matter was tabled by the Village Board at its March 5, 2024 meeting. Village President Knutson has asked that this matter be placed on the agenda for possible discussion. Prior to discussion on this matter, a motion will need to be made and approved to remove this matter from the table to allow discussion to continue on the draft ordinance. A copy of the draft ordinance is attached for your review.

ACTION REQUESTED

The action requested of the Village Board is to review the attached draft ordinance and determine how to proceed. This matter is listed on the agenda for possible action.

Attachment

**HIPPENMEYER, REILLY, BLUM,
SCHMITZER & FABIAN, S.C.**

MARK G. BLUM
THOMAS G. SCHMITZER
LORI J. FABIAN
MATTHEW R. GRALINSKI
ALEXANDRA K. EVANS

720 CLINTON STREET
P. O. BOX 766
WAUKESHA, WISCONSIN 53187-0766
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RICHARD S. HIPPENMEYER
(1911-1979)

WILLIAM F. REILLY
(1932-2007)

EMAIL: MGRALINSKI@HRBLAWFIRM.COM

June 14, 2024

Via Email Only: sgosse@villageofpewaukee.gov

Scott Gosse, Village Administrator
235 Hickory Street
Pewaukee, WI 53072

Re: Ordinance 24-02, Ordinance to Amend the Salaries for Trustees and Village President

Dear Scott:

It is my understanding that there is an agenda item at the Village Board meeting scheduled for June 18, 2024 for possible action to remove from the table an ordinance previously considered in table, having number 24-02, Ordinance to Amend the Salaries for Trustees and Village President. The purpose of this letter is to update the Board on two critical requirements of state law, given the time that has passed from the original consideration of this ordinance, which the Board should keep in mind should they take action to remove the ordinance and consideration thereof from the table.

First, Wisconsin Statute 61.32 requires a three-fourths (3/4) vote of the entire Village Board to adopt an ordinance setting salaries for Trustees and the President.

Second, Wisconsin Statute 66.0505(2) generally prohibits governing body members from raising their own salaries during their current term. Thus, a previous version of this ordinance had an effective date for the salary adjustment for terms commencing on or after the third Tuesday in April, 2024. If the Board is inclined to adopt this ordinance, the effective date for any change in salary would need to reflect terms of office commencing on or after the third Tuesday in April, 2025.

An additional statutory provision, namely Wis. Stat. Sec. 61.193, which generally prohibits changing of compensation for elected offices after nomination papers for that office have been circulated, is no longer applicable as it was at the time the ordinance was first considered.

Please include this letter in the agenda packet for the above referenced agenda item.

Should there be any questions, please do not hesitate to contact me.

Sincerely,

HIPPENMEYER, REILLY, BLUM,
SCHMITZER & FABIAN, S.C.

Matthew R. Gralinski
Village Attorney

MRG/sm

Cc: President Jeff Knutson (via email only)

ORDINANCE NO. 2024-02

**ORDINANCE TO AMEND THE SALARIES FOR TRUSTEES AND VILLAGE
PRESIDENT**

WHEREAS, the Village Board adopted Ordinance No. 2013-06 on May 7, 2013, establishing the annual salary of the Village President at Five Thousand Forty Dollars per year (\$5,040.00) or Four Hundred Twenty Dollars (\$420.00) per month for the term commencing on or after the third Tuesday of April 2014; and

WHEREAS, the Village Board adopted Ordinance No. 2013-06 on May 7, 2013 establishing the annual salary for Village Trustees at Three Thousand Nine Hundred Sixty Dollars (\$3,960.00) per year or Three Hundred Thirty (\$330.00) Dollars per month for the term commencing on or after the third Tuesday of April 2014; and

WHEREAS, the Village Board desires to modify the wages of elected officials with terms of office commencing on or after the third Tuesday in April of 2024.

NOW, THEREFORE, pursuant to Wisconsin Statute Section 61.32 and Wisconsin Statute Section 66.0505, the Village Board of the Village of Pewaukee, Waukesha County, do ordain as follows:

SECTION I

WAGE OF VILLAGE PRESIDENT:

The salary for the Village President for terms of office commencing on or after the third Tuesday in April 2024 shall be \$503.33 per month (\$6040.00 per year.)

WAGE OF VILLAGE TRUSTEE:

The salary for Village Trustees for terms of office commencing on or after the third Tuesday in April 2024 shall be \$413.33 per month (\$4,960.00 per year).

SECTION II

All Ordinances or parts of Ordinances contravening the terms and conditions of this Ordinance are hereby to that extent repealed; however as to terms of office for the Village President and Village Trustees commencing prior to April 16, 2024 the salaries as set forth in Ordinance 2013-06 shall remain in full force and effect

SECTION III

The several sections of this Ordinance shall be considered severable. If any section shall

be considered by a court of competent jurisdiction to be invalid, such decision shall not affect the validity of the other portions of the Ordinance.

SECTION IV

This Ordinance shall take effect upon passage and publication as approved by law, and the Village Clerk shall so amend the Code of Ordinances of the Village of Pewaukee, and shall indicate the date and number of this amending Ordinance therein.

Passed and adopted this _____ day of _____ 2024 by the Village Board of the Village of Pewaukee.

APPROVED:

Countersigned:

Jeff Knutson, Village President

Cassie Smith, Village Clerk



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: June 11, 2024

Re: Agenda Item _____, Possible Action on Resolution No. 2024-09, Resolution Regarding the Wisconsin Department of Natural Resources Reporting Year 2023 Compliance Maintenance Annual Report

ACTION REQUESTED

Utility Supervisor Shawn Tremaine will be in attendance to review the attached report which is required to be reviewed by the Village Board prior to its submittal.

ANALYSIS

The action requested of the Village Board is to review the presentation from Shawn Tremaine regarding this matter and to adopt Resolution No. 2024-09, Resolution Regarding the Wisconsin Department of Natural Resources Reporting Year 2023 Compliance Maintenance Annual Report.

Attachments

STATE OF WISCONSIN

VILLAGE OF PEWAUKEE WAUKESHA COUNTY

RESOLUTION NO. 2024-09

**RESOLUTION REGARDING THE WISCONSIN DEPARTMENT OF
NATURAL RESOURCES REPORTING YEAR 2023 COMPLIANCE
MAINTENANCE ANNUAL REPORT**

WHEREAS, it is a requirement under a Wisconsin Pollutant Discharge Elimination system (WPDES) permit issued by the Wisconsin Department of Natural Resources to file a Compliance Maintenance Annual Report (CMAR) for its wastewater treatment/wastewater collection system under Wisconsin Administrative Code NR208, and

WHEREAS, it is necessary to acknowledge that the governing body has reviewed the Compliance Maintenance Annual Report; and

WHEREAS, it is necessary to provide recommendations or an action response plan for all individual CMAR section grades (of “C” or less) and/or an overall grade point average (<3.00);

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Pewaukee that the following actions will be taken to address or correct problems/deficiencies of the collection system as identified in the Compliance Maintenance Annual Report;

Recommended Actions: None required, grade of “A”

ADOPTED June 18, 2024

Jeff Knutson, Village President

ATTEST:

Jenna Peter, Village Clerk

Compliance Maintenance Annual Report

Pewaukee Village Sewage Collection System

Last Updated: Reporting For:
6/5/2024 2023

Financial Management

1. Provider of Financial Information

Name:

Shawn Tremaine

Telephone:

262-613-5835

(XXX) XXX-XXXX

E-Mail Address
(optional):

stremaine@villageofpewaukee.gov

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

- Yes (0 points) ☐
- No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?
Year:

2023

0

- 0-2 years ago (0 points) ☐
- 3 or more years ago (20 points) ☐
- N/A (private facility)

2.3 Did you have a special account (e.g., CWFP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

- Yes (0 points)
- No (40 points)

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2023

- 1-2 years ago (0 points) ☐
- 3 or more years ago (20 points) ☐
- N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 504,644.06

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

+ \$ 120,226.58

3.2.3 Adjusted January 1st Beginning Balance

\$ 624,870.64

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+ \$ 148,400.00

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3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) -

\$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 773,270.64

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 381,395.24

0

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. ☐ ☐

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Rehab of Kopmeier lift station.	\$650,000	2024
2	Glacier and W. Wisconsin rehab and replacement	\$420,000	2025
3	Generator Diesel Tank Replacement at Lift 1	\$50,000	2024
4	Lift 1 Bar Screen Replacement	\$700,000	2026
5	Prospect Ave. Sewer relay	\$1,000,000	2027
6	Park Ave. Relay 375'	\$160,000	2028
7	Main St-CIPP	\$200,000	2028

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 5

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	36,530	922
February	34,832	1,271
March	46,913	965
April	52,846	560
May	36,920	125
June	30,606	13
July	31,234	0
August	28,298	12
September	25,500	1
October	28,625	84
November	35,360	174
December	37,507	812
Total	425,171	4,939
Average	35,431	449

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☒ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☒ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☒ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

- ☒ No
- ☐ Yes

Year:

By Whom:

Describe and Comment:

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6.4 Future Energy Related Equipment	
6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?	
Replacing VFD and Pumps at Kopmeier Lift Replacing VFD's at Lift 1	

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

☒ Yes

☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

☒ Yes

☐ No (30 points)

☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Jetting 15% YES 19%
MH Inspections 15% YES-17%
Rehab based on inspections-YES
Optimized use of GIS-YES
Evaluate safety program-YES
Evaluate Customer Service and Education-YES
Integrat CMOM into Budget-YES

Did you accomplish them?

☒ Yes

☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐ ☐

Does this chapter of your CMOM include:

☒ Organizational structure and positions (eg. organizational chart and position descriptions)

☒ Internal and external lines of communication responsibilities

☒ Person(s) responsible for reporting overflow events to the department and the public

☒ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Ch 90b, Village Ord

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 2013-12-17

Does your sewer use ordinance or other legally binding document address the following:

☒ Private property inflow and infiltration

☒ New sewer and building sewer design, construction, installation, testing and inspection

☐ Rehabilitated sewer and lift station installation, testing and inspection

☒ Sewage flows satellite system and large private users are monitored and controlled, as necessary

☒ Fat, oil and grease control

☒ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

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Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map
- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation
- ☒ A description of routine operation and maintenance activities (see question 2 below)
- ☐ Capacity assessment program
- ☐ Basement back assessment and correction
- ☒ Regular O&M training

☒ Design and Performance Provisions [NR 210.23 (4) (e)] ☐ ☐

What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?

- ☒ State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements
- ☒ Construction, Inspection, and Testing
- ☐ Others:

0

☒ Overflow Emergency Response Plan [NR 210.23 (4) (f)] ☐ ☐

Does your emergency response capability include:

- ☒ Responsible personnel communication procedures
- ☒ Response order, timing and clean-up
- ☒ Public notification protocols
- ☒ Training
- ☒ Emergency operation protocols and implementation procedures

☒ Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] ☐ ☐

☐ Special Studies Last Year (check only those that apply):

- ☐ Infiltration/Inflow (I/I) Analysis
- ☐ Sewer System Evaluation Survey (SSES)
- ☐ Sewer Evaluation and Capacity Management Plan (SECAP)
- ☐ Lift Station Evaluation Report
- ☐ Others:

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="19"/>	% of system/year
Root removal	<input type="text" value="0"/>	% of system/year
Flow monitoring	<input type="text" value="0"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="0"/>	% of system/year
Manhole inspections	<input type="text" value="17"/>	% of system/year
Lift station O&M	<input type="text" value="60"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="0"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value=".003"/>	% of sewer lines rehabbed

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Private sewer inspections % of system/year
Private sewer I/I removal % of private services
River or water crossings % of pipe crossings evaluated or maintained

Please include additional comments about your sanitary sewer collection system below:

Relaid Sanitary Sewer on a section of Prospect and Savoy

3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

33.26	Total actual amount of precipitation last year in inches
34.6	Annual average precipitation (for your location)
35.64	Miles of sanitary sewer
5	Number of lift stations
0	Number of lift station failures
0	Number of sewer pipe failures
1	Number of basement backup occurrences
2	Number of complaints
1.41	Average daily flow in MGD (if available)
2.0	Peak monthly flow in MGD (if available)
	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

0.00	Lift station failures (failures/year)
0.00	Sewer pipe failures (pipe failures/sewer mile/yr)
0.00	Sanitary sewer overflows (number/sewer mile/yr)
0.03	Basement backups (number/sewer mile)
0.06	Complaints (number/sewer mile)
1.4	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
0.0	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

4. Overflows

LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED **

Date	Location	Cause	Estimated Volume
None reported			

** If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

5. Infiltration / Inflow (I/I)

5.1 Was infiltration/inflow (I/I) significant in your community last year?

- Yes
- No

If Yes, please describe:

Increased Lift Station Discharges during large rain events

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5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?

☐ Yes

☒ No

If Yes, please describe:

5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:

None

5.4 What is being done to address infiltration/inflow in your collection system?

CIP replacements, Spot pipe repairs, MH rehabs, Chimney rebuild and internal seals added in repaving areas

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

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Grading Summary

WPDES No: 0047341

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Financial	A	4	1	4
Collection	A	4	3	12
TOTALS			4	16
GRADE POINT AVERAGE (GPA) = 4.00				

- Notes:
- A = Voluntary Range (Response Optional)
 - B = Voluntary Range (Response Optional)
 - C = Recommendation Range (Response Required)
 - D = Action Range (Response Required)
 - F = Action Range (Response Required)

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Resolution or Owner's Statement

Name of Governing
Body or Owner:

Village of Pewaukee Village Board

Date of Resolution or
Action Taken:

Resolution Number:

Date of Submittal:

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):

Financial Management: Grade = A

Collection Systems: Grade = A

(Regardless of grade, response required for Collection Systems if SSOs were reported)

ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS

(Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00)

G.P.A. = 4.00

RESOLUTION NO. 2024-10**A Resolution Recognizing the Service of
Mary Censky
to the Village of Pewaukee as Village Planner**

WHEREAS, Mary Censky was appointed as Village Planner in 2008; and

WHEREAS, Mary Censky guided the Village through two Comprehensive Land Use Plan updates and numerous zoning code amendments during her time with the Village; and

WHEREAS, Mary Censky assisted the Village Plan Commission and Village Board with the development of zoning code updates to facilitate the redevelopment of the former St. Mary's School and River Hills Nursing Home into infill neighborhood subdivisions; and

WHEREAS, Mary Censky was an advocate for orderly development and redevelopment and worked with residents and developers as a guide through the Plan Commission review process; and;

WHEREAS, Mary Censky was an asset to Village staff and the Village Attorney during her tenure providing sound guidance to navigate development concepts while keeping the best interests of the Village first; and

WHEREAS, Mary Censky's expertise and knowledge of the Village has produced quality developments and projects for the Village for future generations.

NOW, THEREFORE, BE IT RESOLVED by the Village Board of the Village of Pewaukee, Waukesha County, Wisconsin, that it hereby extends its heartfelt appreciation for the dedication given to the Village of Pewaukee by Mary Censky while serving the Plan Commission and Village Board as the Village Planner.

Dated and approved this ____ day of June 2024.

Approved:

Jeffrey Knutson, Village President

Certified:

Jenna Peter, Village Clerk



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: June 11, 2024

Re: Agenda Item _____, Discussion and Possible Action on Engagement Letter with Baker Tilly for Completion of a Water Rate Study and Rate Application with Public Service Commission of Wisconsin

BACKGROUND

Attached for your review and consideration please find a copy of a proposed engagement letter with Baker Tilly for a water rate case study for the Water Utility.

ACTION REQUESTED

The action requested of the Village Board is to approve the proposed engagement agreement with Baker Tilly in an amount not to anticipated to exceed \$12,000.

ANALYSIS

The proposed Engagement Letter reflects an estimated fee of \$10,500 - \$12,000 for the work to be performed. The Water Utility budget contains \$10,600 for this project in anticipation of this study being completed this year. The last rate adjustment for the Water Utility was effective in 2022. The Water Utility is in need of a rate study at this time due to the significant water quality projects facing the Utility – specifically the HMO Treatment Facility in process for Well #4 (the PSC even referenced the need for consideration of a rate application in its approval of this project) along with the pending PFAS treatment study for Well #6 and the new well siting project to eventually replace Well #2.

Attachment

C: John Rader, Baker Tilly
Jodi Dobson, Baker Tilly

June 4, 2024

Scott Gosse
Village of Pewaukee
235 Hickory Street
Pewaukee, WI 53072

Baker Tilly US, LLP
4807 Innovate Lane,
PO Box 7398
Madison, WI, 53707-7398
United States of America

T: +1 (608) 249 6622
F: +1 (608) 249 8532

bakertilly.com

Dear Mr. Gosse:

Thank you for using Baker Tilly US, LLP (Baker Tilly, we, our) as your accountants and business advisors.

The purpose of this letter is to confirm our understanding of the terms and objectives of our engagement and the nature and limitations of the services we will provide to the Village of Pewaukee (the Company, Client, you, your).

Services and Related Report

We will compile, from information management provides, the Company's forecasted schedules and forecasted information as of December 31, 2021, and for the test year then ending, including the related summaries of significant assumptions and accounting policies, in order to develop forecasted water rates ("forecast"). Upon completion of our compilation of the forecast, we will provide the Company with our accountants' compilation report. If, for any reasons caused by or relating to the affairs or management of the Company, we are unable to complete our compilation of your forecast, or if we determine in our professional judgment the circumstances necessitate, we may withdraw and decline to issue a report as a result of this engagement.

The forecast is not intended to be a forecast of financial position, changes in net position or cash flows in accordance with Generally Accepted Accounting Principles (GAAP). This report will be prepared for the development of rates and should not be used for any other purpose.

A financial forecast presents, to the best of management's knowledge and belief, the Company's expected results of operations and plant balances for the financial forecast period. It is based on management's assumptions reflecting conditions it expects to exist and the course of action it expects to take during the forecast period.

Water Rate Study

The following outlines the process of completing a water rate study and filing an application with the Public Service Commission of Wisconsin (PSCW).

1. Obtain historical information, confirm significant assumptions regarding growth and costs, summarize and classify nonroutine plant additions, and forecast consumption for the 2025 test year and forecasted 2024.
2. Compile forecast in the PSCW prescribed format for the 2025 test year to support the rate study, including supplemental information related to cash flows and debt coverage to support the requested rate of return.
3. Provide draft study to management for their review. Incorporate management's comments into study.
4. Meet with the management/governing body to review the study.
5. Prepare the final rate study and submit the application to the PSCW.
6. Review PSC information and proposed rates.
7. Assist management with the rate hearing and implementation of new rates.

Our Responsibilities and Limitations

The objective of our compilation engagement is to apply accounting and financial reporting expertise to assist you in the presentation of the financial forecast based on management's assumptions without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial forecast in order for it to be in accordance with guidelines for presentation of a financial forecast established by the AICPA.

We will conduct our compilation engagement in accordance with Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's *Code of Professional Conduct*, including the ethical principles of integrity, objectivity, professional competence and due care.

A compilation of a financial forecast differs significantly from an examination of financial forecast. A compilation does not contemplate performing analytical procedures, obtaining an understanding of the entity's internal control, assessing risks of material misstatement, tests of accounting records or other procedures ordinarily performed in an examination.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion or provide any assurance on the financial forecast.

In order for us to complete the engagement, management must provide assumptions that are appropriate for the financial forecast. If the assumptions provided are inappropriate and have not been revised to our satisfaction, we will be unable to complete the engagement, and, accordingly, we will not issue a report on the financial forecast.

Baker Tilly US, LLP is not a municipal advisor as defined in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act. Baker Tilly US, LLP is not recommending an action to the Utility; is not acting as an advisor to the Utility and does not owe a fiduciary duty pursuant to Section 15B of the Securities and Exchange Act to the Utility with respect to the information and material contained in the deliverables issued under this engagement. The Utility should discuss any information and material contained in the deliverables with any and all internal and external advisors and experts that the Utility deems appropriate before acting on this information or material. Baker Tilly US, LLP will rely on the management of the Utility to provide key data related to the issuance of municipal securities.

Our engagement cannot be relied upon to identify or disclose any misstatements in the financial forecast, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations, and, because of the limited nature of our work, detection is highly unlikely. However, we will inform the appropriate level of management of any material errors, evidence that fraud may exist, illegal acts or noncompliance with laws or regulations that come to our attention, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

The compilation will be planned and conducted with the understanding it will be used for the development of rates by the Public Service Commission of Wisconsin and should not be used by any other parties or for any other purpose. Nevertheless, items of possible interest to the previously specified party may not be specifically addressed and matters may exist that would be assessed differently by the previously specified party.

The compilation will not be planned or conducted in contemplation of reliance by any other specific third party or with respect to any specific transaction. Therefore, items of possible interest to a third party will not be specifically addressed and matters may exist that would be assessed differently by a third party, possibly in connection with a specific transaction.

Management's Responsibilities

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to assist you in developing the presentation of the financial forecast in accordance with guidelines for presentation of a financial forecast established by the AICPA. You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARS:

1. The selection of the accounting principles applied in the preparation of the financial forecast.
2. The preparation and presentation of the financial forecast in accordance with guidelines for presentation of a financial forecast established by the AICPA, the inclusion of all informative disclosures that are appropriate for the forecast under those guidelines, and the development of assumptions that reflect your plans and expectations regarding events and circumstances for the financial forecast period.
3. The design, implementation and maintenance of internal control relevant to the preparation and presentation of the financial forecast and that it is free from material misstatement whether due to fraud or error.
4. The prevention and detection of fraud.
5. To ensure that the Village of Pewaukee complies with the laws and regulations applicable to its activities.
6. The accuracy and completeness of the records, documents, explanations and other information, including significant judgments, you provide to us for the engagement.
7. To provide us with—
 - > Access to all information of which you are aware is relevant to the presentation of the financial forecast, such as records, documentation and other matters.
 - > Additional information that we may request from you for the purpose of the compilation engagement.
 - > Unrestricted access to persons within the Village of Pewaukee of whom we determine it necessary to make inquiries.

Our Report

As part of our engagement, we will issue a report that will state that we did not examine or review the financial forecast and that, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on it. It will also state that (1) there will usually be differences between the forecasted and actual results because events and circumstances frequently do not occur as expected, and those differences may be material; and (2) we have no responsibility to update the report for events and circumstances occurring after the date of the report.

There may be circumstances in which the report differs from the expected form and content.

You agree to include our compilation report in any document containing the financial forecast that indicates that we have performed a compilation engagement on the financial forecast and, prior to inclusion of the report, to ask our permission to do so.

Nonattest Services

Prior to or as part of our compilation engagement, it may be necessary for us to perform certain nonattest services. Nonattest services that we will be providing are as follows:

- > Reporting assistance (such as formatting) as requested.

We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.

In connection with our performance of any nonattest services, you agree that you will:

- > Continue to make all management decisions and perform all management functions.
- > Designate a competent employee with suitable skill, knowledge and/or experience, preferably within senior management, to oversee the services we perform.
- > Evaluate the adequacy and results of the nonattest services we perform.
- > Accept responsibility for the results of our nonattest services.
- > Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

Reproduction of the Financial Forecast

If you intend to reproduce or publish the financial forecast, and make reference to our firm name in connection therewith, you agree to publish the financial forecast in its entirety. In addition, you agree to provide us, for our approval and consent, proofs before printing, and final materials before distribution.

With regard to the electronic dissemination of the financial forecast, including forecasted financials published electronically on your internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Ownership of Workpapers

The documentation for this engagement, including the workpapers is the property of Baker Tilly and constitutes confidential information. We may have a responsibility to retain the documentation for a period of time sufficient to satisfy any applicable legal or regulatory requirements for records retention. Baker Tilly does not retain any original client records and we will return such records to you at the completion of the services rendered under this engagement. When such records are returned to you, it is the Company's responsibility to retain and protect its accounting and other business records for future use, including potential review by any government or other regulatory agencies. By your signature below, you acknowledge and agree that, upon the expiration of the documentation retention period, Baker Tilly shall be free to destroy our workpapers related to this engagement. If we are required by law, regulation or professional standards to make certain documentation available to Regulators, the Company hereby authorizes us to do so.

Timing and Fees

We estimate that our fees for these services will range from \$10,500 to \$12,000 for the compilation. In addition to professional fees, our invoices will include our standard administrative charge, plus travel and subsistence and other out-of-pocket expenses related to the engagement.

Invoices for these fees will be rendered each month as work progresses and are payable on presentation. A charge of 1.5 percent per month shall be imposed on accounts not paid within thirty (30) days of receipt of our statement for services provided. In accordance with our firm policies, work may be suspended if your account becomes thirty (30) days or more overdue and will not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notice of termination, even if we have not completed our report. The Company will be obligated to compensate us for all time expended and to reimburse us for all expenditures through the date of termination. In the event that collection procedures are required, the Company agrees to be responsible for all expenses of collection including related attorneys' fees.

Our fee estimate is based on certain assumptions. Certain circumstances may arise during the course of our procedures that could significantly affect the targeted completion date or our fee estimate, and additional fees may be necessary as a result. Such circumstances include but are not limited to the following:

- > Changes to the timing of the engagement initiated by the Company may require the reassignment of our personnel.
- > The Company's failure to provide all information requested by us (i) on the date requested, (ii) in the form acceptable to us, (iii) with no mathematical errors, and (iv) in agreement with the appropriate Company records.
- > Significant delays in responding to inquiries made of Company personnel, or significant changes in Company accounting policies or practices, or in the Company's accounting personnel, their responsibilities, or their availability.
- > Significant delays or errors in the draft financial statements and necessary schedules prepared by the Company's personnel.
- > Implementation of new general ledger software or a new chart of accounts by the Company.
- > Significant changes in the Company's business operations, including business combinations, the creation of new entities, divisions, or subsidiaries within the Company, significant new employment or equity agreements, or significant subsequent events. Certain business transactions or changes in business operations or conditions, financial reporting, and/or auditing standards may require us to utilize the services of internal or external valuation or tax specialists.
- > New financing arrangements or modifications to existing financing arrangements, or significant new federal or state funding.
- > Significant deficiencies or material weaknesses in the design or operating effectiveness of the Company's internal control over financial reporting.
- > Issuance of additional accounting or financial reporting standards subsequent to or effective for the periods covered by this Engagement Letter.
- > Circumstances beyond our control.

For new business transactions or changes in business operations or conditions, financial reporting standards may require us to utilize the services of internal or external valuation or tax specialists. This includes matters such as business combinations, impairment evaluations, and going concern evaluation, among other potential needs for specialists. The time and cost of such services are not included in the fee estimate provided below.

Revisions to the scope of our work will be communicated to you and may be set forth in the form of an "Amendment to Existing Engagement Letter."

Baker Tilly's fees are exclusive of any federal, national, regional, state, provincial or local taxes, including any VAT or other withholdings, imposed on this transaction, the fees, or on Client's use of the Services or possession of the Deliverable (individually or collectively, the Taxes). All applicable Taxes shall be paid by Client without deduction from any fees owed by Client to Baker Tilly. In the event Client fails to pay any Taxes when due, Client shall defend, indemnify, and hold harmless Baker Tilly, its officers, agents, employees and consultants from and against any and all fines, penalties, damages, costs (including, but not limited to, claims, liabilities or losses arising from or related to such failure by Client) and will pay any and all damages, as well as all costs, including, but not limited to, mediation and arbitration fees and expenses as well as attorneys' fees, associated with Client's breach of this section.

We may use temporary contract staff to perform certain tasks on your engagement and will bill for that time at the rate that corresponds to Baker Tilly staff providing a similar level of service. Upon request, we will be happy to provide details on training, supervision and billing arrangements we use in connection with these professionals. Additionally, we may from time to time, and depending on the circumstances, use service providers (e.g., to act as a specialist or compile an element of the financial statements) in serving your account. We may share confidential information about you with these contract staff and service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all contract staff and service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the contract staff or third-party service provider. Furthermore, the firm will remain responsible for the work provided by any such contract staff or third-party service providers.

To the extent the Services require Baker Tilly to receive personal data or personal information from Client, Baker Tilly may process, and engage subcontractors to assist with processing, any personal data or personal information, as those terms are defined in applicable privacy laws. Baker Tilly's processing shall be in accordance with the requirements of the applicable privacy laws relevant to the processing in providing Services hereunder, including Services performed to meet the business purposes of the Client, such as Baker Tilly's tax, advisory, and other consulting services. Applicable privacy laws may include any local, state, federal or international laws, standards, guidelines, policies or regulations governing the collection, use, disclosure, sharing or other processing of personal data or personal information with which Baker Tilly or its Clients must comply. Such privacy laws may include (i) the EU General Data Protection Regulation 2016/679 (GDPR); (ii) the California Consumer Privacy Act of 2018 (CCPA); and/or (iii) other laws regulating marketing communications, requiring security breach notification, imposing minimum security requirements, requiring the secure disposal of records, and other similar requirements applicable to the processing of personal data or personal information. Baker Tilly is acting as a Service Provider/Data Processor, as those terms are defined respectively under the CCPA/GDPR, in relation to Client personal data and personal information. As a Service Provider/Data Processor processing personal data or personal information on behalf of Client, Baker Tilly shall, unless otherwise permitted by applicable privacy law, (a) follow Client instructions; (b) not sell personal data or personal information collected from the Client or share the personal data or personal information for purposes of targeted advertising; (c) process personal data or personal information solely for purposes related to the Client's engagement and not for Baker Tilly's own commercial purposes; and (d) cooperate with and provide reasonable assistance to Client to ensure compliance with applicable privacy laws. Client is responsible for notifying Baker Tilly of any applicable privacy laws the personal data or personal information provided to Baker Tilly is subject to, and Client represents and warrants it has all necessary authority (including any legally required consent from individuals) to transfer such information and authorize Baker Tilly to process such information in connection with the Services described herein. Client further understands Baker Tilly US, LLP and Baker Tilly Advisory Group, LP ("BTAG") will co-process Client data as necessary to perform the Services, pursuant to the alternative practice structure in place between the two entities. BTAG maintains custody of client files for both Baker Tilly US, LLP and BTAG. By executing this Engagement Letter, you hereby consent to the transfer to BTAG of all your Client files, workpapers and work product. BTAG is bound by the same confidentiality obligations as Baker Tilly US, LLP. Baker Tilly is responsible for notifying Client if Baker Tilly becomes aware that it can no longer comply with any applicable privacy law and, upon such notice, shall permit Client to take reasonable and appropriate steps to remediate personal data or personal information processing. Client agrees that Baker Tilly has the right to utilize Client data to improve internal processes and procedures and to generate aggregated/de-identified data from the data provided by Client to be used for Baker Tilly business purposes and with the outputs owned by Baker Tilly. For clarity, Baker Tilly will only disclose aggregated/de-identified data in a form that does not identify Client, Client employees, or any other individual or business entity and that is stripped of all persistent identifiers. Client is not responsible for Baker Tilly's use of aggregated/de-identified data.

Baker Tilly has established information security related operational requirements that support the achievement of our information security commitments, relevant information security related laws and regulations and other information security related system requirements. Such requirements are communicated in Baker Tilly's policies and procedures, system design documentation and contracts with customers. Information security policies have been implemented that define our approach to how systems and data are protected. Client is responsible for providing timely written notification to Baker Tilly of any additions, changes or removals of access for Client personnel to Baker Tilly provided systems or applications. If Client becomes aware of any known or suspected information security or privacy related incidents or breaches related to this agreement, Client should timely notify Baker Tilly via email at dataprotectionofficer@bakertilly.com.

Any additional services that may be requested and we agree to provide will be the subject of a separate engagement letter.

We may be required to disclose confidential information to federal, state and international regulatory bodies or a court in criminal or other civil litigation. In the event that we receive a request from a third party (including a subpoena, summons or discovery demand in litigation) calling for the production of information, we will promptly notify the Company, unless otherwise prohibited. In the event we are requested by the Company or required by government regulation, subpoena or other legal process to produce our engagement working papers or our personnel as witnesses with respect to services rendered to the Company, so long as we are not a party to the proceeding in which the information is sought, we may seek reimbursement for our professional time and expenses, as well as the fees and legal expenses, incurred in responding to such a request.

We may be required to disclose confidential information with respect to complying with certain professional obligations, such as peer review programs. All participants in such peer review programs are bound by the same confidentiality requirements as Baker Tilly and its employees. Baker Tilly will not be required to notify the Company if disclosure of confidential information is necessary for peer review purposes.

Resolution of Disagreements

In the unlikely event that differences concerning services or fees should arise that are not resolved by mutual agreement, both parties agree to attempt in good faith to settle the dispute by mediation administered by the American Arbitration Association (AAA) under its mediation rules for professional accounting and related services disputes before resorting to litigation or any other dispute-resolution procedure. Each party shall bear their own expenses from mediation.

If mediation does not settle the dispute or claim, then the parties agree that the dispute or claim shall be settled by binding arbitration. The arbitration proceeding shall take place in the city in which the Baker Tilly office providing the relevant services is located, unless the parties mutually agree to a different location. The proceeding shall be governed by the provisions of the Federal Arbitration Act (FAA) and will proceed in accordance with the then current Arbitration Rules for Professional Accounting and Related Disputes of the AAA, except that no prehearing discovery shall be permitted unless specifically authorized by the arbitrator. The arbitrator will be selected from Judicate West, AAA, Judicial Arbitration & Mediation Services (JAMS), the Center for Public Resources or any other internationally or nationally-recognized organization mutually agreed upon by the parties. Potential arbitrator names will be exchanged within fifteen (15) days of the parties' agreement to settle the dispute or claim by binding arbitration, and arbitration will thereafter proceed expeditiously. Any issue concerning the extent to which any dispute is subject to arbitration, or concerning the applicability, interpretation, or enforceability of any of these procedures, shall be governed by the FAA and resolved by the arbitrators. The arbitration will be conducted before a single arbitrator, experienced in accounting and auditing matters. The arbitrator shall have no authority to award nonmonetary or equitable relief and will not have the right to award punitive damages or statutory awards. Furthermore, in no event shall the arbitrator have power to make an award that would be inconsistent with the Engagement Letter or any amount that could not be made or imposed by a court deciding the matter in the same jurisdiction. The award of the arbitration shall be in writing and shall be accompanied by a well-reasoned opinion. The award issued by the arbitrator may be confirmed in a judgment by any federal or state court of competent jurisdiction. Discovery shall be permitted in arbitration only to the extent, if any, expressly authorized by the arbitrator(s) upon a showing of substantial need. Each party shall be responsible for their own costs associated with the arbitration, except that the costs of the arbitrator shall be equally divided by the parties. Both parties agree and acknowledge that they are each giving up the right to have any dispute heard in a court of law before a judge and a jury, as well as any appeal. The arbitration proceeding and all information disclosed during the arbitration shall be maintained as confidential, except as may be required for disclosure to professional or regulatory bodies or in a related confidential arbitration. The arbitrator(s) shall apply the limitations period that would be applied by a court deciding the matter in the same jurisdiction, including the contractual limitations set forth in this Engagement Letter, and shall have no power to decide the dispute in any manner not consistent with such limitations period. The arbitrator(s) shall be empowered to interpret the applicable statutes of limitations.

Our services shall be evaluated solely on our substantial conformance with the terms expressly set forth herein, including all applicable professional standards. Any claim of nonconformance must be clearly and convincingly shown.

Limitation on Damages and Indemnification

The liability (including attorney's fees and all other costs) of Baker Tilly and its present or former partners, principals, agents or employees related to any claim for damages relating to the services performed under this Engagement Letter shall not exceed the fees paid to Baker Tilly for the portion of the work to which the claim relates, except to the extent finally determined to have resulted from the willful misconduct or fraudulent behavior of Baker Tilly relating to such services. This limitation of liability is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, including the negligence of either party. Additionally, in no event shall either party be liable for any lost profits, lost business opportunity, lost data, consequential, special, incidental, exemplary or punitive damages, delays or interruptions arising out of or related to this Engagement Letter even if the other party has been advised of the possibility of such damages.

As Baker Tilly is performing the services solely for your benefit, you will indemnify Baker Tilly, its subsidiaries and their present or former partners, principals, employees, officers and agents against all costs, fees, expenses, damages and liabilities (including attorney's fees and all defense costs) associated with any third-party claim, relating to or arising as a result of the services, or this Engagement Letter.

Because of the importance of the information that you provide to Baker Tilly with respect to Baker Tilly's ability to perform the services, you hereby release Baker Tilly and its present and former partners, principals, agents and employees from any liability, damages, fees, expenses and costs, including attorney's fees, relating to the services, that arise from or relate to any information, including representations by management, provided by you, Company personnel or agents, that is not complete, accurate or current, whether or not management knew or should have known that such information was not complete, accurate or current.

Each party recognizes and agrees that the warranty disclaimers and liability and remedy limitations in this Engagement Letter are material bargained for bases of this Engagement Letter and that they have been taken into account and reflected in determining the consideration to be given by each party under this Engagement Letter and in the decision by each party to enter into this Engagement Letter.

The terms of this section shall apply regardless of the nature of any claim asserted (including, but not limited to, contract, tort or any form of negligence, whether of you, Baker Tilly or others), but these terms shall not apply to the extent finally determined to be contrary to the applicable law or regulation. These terms shall also continue to apply after any termination of this Engagement Letter.

You accept and acknowledge that any legal proceedings arising from or in conjunction with the services provided under this Engagement Letter must be commenced within twelve (12) months after the performance of the services for which the action is brought, without consideration as to the time of discovery of any claim or any other statutes of limitations or repose.

Other Matters

Neither this Engagement Letter, any claim, nor any rights or licenses granted hereunder may be assigned, delegated or subcontracted by either party without the written consent of the other party. Either party may assign and transfer this Engagement Letter to any successor that acquires all or substantially all of the business or assets of such party by way of merger, consolidation, other business reorganization or the sale of interest or assets, provided that the party notifies the other party in writing of such assignment and the successor agrees in writing to be bound by the terms and conditions of this Engagement Letter.

Our dedication to client service is carried out through our employees who are integral in meeting this objective. In recognition of the importance of our employees to Baker Tilly, it is hereby agreed that the Company will not solicit our employees for employment or enter into an independent contractor arrangement with any individual who is or was an employee of Baker Tilly for a period of twelve (12) months following the date of the conclusion of this engagement. If the Company violates this nonsolicitation clause, the Company agrees to pay to Baker Tilly a fee equal to the hired individual's annual salary at the time of the violation so as to reimburse Baker Tilly for the costs of hiring and training a replacement.

The services performed under this Agreement do not include the provision of legal advice and Baker Tilly makes no representations regarding questions of legal interpretation. Client should consult with its attorneys with respect to any legal matters or items that require legal interpretation under federal, state or other type of law or regulation.

Baker Tilly US, LLP and Baker Tilly Advisory Group, LP and its subsidiary entities provide professional services through an alternative practice structure in accordance with the AICPA Code of Professional Conduct and applicable laws, regulations and professional standards. Baker Tilly US, LLP is a licensed independent CPA firm that provides attest services to clients. Baker Tilly Advisory Group, LP and its subsidiary entities provide tax and business advisory services to their clients. BTAG and its subsidiary entities are not licensed CPA firms.

Baker Tilly Advisory Group, LP and its subsidiaries and Baker Tilly US, LLP, trading as Baker Tilly, are independent members of Baker Tilly International. Baker Tilly International Limited is an English company. Baker Tilly International provides no professional services to clients. Each member firm is a separate and independent legal entity and each describes itself as such. Baker Tilly Advisory Group, LP and Baker Tilly US, LLP are not Baker Tilly International's agents and do not have the authority to bind Baker Tilly International or act on Baker Tilly International's behalf. None of Baker Tilly International, Baker Tilly Advisory Group, LP, Baker Tilly US, LLP, nor any of the other member firms of Baker Tilly International has any liability for each other's acts or omissions. The name Baker Tilly and its associated logo is used under license from Baker Tilly International Limited.

This Engagement Letter and any applicable online terms and conditions or terms of use ("Online Terms") related to online products or services made available to Company by Baker Tilly ("Online Offering") constitute the entire agreement between the Company and Baker Tilly regarding the services described in this Engagement Letter and supersedes and incorporates all prior or contemporaneous representations, understandings or agreements, and may not be modified or amended except by an agreement in writing signed between the parties hereto. For clarity and avoidance of doubt, the terms of this Engagement Letter govern Baker Tilly's provision of the services described herein, and the Online Terms govern Company's use of the Online Offering. This Engagement Letter's provisions shall not be deemed modified or amended by the conduct of the parties.

The provisions of this Engagement Letter, which expressly or by implication are intended to survive its termination or expiration, will survive and continue to bind both parties, including any successors or assignees. If any provision of this Engagement Letter is declared or found to be illegal, unenforceable or void, then both parties shall be relieved of all obligations arising under such provision, but if the remainder of this Engagement Letter shall not be affected by such declaration or finding and is capable of substantial performance, then each provision not so affected shall be enforced to the extent permitted by law or applicable professional standards.

If because of a change in the Company status or due to any other reason, any provision in this Engagement Letter would be prohibited by, or would impair our independence under laws, regulations or published interpretations by governmental bodies, commissions or other regulatory agencies, such provision shall, to that extent, be of no further force and effect and this agreement shall consist of the remaining portions.

Scott Gosse
Village of Pewaukee

June 4, 2024
Page 11

This agreement shall be governed by and construed in accordance with the laws of the State of Illinois, without giving effect to the provisions relating to conflict of laws.

We appreciate the opportunity to be of service to you.

If there are any questions regarding the Engagement Letter, please contact Jodi Dobson, the engagement principal on this engagement who is responsible for the overall supervision and review of the engagement and for determining that the engagement has been completed in accordance with professional standards. Jodi Dobson is available at 608 240 2469.

Sincerely,

BAKER TILLY US, LLP

Handwritten signature of Baker Tilly US, LLP in cursive script.

The services and terms as set forth in this Engagement Letter are agreed to by:

Official's Name

Official's Signature

Title

Date



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: June 10, 2024

Re: Agenda Item _____, Discussion and Possible Action on Award of Contract for Kopmeier Lift Station

BACKGROUND

Attached for your review and information please find a staff memo from Dave Buechl, Director of Public Works/Engineer regarding this project and a letter from David Arnott with Ruekert & Mielke summarizing the bids received after rebidding this project. The final bid amount, after accounting for a mandatory alternate deduct, is \$865,600. The estimated project amount when the 2024 CIP was assembled was \$719,000 resulting in a difference of \$146,600.

ACTION REQUESTED

The action requested of the Village Board is to consider the award of contract as outlined in the attached staff report prepared by Dave Buechl, Director of Public Works/Engineer with staff directed to determine the flow percentage for the City and invoice the City for its proportionate share once determined.

ANALYSIS

As it relates to the bid amount exceeding the project estimate amount, the 2023 audit highlights for the Sanitary Sewer Utility notes that there are sufficient unrestricted reserves to move forward with this project (\$2,937,361 in unrestricted reserves).

The question of the City of Pewaukee contributing to this project came up at a prior meeting as there are properties in the City that flow into this lift station. Staff reviewed the past agreements with the City of Pewaukee as it relates to the Kopmeier Lift Station and access to the Village's sanitary sewer system. There was an agreement in 1991 between the then Town of Pewaukee (referred to going forward as City) and the Village that required the City to pay for the capital costs incurred by the Village to extend sanitary sewer service to the area included in the 1991 agreement. In the case of current matter, upgrades to the Kopmeier Lift Station, there is language in the 1991 agreement which references that the City would be responsible for its prorate share of costs to upgrade the lift station. There is a flow meter measuring the amount of flow from the City into the lift station; however, there is not a flow meter measuring the flow out of the lift station that would include the Village's flow. Public Works staff is working on obtaining a flow meter to measure the flow out of the lift station so that the percentages related to the City and the Village can be determined.

Attachments



PUBLIC WORKS DEPARTMENT
1000 Hickory Street
Pewaukee, WI 53072

To: Village Board Members
CC: Scott Gosse, Village Administrator
From: David Buechl, P.E., P.L.S, Director of Public Works/Village Engineer
Date: May 16, 2024
Re: Agenda item_____. Recommendation of Award for rebid of Kopmeier Drive Lift Station Modifications

BACKGROUND

The Village has a sanitary sewer lift station located near the east end of Kopmeier Drive that was determined to need to be updated. The Village had also attempted to coordinate a new design to eliminate the need for the lift station through attempting to work with the City of Pewaukee by relaying the sewer from the City lift station at the west end of Kopmeier Drive to the Village lift station but the City stated they could not move forward due to their being bedrock where the pipe was proposed to be located.

The project was bid out the first time and bids were opened on March 14, 2024. The low bid was \$936,400.00, but the Village's estimated construction amount for this project was \$719,000.00.

The higher bids were due to the close proximity of the lift station to the railroad tracks as well as being within the railroad right of way, and the design and coordination parameters related to these factors. After the bid opening, it was initially attempted to negotiate a revised design and reduced contract price with the low bidder. Based on this coordination, there were some design changes that could possibly reduce the project cost by approximately \$50,000 which was included in the redesign. It was decided to rebid the project with both a base bid and a mandatory alternate bid to determine if an additional cost savings would result through having bids for a both prefabricated building option and a stick-build construction process building option. The prefabricated building necessitates the use of a large crane rental to transport and place the building, while the stick-build option does not. In discussion with the Village Attorney, it was agreed that all other bidders should have the opportunity to adjust their bids as well through a rebid.

The project was rebid and bids were opened on May 16, 2024 for this project. The bid summary is attached. Award of the bid is subject to approval from the Canadian Pacific Railroad which has been verbally received.

ACTION REQUESTED

The action requested of the Village Board is to approve the bid from the lowest qualified bidder, Mid City Corporation, of Butler, Wisconsin, for the bid amount of \$903,800.00, and the Mandatory Alternate Deduct bid of \$38,200.00 for a total contract amount of \$865,600.00.

ANALYSIS

The contractors, base bid, and mandatory alternate bid prices are listed below:

Contractor Name	Base Bid	MA-1	Total
Mid City Corporation	\$903,800.00	\$38,200.00	\$865,600.00
August Winter & Sons, Inc.	\$899,330.00	\$20,000.00	\$879,330.00
Rohde Brothers	\$917,000.00	\$15,400.00	\$901,600.00

I recommend the Village Board approve the base bid and Mandatory Alternate bid and authorize staff to enter into a contract with Mid City Corporation for \$865,600.00, which also aligns with the recommendation of award from Ruekert & Mielke, Inc. Mid City Corporation has completed other similar projects and is in good standing. The low bid is above the initial budget allocation of \$719,000.00.

The contract included that work is to be substantially completed by October 31, 2025, and ready for final payment on or before December 31, 2025.

Attachments

May 16, 2024

Mr. David Buechl, P.E., P.L.S.
Director of Public Works
Village of Pewaukee
235 Hickory Street
Pewaukee, Wisconsin 53072

RE: Rebid Kopmeier Drive Lift Station Modifications

Dear Mr. Buechl:

Bids for the above project were opened on May 16, 2024 at 10:00 a.m. at Village Hall and are shown on the attached Bid Summary:

We reviewed the documentation submitted by the apparent low bidder and found that:

1. The Bid Form has been appropriately completed.
2. We have no objections to the low bidder, nor to the proposed major subcontractors and suppliers.
3. Low bidder has successfully completed similar projects over the last 20 years according to our direct experience with them.

On these bases, we recommend that Mid City Corporation be awarded the contract, in the amount of \$865,600.00. This amount is based on the acceptance of the Mandatory Alternate deduct amount of \$38,200.00. On all construction projects unpredictable factors may increase the final contract amount. For this reason, we recommend that the Village include a 10 percent contingency when preparing the financial plan for this work.

Our review did not include an evaluation of bidder's current financial condition nor of their permanent safety program.

Should you decide to accept our recommendation, we have prepared the enclosed Notice of Award for your use. After Board approval has been received, please have the appropriate official sign where indicated and forward a signed copy of the Notice of Award to our office. We will then fill in the date at the top of page one and forward it, with contracts for execution, to the Contractor. One fully completed Notice of Award will be returned to you for your records.

Bids remain subject to acceptance until July 15, 2024, unless Bidder agrees to an extension. Please advise us of your award decision or call if there are any questions.

Respectfully,

RUEKERT & MIELKE, INC.

David W. Arnott, P.E. (WI, IL)
Team Leader/Senior Project Manager
darnott@ruekert-mielke.com

DWA:sjs
Encl: Notice of Award
Bid Summary

NOTICE OF AWARD

Date of Issuance: _____

Contract: Rebid Kopmeier Drive Lift Station Modifications

Owner:

Village of Pewaukee

Bidder: Mid City Corporation

Engineer:

Ruekert & Mielke, Inc.

Address: 12930 W. Custer Avenue
Butler, WI 53007

Engineer's Project No.: 8034-10014.210

TO BIDDER:

You are notified that your Bid dated March 14, 2024 for the above Contract has been accepted by Owner and you are the Successful Bidder and are awarded a Contract for:

Rebid Kopmeier Drive Lift Station Modifications with Mandatory Alternate A1.

The Contract Price of your Contract is: \$ 865,600.00

Two (2) copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award or have been transmitted or made available to Bidder electronically.

Two (2) sets of the Drawings will be delivered separately, or otherwise made available to Bidder electronically.

Bidder must comply with the following conditions precedent within 15 days of the date of issuance of this Notice of Award:

1. Deliver to Engineer one (1) fully executed counterparts of the Contract Documents.
2. Deliver with the executed Agreement the Performance Bond, Payment Bond as specified in the Instructions to Bidders (Article 21), General Conditions (Paragraph 6.01).
3. Deliver with the executed Agreement certificates and other evidence of insurance as specified in the General Conditions (Article 6) and the Supplementary Conditions modifying Article 6 of the General Conditions.

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within 10 days after you comply with the above conditions, Engineer will return to you one fully executed counterpart of the Agreement.

Owner: VILLAGE OF PEWAUKEE

Signature: _____

Authorized Signature

Title: _____

Date: _____

Copy: Engineer

00 51 00-1

05/16/24

Ruekert & Mielke, Inc.
~8034.10014.210 Rebid > Bidding > 00 51 00 Notice of Award~

BID SUMMARY

Rebid Kopmeier Drive Lift Station Modifications

Village of Pewaukee, Waukesha County, Wisconsin

Bids Open: May 16, 2024 at 10:00 a.m.

CONTRACTOR	Bid Bond	Addendum 1	BASE BID	Mandatory Alternate Deduct Amount
Mid City Corporation	√	√	\$903,800.00	\$38,200.00
August Winter & Sons, Inc.	√	√	\$899,330.00	\$20,000.00
Rohde Brothers	√	√	\$917,000.00	\$15,400.00

APPARENT LOW BID:	\$865,600.00
APPARENT LOW BIDDER:	Mid City Corporation

RUEKERT & MIELKE, INC.
W233 N2080 Ridgeview Parkway
Waukesha, WI 53188-1020



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: June 12, 2024

Re: Agenda Item _____, Discussion and Possible Action on LED Lighting Proposals for Village Hall, Police Department and Police Garage

BACKGROUND

This project includes replacing the existing lighting in the Village Hall, Police Department and Police Garage with new systems as the existing lighting fixtures date back to the construction of the building in 2008. The intent with this project is to reduce the electrical expenses of the original lighting fixtures with more efficient LED fixtures available 16 years later.

ACTION REQUESTED

The action requested of the Village Board is to award the LED lighting project for the Village Hall, Police Department and Police Garage to Hutch Energy in accordance with their low bid of \$38,348.80.

ANALYSIS

The following is a review of the two bids received:

1. Hutch Energy - \$48,348.00
2. Facility Services Group - \$57,200.00

The bid from Hutch Energy would be further reduced by an estimated \$4,302.50 after final accounting of lighting fixtures is made for the Focus on Energy Incentive.

The proposed funding source for this project is the Village's ARPA Funds. The recently received 2023 Financial Statements note that the 12/31/2023 ARPA balance is \$560,189. After accounting for the allocation of \$40,110 for use toward a police squad car and police radars, the ARPA Fund balance is \$520,079. The balance of ARPA Funds, after accounting for the possible use toward the LED replacement lighting project and the HVAC replacement projects, would be \$346,020. This is the amount that will need to be allocated by the Village Board by the end of this year for projects to be expended by the end of 2026.



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: June 12, 2024

Re: Agenda Item _____, Discussion and Possible Action on HVAC proposals for Village Hall,
Police Department and Police Garage

BACKGROUND

This project includes replacing HVAC equipment in the Village Hall, Police Department and Police Garage with new systems as the existing equipment dates to the construction of the building in 2008. The intent with this project is to reduce the operational expenses of the 2008 equipment with more efficient systems in place 16 years later.

ACTION REQUESTED

The action requested of the Village Board is to award the HVAC equipment replacement project for the Village Hall, Police Department and Police Garage to Kettle Moraine Heating & Air Conditioning in accordance with their low bid of \$135,710.

ANALYSIS

The following is a review of the two bids received:

- | | |
|--|----------------|
| 1. Kettle Moraine Heating & Air Conditioning | - \$135,710.00 |
| 2. Facility Services Group | - \$144,414.00 |

The bids from both vendors includes the same equipment manufacturers for the various components. Both vendors have advised that they would like to install the equipment as soon as possible.

The proposed funding source for this project is the Village's ARPA Funds which was reviewed in the prior agenda topic.



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: June 12, 2024

Re: Agenda Item _____, Discussion and Possible Action on Scheduling Special Village Board Meeting for Finalist Interviews for Village Administrator

BACKGROUND

The original concept for finalist interviews for the Administrator position is to hold the interviews on Saturday, July 20, 2024. At this time, it appears that five Board members would be available this date with one not available and an unknown on the last member. I reached out to Public Administration Associates (PAA) regarding the possibility of finalist interviews on Thursday, July 18th or Friday, July 19th and these dates would be available for them if the Village Board would prefer to look at either of these two evenings. This matter is before the Village Board for discussion and possible action on setting a meeting date for finalist interviews.

ACTION REQUESTED

The action requested of the Village Board is to determine when it would like to schedule finalist interviews for the Village Administrator position.

ANALYSIS

The recommended format for a Thursday or Friday interview scenario would be to start the interviews in late afternoon (4:00 or 4:30) preceded by candidate tours of the Village, a candidate writing exercise as well as an opportunity to meet with key Village staff (PAA likes to call it a conversation as opposed to an interview). Under this scenario, candidates would come to Pewaukee and complete those three activities before they would interview with the Village Board with each activity an hour in length.



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: June 3, 2024

Re: Agenda Item _____, Discussion and Possible Action on Cancelling July 2, 2024 Village Board Meeting

BACKGROUND

This matter is on the Village Board agenda to review the availability of Village Board members for attendance at the regular July 2nd Village Board meeting as this is a holiday week with the 4th of July on the Thursday following the meeting date. At this time, it is anticipated that there may likely be some items for the agenda if the meeting were to be held.

ACTION REQUESTED

The action requested of the Village Board is to review availability and, if necessary, consider cancellation of the meeting if a quorum would not be present.



To: Jeff Knutson, President
Village Board

From: Scott A. Gosse
Village Administrator

Date: June 12, 2024

Re: Agenda Item _____, Discussion and Possible Action on Consulting Planner Agreement

BACKGROUND

Four proposals for consulting planner services were received and three were selected for interviews. The team assisting me with the review of the proposals was Jenna Peter, Village Clerk; Dave Buechl, Director of Public Works/Engineer; Katie Jelacic, Planning Commission Citizen Member; and Village President Knutson.

ACTION REQUESTED

The action requested of the Village Board is to consider approval of the Agreement for Services with Foth for Municipal Planning Services subject to final approval as to form by staff and the Village Attorney.

ANALYSIS

Proposals were received from the following firms (in no specific order):

- Graef
- Cedar Corporation
- Foth
- Mead & Hunt

The review team interviewed Cedar Corporation, Foth, and Mead & Hunt. All three of the firms presented very well; however, the one selected for recommendation to the Village Board for consideration of an agreement for the next Consulting Planner for the Village is Foth. The review team liked the varied experience of the Foth project team which includes four staff members which would provide for continued service coverage for the Village with varied expertise to offer the Village, if and when needed. A copy of the Foth proposal for contract planning consulting services is attached for your review and information along with a copy of the proposed agreement for your review and consideration. The review team is recommending consideration of a three-year agreement.

Foth works with communities in Waukesha including the Village of Lisbon and the Village of Waukesha. I contacted Kathy Nickolaus, Village Administrator for the Village of Lisbon regarding her experience with Foth. Ms. Nickolaus spoke highly of the firm and indicated that she worked with Foth during her time at the Village of Waukesha and eventually engaged them to serve as the consulting planner for the Lisbon to replace the prior planning firm.

Attached for your review and information please find a proposed draft of the agreement presented by Foth for consulting planning services. Village Attorney Matt Gralinski has reviewed the draft agreement and staff has forwarded his comments to Foth for review. Their attorney will be returning to the office next week Tuesday and Foth staff hope to have their review of Attorney Gralinski's comments to me by the end of the day Tuesday.

Attachments



**Contract Planning
Consultant Services**





7044 S Ballpark Drive
Franklin, WI 53132
(414) 336-7900
www.foth.com

May 2024

Scott A. Gosse, Village Administrator
Village of Pewaukee
235 Hickory Street
Pewaukee, WI 53072

Dear Scott:

Foth is pleased to respond to the Village of Pewaukee's Request for Proposal to serve as the Village's Planning team. We are confident that our history of providing a wide array of similar planning services to area Wisconsin municipalities will enable us to work efficiently and effectively with Village staff on current and long-range planning projects that benefit the future development of Pewaukee.

We are happy to offer a team out of our Franklin, Wisconsin office to assist the Village with all of its planning needs. You will see our planning team is a group of professional planners accredited in planning and economic development (AICP, CECED).

Together the Foth Planning team allows a seamless and transparent approach for the community with over seventy (70) years of combined experience. We have been practicing planning on both the public and private sector sides and currently are serving a variety of southeastern Wisconsin communities, leading land use matters (rezoning, comprehensive planning, annexation, platting), ordinance development, development review, economic development needs (TIF, business partner, beautification, grants/loans), and public meetings (Council, Plan Commission, ZBA).

We will be fully invested in the community's planning needs. We believe you will find our work personalized and client-centered, assuring successful and distinctive outcomes unlike any other firm.

Should you have questions or need additional information to assist you in making your decision, please do not hesitate to contact me at (414) 916-6465 or jeff.muenkel@foth.com.

Sincerely,
Foth Infrastructure & Environment, LLC

A handwritten signature in blue ink, appearing to read "Jeff Muenkel".

Jeff Muenkel, AICP CECED EDFP
Foth National Planning Lead



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FIRM INFORMATION

Founded in 1938 in Green Bay, Wisconsin, Foth offers a tradition of personalized, client-centered service and smart solutions to a variety of government, industrial, and commercial clients. Our more than 600 employee members deliver technical excellence to our clients in three main areas: Infrastructure, Environment, and Production Solutions, allowing Foth to serve clients as a "one stop shop" for all of their planning, economic development, and engineering needs.

The Foth Planning Team can guarantee a successful planning framework for the Village of Pewaukee based on our wide range of experience in other communities, our ability to maintain an accurate understanding of the Village's regulatory framework, and our ability to provide efficient, responsive services.



Foth's project approach is to provide the requested community planning staff services in a "seamless" working context with the Village of Pewaukee staff. Foth takes a team approach, allowing us to exceed the Village's expectations and timing needs for any planning effort. This approach also allows Foth to employ the unique expertise of our planning staff as each individual matter for the Village requires.

We envision our role as the Village Planners may include:

- ◆ *Serve as the municipal planning advisor to the Plan Commission, Board, and Administrator representing the Village in all directed municipal planning and economic development matters.*
- ◆ *Oversee all land use related matters and petitions for the Village, including rezonings, annexations, PUDs, and conditional use matters..*
- ◆ *Lead the proper implementation of the Village Comprehensive Plan and manage any amendment processes and procedures.*
- ◆ *Ensure zoning, subdivision, sign, community design, and land mapping ordinances remain consistent and do not contradict the Village's Comprehensive Plan.*
- ◆ *Provide GIS mapping as needed.*
- ◆ *Attend and participate in monthly staff development meetings, Plan Commission and Board meetings.*
- ◆ *Address municipal planning issues brought up by the public during Plan Commission and Board meetings.*
- ◆ *Preparation or assistance with preparation of Plan Commission meeting agendas and providing of staff reports for all necessary applications reviewed.*
- ◆ *Provide zoning enforcement and initiate zoning violations as directed by Village staff and elected officials.*
- ◆ *Provide miscellaneous planning and zoning support and correspondence to the public as directed by Village staff and elected officials.*

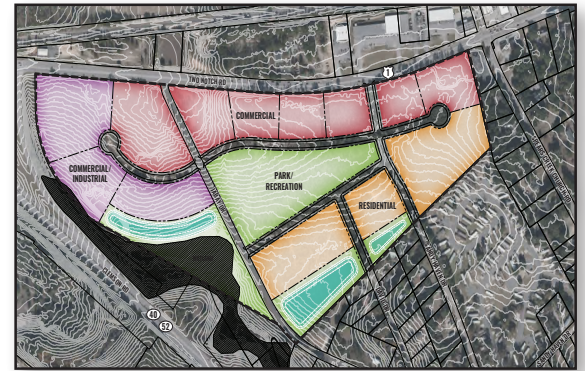
UNDERSTANDING & SERVICES

The Village of Pewaukee, Wisconsin is seeking an inspired partner to provide a limited range of municipal planning and zoning administration services. Foth's Team has the necessary experience and qualifications to work with the Village's development team to accomplish the goals and objectives of the Village, facilitate further discussions on proper development, and support the Village residents with the proper planning and zoning knowledge.

The communities we work for will attest to our planners becoming true members of our client communities. Our attention to detail and ability to find efficiencies for communities are unmatched. Listed below are the main roles we see for our Team as your planners as well as other roles that might be beneficial in the future while Foth is at the helm for the Village of Pewaukee:

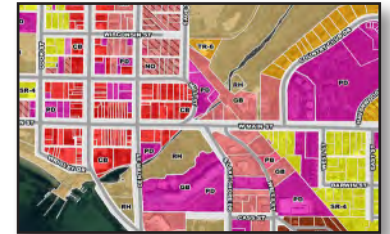
Land Development Matters

At the core of our ongoing planning services to our clients are land development matters consisting of aiding the community through rezonings, comp plan amendments, land divisions, and more. We look to ensure efficient processes for residents, developers, and your Commissions/Boards. Applications should be easy to understand and submittals should be concise in order to ensure informed decisions are made. The Foth Planning Team will stand behind all land development matter decisions, providing the community with recommendations on every petition. We provide detailed staff supplements and intend to be an asset to your Development Review Team due to our planning expertise and historical knowledge.



Zoning Ordinances

Foth assists communities in developing and updating their ordinances to be innovative and practical. We can build new codes for communities fit for their needs or redevelop current code systems. A couple of recent full zoning/subdivision code updates by the Foth Planning Team include the Village of Raymond, WI and the City of South Beloit, IL.



Zoning Enforcement

We understand the difficulty of interpreting ordinances and deliberating those interpretations with a community's residents, developers, and contractors. The Foth Team will be a zoning liaison to the Village, enforcing the code where directed. While we can enforce an ordinance all the way through a court system, it is our approach to first form relationships with a property owner and work towards compliance in a thoughtful way.

Zoning Review/Permitting

Each community evaluates a need for zoning permits in a different way. We work with local staff to ensure that the zoning code is part of any license or permitting process to assure the code is not overlooked and any Board or Commission approvals and conditions are being met. Foth has experience in the multiple communities they service in zoning code amendment recommendations that would serve the community best.

Resident/Developer/Contractor Liaison

This may be one of the most important aspects of ongoing planning services for our clients. The citizens of Pewaukee will come to respect us as your planners and rest in the fact that we're relaying the appropriate information to the community while also developing positive relationships with the people. The community can rest assured that our outgoing personalities will be extensions to the local staff looking to create win-win situations.

Planning Services Cont'd

The Comprehensive Plan

Foth has a full understanding of the new Pewaukee Comprehensive Plan and we intend to leverage the many policies and recommendations that Plan offers while being your daily planner. Foth has a wide range of Comprehensive Planning experience in the State of Wisconsin. We administer the decisions of a community's plan while also authoring new plans. Currently we are completing a new Comprehensive Plan for the Village of Windsor, Wisconsin. We believe that the Comprehensive Plan is the backbone of a future vision for a community and, when implemented correctly, the Plan can define a community creating a unique sense of place.



Economic Development

With the Foth Planning Team, the Village of Pewaukee will also have access to our economic development expertise. Lead Planner Jeff Muenkel is a certified economic developer (CEcD) and has been aiding local Wisconsin community economic development initiatives for the past twenty (20) years. We intend to utilize our economic development expertise as your community planner. Some initiatives we hope to expand and be a part of in the future are the following:

- ▶ *Neighborhood and Redevelopment Plans*
- ▶ *Orchestrate new Village beautification opportunities*
- ▶ *Be a liaison and partner to your business owners*
- ▶ *Be a partner to the Waukesha County Business Alliance (WCBA)*
- ▶ *Aid in creation/implementation of Tax Incremental Districts (TIDs)*
- ▶ *Implementation of new financial aid programs*



GIS Mapping

The Foth Team employs the use of ESRI and Civil3D products and can house and maintain a community's data as needed. Mr. Shaun Mularkey is part of our Planning Team for Pewaukee and he is a GIS professional who is able to leverage powerful story-telling maps that help with community transparency and understanding.

Other Plans/Studies

The Foth Planning Team is multi-dimensional in that we provide day to day planning services to our clients and long-range planning efforts as well. We have authored numerous recreation/conservation plans, corridor studies, and neighborhood and downtown redevelopment plans. We understand that all plans should work together in shaping the vision for a community. Foth intends to utilize the plans Pewaukee has adopted in the past on all future development reviews and when advising the Village on future planning matters. When required, the Foth Team can deliver any planning or economic development planning initiative that may be needed. Some recent special plans Foth has worked on include:

- ▶ *Village of Mukwonago - Downtown Streetscape & Wayfinding Master Plan*
- ▶ *Marina District Redevelopment Plan, Green Bay, WI*
- ▶ *Sandhills Neighborhood Plan, Richland County, SC*
- ▶ *I-94 Comprehensive Corridor Study, Caledonia, WI*
- ▶ *Business Park Creation, Numerous WI & IA*



Public Engagement

Effective community engagement techniques are not a one size fits all approach. Before determining what methods will work best, one should first have an understanding of who the audience is and what outcomes are desired. Varying public input strategies are a cornerstone to Foth's planning efforts. Our team has a long history of providing unique engagement activities that are tailored to the audience.

Board Liaison

A community should have confidence and respect for its Planner. Our Foth Team is proud to say we have worked on both the public and private sides for Village Hall, representing thousands of public meetings. We know how to work with Boards and Committees, providing them with the facts and data necessary to make informed decisions while providing them with recommendations they can rely upon.

PROJECT TEAM

The Foth Team has a wealth of planning experience in the municipal realm. Our team has worked on the public and private sides of municipal government with over seventy (70) years of experience collectively. Jeff Muenkel AICP CEcD will be your Client Leader assuring quality, responsiveness, and leading economic development initiatives. While we will assure a group of our planners are available for depth of service to you we intend to dedicate a point planner once hearing your overall future needs! This strong team is sure to lead the community through any array of municipal planning projects that should arise.



Village Board

Village Administrator | Scott A. Gosse

Plan Commission

Stakeholders/Partners (to name a few)

Village Staff

Residents/Businesses

Waukesha County Business Alliance - (WCBA)



Orrin Sumwalt, AICP

Village Planner
Zoning & Land Use
Resident/Business Liaison



Jeff Muenkel, AICP CEcD

Client Leader
Quality Control
Economic Development



Ben Kohout, AICP

Village Planner
Zoning & Land Use
Resident/Business Liaison



Shaun Mularkey

Village Planner
Zoning & Land Use
Resident/Business Liaison
GIS Mapping



Orrin Sumwalt, AICP CEcD EDFP
Village Planner

Orrin has 15 years of experience serving municipal governments as a planner in both the public and private realms. Orrin has overseen the many facets of a planning department's daily operations and executed long-range planning efforts over his career, delivering updated ordinances and new zoning codes in order to guide local community development visions. Orrin is skilled in outdoor recreation planning, zoning administration, development review, comprehensive plan development, and public engagement. Furthermore, Orrin has extensive experience administering rigorous natural resource protection standards, a natural resource special exception process, and mitigation plans.

Certifications

American Institute of Certified Planners (AICP)

Education

B.A., Urban Planning | University of Wisconsin-Stevens Point

Related Project Experience

Village Planner, Lisbon, WI

Comprehensive Plan, Reedsburg, WI

Zoning/Subdivision Codes, South Beloit IL & Raymond WI

Sandhills Neighborhood Plan, Richland County, SC

Downtown Beautification, Mukwonago, WI

I-94 Comprehensive Corridor Study, Caledonia, WI



Jeff Muenkel, AICP CEcD
Client Leader

Jeff has 24 years of experience in a wide range of community planning initiatives working in both the private and public sectors and has a special passion for leading new economic development tasks for growing Midwestern communities. Jeff is the national planning lead for Foth and the Project Manager for many site development efforts Foth completes. Jeff has led the development of comprehensive plans as well as many more intricate neighborhood and corridor planning efforts. Jeff has had the pleasure of providing unique and innovative public engagement efforts including interactive planning charrettes and the use of digital technology. Jeff currently serves as a municipal planner for numerous communities.

Certifications

American Institute of Certified Planners (AICP)

International Economic Development Council (CEcD)

Education

B.A., Urban Planning | University of Wisconsin-Green Bay

Other Recent Related Project Experience

Village Planner, Raymond & Paris, WI

Marina District Redevelopment Plan, Green Bay, WI

Comprehensive Plan, Reedsburg, WI

Sandhills Neighborhood Plan, Richland County, SC

I-94 Comprehensive Corridor Study, Caledonia, WI

Business Park Creation, Numerous WI & IA



Ben Kohout, AICP
Village Planner

Ben is a planning professional with 20 years experience serving municipal governments and private entities across multiple states. His planning duties have included adopted community plans, beautification, zoning administration, and serving as planning administrator to elected officials and committees. He is experienced in leading planning project discussions, zoning code amendments, and guiding elected members through the State and local planning ordinances. Ben's community outreach experience includes public meetings, presentations, and the development of plans that meet the community needs and expectations.

Certifications

American Institute of Certified Planners (AICP)

WI State Licensed Appraiser

Education

B.A., Urban and Regional Planning | Iowa State University

Related Project Experience

Village Planner, Raymond/Merton/Big Bend, WI

Zoning/Subdivision Code, Raymond/Merton, WI

Business Park Creation, Numerous WI & IA

Marina District Redevelopment Plan, Green Bay, WI



Shaun Mularkey
Village Planner

Shaun has 23 years community planning experience including a proven history of comprehensive plan development for Midwestern Cities, Villages, and Towns. Shaun provides ongoing planning efforts to a variety of communities, including ordinance creation/revision, design guidelines, comprehensive plans, neighborhood/revitalization/corridor plans, urban design (2D/3D), streetscaping, site development, public participation, development review, and geographical information systems (GIS) analysis and mapping. Shaun is particularly skilled in urban design and GIS Mapping and will lead such services for the Village of Pewaukee.

Education

Masters of Urban Planning | University of WI-Milwaukee

B.S., Architectural Studies | University of Wisconsin-Milwaukee

Leadership Institute | International College-Naples

Related Project Experience

Village Planner, Villages of Windsor/Waukesha/Vernon, WI

GIS Mapping & Maintenance, Numerous Municipalities East of

Merle Hay Road, City of West Des Moines, Iowa

Comprehensive Plan, Windsor/Waukesha/Vernon, WI

Sandhills Neighborhood Plan, Richland County, SC

I-94 Comprehensive Corridor Study, Caledonia, WI

MUNICIPAL REFERENCES

Foth provides numerous ongoing planning services to local Southeastern Wisconsin communities. We invite you to call our references below that are similar to the size and scope of Pewaukee!

Village of Raymond, WI - Racine County

Foth provides the Village of Raymond with community planner and engineering staff services including development review, long-range planning, and ordinance development. Foth's involvement includes:

- ◆ Weekly Village Hall Office Hours
- ◆ Staff Review of development applications and ordinance updates (Rezoning, CUPs, Plats, CSMS, Variances, Special Exceptions, Accessory Buildings, and Zoning Permits)
- ◆ Attendance at Developer/Resident Meetings, Plan Commission, Village Board, and BOA
- ◆ Zoning Code Rewrite
- ◆ Comprehensive Land Use Updates
- ◆ Zoning Enforcement
- ◆ Economic development initiatives
- ◆ Engineering Services: Daily Engineer, Road Program, Infrastructure Design, Construction

RAYMOND

Reference:

Kari Morgan
Village President
president@raymondwi.com
(262) 930-8953

Village of Waukesha, WI - Waukesha County

Foth provides the Village of Waukesha with community planner staff services including development review, long-range planning, and ordinance development. Foth's involvement includes:

- ◆ Staff Review of development applications and ordinance updates (Rezoning, CUPs, Plats, CSMS, Variances, Special Exceptions, Accessory Buildings, and Zoning Permits)
- ◆ Attendance at Plan Commission, Village Board, Board of Appeals, Scheduled Office Hours, and other meetings as required
- ◆ Zoning Ordinance updates and enforcement
- ◆ Village incorporation leadership



Reference:

Kris Snyder
Clerk/Treasurer
ksnyder@villageofwaukesha.com
(262) 542-5030

Village of Lisbon, WI - Waukesha County

Foth provides the Town of Lisbon with community planner staff services including development review, intergovernmental cooperation, and long-range planning. Further, Foth also aided the community for incorporation as a Village.

- ◆ Ongoing planning services
- ◆ Staff Review of development applications (Rezoning, CUPs, Plats, CSMS, Variances, Site Plans and Certificate of Compliance Permits)
- ◆ Attendance at Plan Commission, Zoning Board of Appeals, Scheduled Office Hours, and other meetings as required
- ◆ Zoning Ordinance updates
- ◆ Updating all Village zoning and land division applications
- ◆ Incorporation activities
- ◆ Intergovernmental cooperation agreements



Reference:

Kathy Nickolaus
Village Administrator
knickolaus@lisbonwi.gov
(262) 246-6100 Ext. 1003

Other Ongoing Planning Clients

- ◆ Village of Vernon, WI, Brad Calder (Clerk), 262-662-2039
- ◆ Village of Walworth, WI, Lisa Rogers (Clerk), 262-275-2127
- ◆ Village of Merton, WI, Ron Reinowski (Village Pres.), 262-719-7165
- ◆ Village of Windsor, WI, Jamie Rybarczyk (ComDev Dir), 608-888-0066
- ◆ Village of Big Bend, WI, Kelli Koellner (Clerk), 262-662-2747
- ◆ Town of Paris, WI, John Holloway (Town Chair), 262-859-3006
- ◆ Town of Brighton, WI, Angie Axton (Clerk), 262-878-2218

ADDITIONAL DIFFERENCE



We believe the Foth Planning Team can offer many more efficiencies and opportunities than our competitors long-term. Here are a number of items we believe will be fresh and different as your new planning partners:

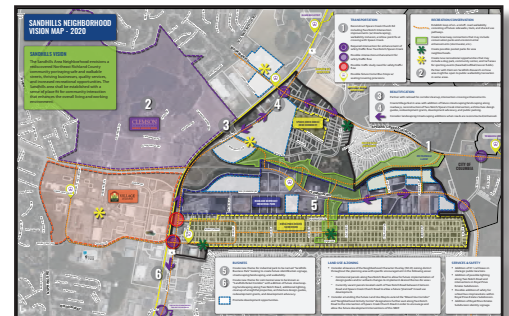
Service & Experience: Foth has a team of planners at the community's with certified professionals in planning and economic development. The team has worked on the public and private sides of planning while also managing municipal community development departments. We all have n outgoing personalities that help build relationships and we will be excellent staff members moving forward. The Village will always have experts ready to serve them who know how to effectively work with residents and elected officials. We look forward to being a positive voice for your Development Review Team.



Economic Development: We're proud of our passion for economic development and we believe that the Village of Pewaukee has more of a need for economic development awareness and talent than any other municipalities in the region. With Foth you will have this economic development experience and outside the box thinking. Planning Lead Jeff Muenkel is a Certified Economic Developer (CECd) and we hope to leverage our economic development experience for the community applying many new economic development initiatives including:

*Business Liaison
Downtown Revitalization
Prioritizing Infill Development
Grants/Loans/Financing Tools
Development/Redevelopment*

*Development Organization Partner
Creative Placemaking
Beautification Efforts
Tax Increment District Plans
Marketing*

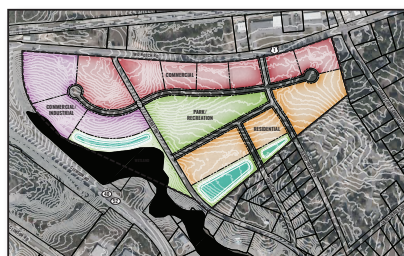


GIS & Urban Design: GIS and graphic design are a specialty for our planners on our Team. We can maintain the Village's data in ESRI and Civil3D formats while providing maps as required. We'll also go beyond the basics to design the concepts and renderings that the community stakeholders can envision with their own eyes when a project demands. We intend to provide graphical high end products that uses images, tables, maps, renderings (2D/3D), and technology (360 videos, AR/VR, drones) to provide future visions of developments or community awareness projects.



Housing: The Foth planning team is lucky to already lead a diverse group of local Wisconsin municipalities in their daily planning initiatives. Given that we are on the forefront of ensuring each municipality is addressing their desired housing needs as well assuring State housing reports are being met.

Neighborhood Planning: Taking the implementation of the Comprehensive Plan to the next step with individual neighborhood and downtown plans is a specialty of Foth. Each one of these studies is unique to the character of the neighborhood in which it lives and the sense of place the community wishes to promote. Foth thinks outside the box on such neighborhood plans creating new and fresh ideas on encouraging private investments, beautification efforts, and public financial aid opportunities.



FEE SCHEDULE

Foth's general practice in providing ongoing planning services to communities is at a billable hourly-rate arrangement with negotiated lump sums for special projects. Foth is open to discussing any and all fee arrangements the Village desires.

Please note that Foth implements developer recovery cost agreements in all municipalities we work for. We anticipate the majority of our hourly fees for Pewaukee to be paid for by petitioners for various planning applications made to the Village. Foth will provide specific individual invoices to the Village for ease of cost recovery from developers.

2024 Billable Rates/Fees

All Planners	\$144/hr
Administrative Assistance	\$100/hr
Mileage	\$0.67/Mile

NOTE: Our hourly costs are inclusive of all materials required for our daily work (copies, printing, computers, etc.)



Google Maps



Project Title
(the "Project"): Municipal Planning Services

FOTH Project Number: _____

CLIENT Project Number: _____
(If applicable)

This Agreement for Services (hereinafter "Agreement") is made and entered into this 12th day of June, 2024, by and between **FOTH INFRASTRUCTURE & ENVIRONMENT, LLC**, (hereinafter "Consultant") and **Village of Pewaukee**, (hereinafter "Client"), for the services described under the Scope of Services (the "Services").

CLIENT: Village of Pewaukee

Address: 235 Hickory Street, Pewaukee, WI 53072

Phone No: 262-691-5660

Email Address: sgosse@villageofpewaukee.wi.gov

Scope of Services: Client hereby agrees to retain Consultant to perform the following Services:

Daily ongoing municipal planning and zoning services as directed.

Schedule: Services shall be performed according to the following schedule:

Compensation: In consideration of these Services, the Client agrees to pay Consultant compensation as follows:

☐ Lump-Sum in the amount of \$ _____ .00

☒ Unit Cost/Time Charges (Standard Rates) See Exhibit A for rate schedule

☐ Unit Cost/Time Charges (Standard Rates) for an estimated cost of \$ _____ .00

☐ Other as stated here: _____

Special Conditions (if any): _____

Contract is for a three (3) year period from date of signing.

The attached Agreement for Services Standard Terms and Conditions, along with any Exhibits, is made a part hereof and incorporated into this Agreement.

IN WITNESS WHEREOF, this Agreement is accepted on the date last written below, subject to the terms and conditions above stated and the provisions set forth herein.

CLIENT

CONSULTANT

Signed: _____

Name (printed): Scott A. Gosse

Title: Village Administrator

Date: _____

Signed: _____

Name (printed): Tom Ludwig

Title: WI Client Director

Date: _____

Signed: _____

Name (printed): Jeff Muenkel

Title: Senior Client Manager

Date: _____

AGREEMENT FOR SERVICES STANDARD TERMS AND CONDITIONS

1.0 Commencement of Services - The Services will commence consistent with the schedule referenced herein or as otherwise agreed to by the parties, upon receipt of this signed Agreement. If after commencement of the Services, the Project is delayed for any reason beyond the control of Consultant for more than sixty (60) days, the terms and conditions contained herein are subject to revision by Consultant.

1.1 Standard of Care - The standard of care for any professional Services performed or furnished by Consultant under this Agreement will be the care and skill ordinarily used by members of the subject profession practicing under similar circumstances at the same time and in the same locality. Consultant makes no other warranties, express or implied, under this Agreement or otherwise, in connection with any Services performed or furnished by Consultant. Subject to the standard of care, Consultant and its sub-consultants may use and rely upon data, reports, design elements and information ordinarily or customarily furnished by others, including, but not limited to Client, Client's other contractors or consultants, specialty contractors, manufacturers, suppliers, and the publishers of technical standards.

Consultant shall not be required to sign any document, no matter by whom requested, that would result in the Consultant having to certify, guarantee, or warrant the existence of conditions whose existence the Consultant cannot ascertain.

2.0 Client Responsibilities - Client shall provide, at Client's expense, all criteria, design, and construction standards including full information as to Client's requirements for the Project, including all document specifications. The provision or production of such data or information is not included in the Services, except where explicitly referenced in the Scope of Services. As stated in Section 1.1, Consultant shall be entitled to rely upon such data and information in the performance of the Services and shall not be liable for any incorrect advice, judgment or decision based on any inaccurate information furnished by Client, Client's agents or Client's other consultants. Such data and information shall include but not be limited to the following:

- a. If not included in the Scope of Services, a complete survey of the Project site which shall include but not be limited to easements, right-of-way, encroachments, zoning and deed restrictions, subterranean structures or utilities, existing buildings and improvements.
- b. If not included in the Scope of Services, soils data, laboratory tests, reports and inspections of samples, materials or other items, with appropriate professional interpretations.
- c. Legal counseling services necessary for the Project including legal review of the construction contract documents.
- d. Accounting, bond and financial advisory (including, if applicable, "municipal advisor" services as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act (2010) and the municipal advisor registration rules issued by the Securities and Exchange Commission), independent cost estimating, and insurance counseling services.
- e. If not included in the Scope of Services, permits and approvals from any authorities having jurisdiction over the Project.

2.1 Right of Entry - Client shall provide for entry for the employees, agents and subcontractors of Consultant and for all necessary equipment.

2.2 Client Authorized Representative - Client shall designate a person authorized to act as Client's representative. Client or his representative shall receive and examine documents submitted by Consultant and shall be empowered to interpret and define Client's policies and render decisions and authorizations in writing promptly to prevent unreasonable delay in the progress of Consultant's Services. Client shall give prompt written notice to Consultant whenever Client observes or otherwise becomes aware of any defect in the Project, Services or other event which may substantially affect Consultant's performance of Services under this Agreement.

3.0 Fees and Payment

3.1 Invoice Payment Due - Client shall compensate Consultant for Services and expenses rendered under this Agreement. Consultant's fee for Services will be based on Consultant's rates currently in effect at the time the Services are done; lump sum or other schedules as identified under the Compensation section. Rates of Consultant are subject to annual revision. Payment shall be due within thirty (30) days after the date of invoice describing the Services performed and expenses incurred during the preceding invoice period.

3.2 Failure to Pay. Client agrees that timely payment is a material term of this Agreement and that failure to make timely payment as agreed constitutes a breach hereof. In the event payment for Services rendered has not been made within thirty (30) days from the date of invoice, Consultant may, after giving seven (7) days' written notice to Client and without penalty or liability of any nature, and without waiving any claim against Client, suspend all work on all Services as set forth herein. Upon receipt of payment in full for Services rendered, plus interest charges, Consultant will continue with Services. Payment of all compensation due Consultant pursuant to this Agreement shall be a condition precedent to Client using any of Consultant's work product and/or deliverables under this Agreement.

3.3 Interest on Late Payments - In order to defray carrying charges resulting from delayed payments, simple interest at the maximum rate allowed by law will be added to the unpaid balance of each invoice. The interest period shall commence thirty (30) days after the date of the original invoice and shall terminate upon date of payment. Payments will be first credited to interest and then to principal.

4.0 Insurance/Limitation of Consultant's Liability - Consultant will maintain the following insurance coverages:

- a. Worker's compensation insurance pursuant to state law.
- b. Comprehensive automobile and vehicle liability insurance covering claims for injuries to members of the public and/or damages to property of others arising from use of motor vehicles, including onsite and offsite operations, and owned, non-owned, or hired vehicles, with \$1,000,000 combined single limits.
- c. Commercial general liability insurance covering claims for injuries to members of the public or damage to property of others arising out of any covered negligent act or omission of Consultant or of any of its employees, agents, or subcontractors, with \$1,000,000 per occurrence and \$2,000,000 in the aggregate.
- d. Professional liability insurance, if applicable, of \$1,000,000 per claim and in the aggregate.

4.1 Liability Limits - Notwithstanding any provision in this Agreement to the contrary, Client and Consultant each agree not to assert against the other any claim, demand or suit for consequential, incidental, indirect or special damages arising from any aspect of the performance or nonperformance of the other party or any third-party engaged by such other party under this Agreement, and each party hereto waives any such claim, demand or suit against the other in connection with this Agreement. Notwithstanding any language to the contrary, the total aggregate liability of Consultant, its employees, officers, directors, shareholders, agents, or sub-consultants, to all parties related to this agreement shall not exceed the greater of: (1) \$50,000.00, or (2) the amount of Consultant's fee for the Services on any individual work order issued under this Agreement that gives rise to a claim.

4.2 Waiver of Subrogation - Both parties hereby waive, and shall cause their respective insurers to waive, all rights of subrogation against the other party, their employees, officers, directors, shareholders, agents, or sub-consultants for damages caused by risks covered by insurance, except such rights as they may have to the proceeds of the insurance.

5.0 Indemnification - Consultant, to the fullest extent permitted by law, shall indemnify and hold harmless Client and any of Client officers, directors, employees and agents from and against claims, losses, damages, liabilities, including attorney's fees and expenses, for third-party claims of bodily injury, sickness or death, and property damage or destruction to the extent caused by the negligent acts or omissions of Consultant or Consultant's separate contractors or anyone for whose acts any of them may be liable, but only to the extent of the negligence. Nothing in this Section shall obligate Consultant to indemnify any individual or entity from and against the consequences of that individual's or entity's own negligence or willful misconduct. Notwithstanding the forgoing, Consultant has no obligation to defend or pay indemnitee defense costs incurred prior to a final determination of liability or to pay any amount that exceeds the proportionate share of Consultant's finally determined percentage of liability as determined by a court of competent jurisdiction.

6.0 Hazardous Materials - Client hereby understands and agrees that Consultant has not created nor contributed to the creation or existence of any types of hazardous or toxic wastes, materials, chemical compounds, or substances, or any other type of environmental hazard or pollution ("Hazardous Materials"), whether latent or patent, at Client's premises, or in connection with or related to the Project with respect to which Consultant has been retained to provide Services. Therefore, to the fullest extent permitted by law, except for Hazardous Materials introduced onto the site by Consultant and not required or permitted in the performance of Consultant's Services,

Client agrees to indemnify, and hold Consultant, its officers, directors, shareholders, employees, and Consultants, harmless from and against any and all claims, damages, and expenses, whether direct, indirect, consequential or otherwise, including, but not limited to, attorney fees and court costs, arising out of, or resulting from the discharge, escape or release, of Hazardous Materials. Nothing contained within this Agreement shall be construed or interpreted as requiring Consultant to assume the status of a generator, transporter, or owner or operator of a treatment, storage or disposal facility, as those terms appear within the Resource Conservation and Recovery Act, 42 U.S.C.A., §6901 et seq., as amended, or within any State statute governing the generation, treatment, storage, and disposal of waste.

7.0 Design Without Construction Phase Services - Notwithstanding any provisions in this Agreement to the contrary, if this Project involves construction and Consultant is not retained to provide construction phase services including, but not limited to, observation, site visits, shop drawing review, and design clarifications, Client agrees that Consultant shall be responsible only for those construction phase services expressly required in Consultants Scope of Services. With the exception of such expressly required Services, Consultant shall have no design, shop drawing review, or other obligations during construction, and Client assumes all responsibility for construction phase services. Client waives all claims against the Consultant that may be connected in any way to construction phase services except for those Services that are expressly required in Consultants Scope of Services.

8.0 Documents- Ownership of Work Product and Proprietary Information - The deliverables prepared under this Agreement shall become the property of the Client only upon completion of the Services and payment in full of all monies due to Consultant. In the event Client reuses or makes any modifications to the deliverables without prior written authorization of Consultant, the Client agrees, to the fullest extent permitted by law, to indemnify and hold Consultant, its consultants, agents, officers, directors, shareholders and employees harmless from any claim, liability or cost (including reasonable attorneys' fees and defense costs) arising or allegedly arising out of any unauthorized reuse or modifications of Consultant's Services, work product, and/or deliverables by the Client or any person or entity that acquires or obtains the such work product and/or deliverables from or through the Client without the written authorization of Consultant.

Notwithstanding the foregoing Consultant's liability to Client for any computer programs, software products, or related data furnished hereunder is limited solely to the correction of residual errors, minor maintenance, or update(s) as agreed. CONSULTANT MAKES NO WARRANTIES OF ANY KIND, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR OF FITNESS FOR ANY PARTICULAR PURPOSE, or against infringement, with respect to computer programs, software products, related data, technical information, or technical assistance provided by Consultant under this agreement. The Consultant will take reasonable precautions to prevent the transmission of any electronic virus, or other contamination with the exchange of electronic media, but Consultant makes no assurances that those precautions are adequate to assure a contamination free transmission. Consultant retains title and interest in all of its standard details, plans, specifications, methodologies, tools, and computation documents, whether in written or electronic form, which have been incorporated into the documents and instruments of service, but which were developed by Consultant independent of this Agreement.

9.0 Injury to Workers on Project Consultant has no responsibility for site safety or for the means and methods employed by Client's construction contractor(s). Client agrees that Consultant will be named as an additional insured on construction contractor's insurance policy for Commercial General Liability and Builders All Risk Liability, and Client agrees to insert into all contracts for construction between Client and construction contractor(s) arising out of these Services a provision requiring the construction contractor(s) to defend, indemnify, and hold harmless both Client and Consultant from any and all actions arising out of the construction Project, including, but not limited to, injury to or death of any worker on the job site, not caused by the sole negligence of Client or Consultant,. Client will be responsible for any damages caused by Client's failure to comply with the above requirements.

10.0 Probable Construction Costs Opinions - Any opinion of the construction cost prepared by Consultant represents his judgment and is supplied for the general guidance of the Client. Since Consultant has no control over the cost of labor and material, or over competitive bidding or market conditions, Consultant does not guarantee that bids or actual construction costs to the Client will not vary from Consultant's opinions of probable cost. If the Client desires greater assurance as to construction costs, Client shall employ an independent cost estimator.

11.0 Site Visits - Visits to the construction site and observations made by Consultant as part of Services during construction under this Agreement shall not make Consultant responsible for the obligation to conduct,

comprehensive monitoring of the work of the contractor(s) sufficient to ensure conformance with the intent of the construction contract documents, and shall not make Consultant responsible for, nor relieve the construction contractor(s) of the full responsibility for, constructions means, methods, techniques, sequences, and procedures necessary for coordinating and completing portions of the contractor(s) work under the construction contract documents, and for all safety precautions incidental thereto. Such visits by Consultant are not to be construed as part of the observation duties of the on-site observation personnel defined below.

12.0 On-Site Observation - When Consultant provides on-site observation personnel as part of Services during construction under this Agreement, the on-site observation personnel will make reasonable efforts to advise Client of observed defects and deficiencies in the work of the contractor(s), and to help determine if the provisions of the construction contract documents are being fulfilled. Consultant shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of any construction work and Consultant's obligations are limited to becoming generally familiar with the progress of the construction. Consultant's observation will not cause Consultant to be responsible for those duties and responsibilities which belong to the construction contractor(s), including, but not limited to, full responsibility for the means, methods, techniques, sequences, and progress of construction, and the safety precautions incidental thereto, and for performing the construction work in accordance with the construction contract documents.

13.0 Termination or Abandonment - If any portion of the Services or Project is terminated or abandoned by Client, the provisions of these Terms and Conditions in regard to compensation and payment shall apply insofar as possible to that portion of the work not terminated or abandoned. If said termination occurs prior to completion of any phase of the Project, the fee for Services performed during such phase shall be based on Consultant's reasonable estimate of the portion of such phase completed prior to said termination, plus a reasonable amount to reimburse Consultant for termination costs.

This Agreement may be terminated by either party if the other party fails to fulfill its obligations under this Agreement through no fault of the terminating party. No such termination may be effected unless the other party is given not less than ten calendar days written notice of intent to terminate and an opportunity for correcting the default (plus such additional time as is reasonably necessary to correct the default, other than any payment default) and for consultation with the terminating party before termination. Consultant shall be paid for Services performed to the termination date including reimbursable expenses due plus termination expenses.

14.0 Jurisdiction - This Agreement shall be governed by the laws of the State of the Project.

15.0 Dispute Resolution - The parties will use good faith efforts to resolve any dispute, controversy or claim arising out of or relating to this Agreement or the relationship between the parties (a "Dispute") through negotiation. To invoke the dispute resolution procedures in this section, one party must give the other party a written notice of its intent to negotiate. The notice will include a detailed description of the Dispute and a proposed resolution. Within five (5) business days after delivery of the notice, each party will designate a senior executive with authority to resolve the Dispute. The designated executives will engage in discussions in an effort to resolve the Dispute. If the designated executives do not agree on a resolution within twenty (20) days after the dispute notice has been delivered, the parties may agree to submit the Dispute to non-binding mediation by any mutually agreed-upon mediator, rules and location. Any mediation fees and expenses will be allocated and paid by the parties equally. If the parties do not reach a resolution through negotiation or mediation, either party may pursue all remedies available under this Agreement, at law or in equity in a court of competent jurisdiction. Each party hereby irrevocably waives its rights to trial by jury in any Dispute or proceeding arising out of this agreement or the transactions relating to its subject matter.

16.0 Waiver - Consultant's waiver of any term, condition, or covenant or breach of any term, condition, or covenant, shall not constitute a waiver of any other term, condition, or covenant, or the breach thereof.

17.0 Successors and Assigns - All of the terms, conditions, and provisions hereof shall inure to the benefit of and be binding upon the parties hereto, and their respective successors and assigns, provided, however, that no assignment of this Agreement shall be made without written consent of the parties to this Agreement.

18.0 Severability - If any provision of this Agreement is declared invalid, illegal, or incapable of being enforced by any Court of competent jurisdiction, all of the remaining provisions of this Agreement shall nevertheless continue in full force and effect, and no provision shall be deemed dependent upon any other provision unless so expressed herein.

19.0 Force Majeure - Neither party to this Agreement will be liable to the other party for delays in performing the Services, or for the direct or indirect cost resulting from such delays, that may result from a Force Majeure condition. Each party will take reasonable steps to mitigate the impact of any force majeure. If Consultant is delayed in the performance of the Work due to acts, omissions, conditions, events, or circumstances beyond its control and due to no fault of its own or those for whom Consultant is responsible, the Contract Time(s) for performance as well as the Contract Price shall be reasonably extended by Change Order. By way of example, events that will entitle Consultant to an extension of the Contract Time(s) include acts or omissions of Client or anyone under Client's control (including separate contractors), changes in the Work, Differing Site Conditions, Hazardous Conditions, wars, floods, labor disputes, unusual delay in transportation, epidemics, earthquakes, adverse weather conditions not reasonably anticipated, and other acts of God (Force Majeure Condition). For clarity purposes, labor shortages or supply chain disruptions resultant from epidemic or pandemic events are specifically to be considered grounds constituting a Force Majeure Condition. Labor shortages and inefficiencies, delays, escalation, or cost impacts resulting from labor shortages or supply chain disruptions associated with such an event shall be considered grounds for a Force Majeure Condition event and shall afford Consultant the opportunity for schedule and cost relief associated with such an event.

20.0 Entire Agreement - This Agreement, and its attachments, constitutes the entire understanding between Client and Consultant relating to Services to be provided by Consultant and, excepting only confidentiality agreements between the parties pertaining to the Project, supersede any prior or contemporaneous agreements, promises, negotiations, or representations not expressly set forth herein. Subsequent modifications or amendments to this Agreement must be in writing and signed by the parties to this Agreement. The foregoing notwithstanding, if the Client, its officers, agents, or employees request Consultant to perform extra work or Services pursuant to this Agreement, Client will pay for the additional Services even though an additional written Agreement is not issued or signed. The obligations of Consultant under this Agreement shall survive in accordance with applicable State statutes.

EXHIBIT A
PROFESSIONAL FEES RATE SCHEDULE
FOR THE VILLAGE OF PEWAUKEE
2024

All Village Planners	\$144
Administrative Assistant	\$100
Mileage	\$0.67/Mile



To: Jeff Knutson, Village President
Village Board

From: Jenna Peter
Village Clerk

Date: June 18, 2024

Re: Agenda Item 8h, Renewal Alcohol Beverage License Approvals

BACKGROUND

Listed below are the applications received for Renewal Alcohol Beverage License. Village Board approval is required for all renewal liquor license applications.

ACTION REQUESTED

To approve the Alcohol Beverage License by Class/Classes as listed below – along with the premise descriptions as listed (*in italics*) and the agents as listed:

Applicants for Class “A” Beer License AND “Class A” Liquor (Cider Only) License

1. **603 Capitol LLC – DBA: Pewaukee BP** **603 Capitol Drive**
Agent: Maninder Kaur
ALCOHOL KEPT IN WALK-IN COOLERS ON WEST SIDE OF STORE AND STORED IN THE BACK ROOM. RECORDS KEPT BEHIND COUNTER IN A CABINET.
2. **Kwik Trip, Inc. – DBA: Kwik Trip 865** **130 Dynex Drive**
Agent: Mark Panka
ONE-STORY FRAME CONSTRUCTION WITH STORAGE IN WALK-IN COOLER. RECORDS KEPT IN OFFICE AREA.
3. **McMahon Management Company – DBA: Pewaukee Corner Pump** **1194 Capitol Drive**
Agent: Joseph M. McMahon
CONVENIENCE STORE WITH ALCOHOL STORED IN THE COOLER, BACK ROOM, BEHIND THE COOLER, AND DISPLAYS IN FRONT OF THE COOLERS. RECORDS ARE KEPT IN OFFICE AND BACK ROOM.
4. **Kwik Trip, Inc. – DBA: Stop-N-Go #1526** **405 Ryan Street**
Agent: Jordyn Plymesser
ONE STORY BUILDING WITH STORAGE IN LOCKABLE COOLERS, RECORDS ARE KEPT IN THE OFFICE AREA.

Applicants for Class A Combination License (Class “A” Beer & “Class A” Liquor)

1. **Aldi, Inc (Wisconsin) DBA: ALDI #15** **1201 George Towne Drive DBA: Aldi #15**
Agent: Erika Bruening
SINGLE STORY BRICK BUILDING. ALCOHOL IS SOLD ON THE SALES FLOOR AND STORED IN THE BACKROOM. ALCOHOL SALES RECORDS WILL BE KEPT IN THE OFFICE AT THE STORE.

2. **Beachside Boat & Bait, LLC** **129 Park Avenue**
Agent: Alyssa Neuleib
THE BUILDING IS A 3 STORY BUILDING WITH THE SECOND AND THIRD FLOORS AS RESIDENCES. ALCOHOL WILL BE SOLD ON THE FIRST FLOOR. THE STORAGE OF ALCOHOL INVENTORY IS STORED IN A LOCKED CABINET IN THE BACK ROOM. RECEIPTS ARE KEPT IN A LOCKED FILING CABINET IN THE OFFICE OF THE BAIT SHOP.
3. **DK & KD LLC - DBA: Brews Wine & Spirits** **1256 Capitol Drive, Suite 600**
Agent: Ravin Daniel
2100 SQ. FT. BUILDING, PUBLIC LIQUOR STORE. ALCOHOL STORED WITHIN SUITE 600, BACK ROOM/WALK-IN COOLER. ALCOHOL IS KEPT IN COOLERS, SHELVING AND STORAGE IN BACK AND FRONT AREAS. RECORDS ARE KEPT IN BACK ROOM IN A CABINET.
4. **Costco Wholesale Corporation – DBA: Costco Wholesale #1101** **443 Pewaukee Road**
Agent: Nathan Von Koblenz
WAREHOUSE RETAIL FLOOR & STORAGE (ONE-STORY 152,524 SQ FT BUILDING). PRODUCT IS RECEIVED IN THROUGH RECEIVING DOCK. PRODUCT IS STOCKED ON THE FLOOR WITHIN THE PERIMETERS OF THE RETAIL BUILDING. RECORDS ARE KEPT ELECTRONICALLY IN THE RECEIVING AREA AND OFFICE.
5. **Mega Marts, LLC – DBA: Pick N Save # 374** **1405 W. Capitol Drive**
Agent: Cheryle Miller
*1 STORY RETAIL GROCERY AND LIQUOR STORE. SEPARATE LIQUOR REGISTER, OUT OF DEPARTMENT, DISPLAYS AND LIQUOR CAGE KEPT IN RECEIVING AREA. EXTERIOR PARKING STALLS DESIGNATED FOR THE MERCHANDISE PICKUP SERVICE. (SEE MAP ON BACK)
MAP INDICATES PARKING SPACES FOR MERCHANDISE PICK UP*
6. **Spargo Salon, LLC** **1001 Cecelia Dr.**
Agent: Laura Chapman
ALCOHOL RECEIPTS ARE KEPT IN CLIENT SERVICE DIRECTOR AND GENERAL MANAGER OFFICE FILE. ALCOHOL IS STORED IN EMPLOYEE ONLY BREAK ROOM. ALCOHOL IS CONSUMED AS REQUESTED FOR CERTAIN SPA SERVICES THROUGHOUT PREMISE AND/OR DURING SPARGO-HOSTED SPECIAL EVENTS IN OUR MEDISPA LOBBY.
7. **Walgreen Co. – DBA Walgreens #05309** **1441 Capitol Drive**
Agent: Michelle Morano
1 STORY, 14,730 SQ FT RETAIL DRUG STORE. ALCOHOL IS SOLD IN COOLERS. WINE AND SPIRITS IN FRONT HALF OF AISLE. BEER AND WINE AT FRONT OF STORE. OVERSTOCK IS STORED BEHIND LOCKED DOOR IN COOLER AND COOLER OVERSTOCK ROOM. INVOICES ARE KEPT IN THE OFFICE IN DRAWER AND STORED ELECTRONICALLY IN AUTO RECONCILIATION LEDGER.
8. **Wal-Mart Stores East, LP – DBA Walmart #3322** **411 Pewaukee Road**
Agent: Leah Konecny
*1 ROOM, 1 STORY (APPROX 142,007 SQ. FT.) PRODUCT IS LOCATED IN COOLERS AND ON SHELVES IN GROCERY DEPARTMENT, DISPLAYED IN SEASONAL AISLES, AND IN EXTERIOR PARKING STALLS BY UTILIZING THE OUTDOOR PATH TO CANOPY LOCATIONS IN THE PARKING LOT SPECIFICALLY DESIGNATED FOR ONLINE GROCERY PICK-UP. OVERSTOCK OF BEER IS LOCATED ON PALLETS IN RECEIVING AREA. RECORDS/RECEIPTS ARE LOCATED IN INVOICE OFFICE IN BACK ROOM.
*SEE MAP ON BACK**

Applicants for Class "B" Beer License

1. PPF Corporation – DBA: Tsuta Ramen

1273 Capitol Drive, Suite B

Agent: Ping P. Feng

ALCOHOL IS SOLD AND STORED IN THE DISPLAY REFRIGERATOR AND BEHIND THE CASH REGISTER. ALCOHOL WILL BE SERVED IN THE WHOLE DINING ROOM AND THE FENCED-IN PORCH. RECORDS ARE STORED IN THE OFFICE ROOM.

Applicants for Class B Combination License (Class "B" Beer & "Class B" Liquor)

1. Karma44, LLC – DBA: 4Keeps

206 Oakton Avenue

Agent: Jennifer A. Keepman

*1ST FLOOR RETAIL & STORAGE - BASEMENT USED FOR STORAGE. RECORDS ARE KEPT IN BASEMENT. WITH PRIOR *NOTIFICATION TO THE PEWAUKEE POLICE THE PREMISE MAY BE EXTENDED TO THE PARKING LOT LOCATED BEHIND THE BUILDING TO THE SOUTH. THIS AREA MEASURES 15x28x25x15 AND A FENCE MUST BE ERECTED AROUND THIS OUTDOOR AREA. ALCOHOL CONSUMPTION ONLY FOR THIS AREA.*

2. Artisan 179, LLC

179 W. Wisconsin Avenue

Agent: Carrie L. Boehm

ALCOHOL BEVERAGES ARE SOLD AND STORED ON THE MAIN LEVEL AND THE UPPER LEVEL OF THE RESTAURANT. THE MAIN LEVEL INCLUDES THE MAIN BAR, THE DINING AREA, THE LOUNGE, THE ENTRANCE, AND THE PATIO. THE UPPER LEVEL INCLUDES THE RHINO ROOM (DINING ROOM), WINE ROOM (BACK DINING AREA), BAR, KITCHEN (INCLUDING COOLERS), THE OFFICE, AND DRY STORAGE. ALL RECORDS OF INVOICES AND PAYMENTS ARE KEPT IN THE OFFICE OF THE UPPER LEVEL. ALCOHOL BEVERAGES MAY BE SOLD AND SERVED IN THE OUTDOOR DINING/SEATING AREA ACCESSORY TO THE EXISTING APPROVED RESTAURANT/BAR USE AND OUTSIDE IN THE DESIGNATED 3 PUBLIC PARKING STALLS IN THE PUBLIC RIGHT-OF-WAY, DIRECTLY IN FRONT OF THE EXISTING BUSINESS. (SEE MAP)

MAP SHOWS THE OUTDOOR SEATING NEXT TO THE BUILDING AND AT THE CURBSIDE

3. Asiana of Wisconsin – DBA: Asiana

1198 George Towne Drive

Agent: Chen Yurong

SOLD AND STORED IN BAR, DINING ROOM & BASEMENT. RECORDS ARE KEPT IN THE OFFICE.

4. Vasil LLC – DBA: Billy-Ho's Pub & Eatery

118 Main Street

Agent: Peggy Markopoulos

ALCOHOL CONSUMED ON ENTIRE 1ST AND 2ND FLOOR, RECORDS KEPT IN OFFICE ON THE 1ST FLOOR.

5. 2 Brewnettes – DBA: BJ's Crafty Tap

1230 George Town Dr. Ste E

Agent: Brittany Eisenman

LIQUOR MAY BE CONSUMED ANYWHERE IN SUITE E AND THE OUTSIDE FENCED PATIO AREA ON THE SOUTHWEST SIDE OF THE BUILDING. EXCESS LIQUOR WILL BE STORED IN COOLER SPACE, SHELVES, OR EMPLOYEE BACK ROOM FOR STORAGE. ALCOHOL MAY BE CONSUMED IN THE EMPLOYEE ONLY SECTION OR THE OFFICE AREA FOR SAMPLING PURPOSES. RECORDS WILL BE KEPT IN OFFICE LOCATED IN THE EMPLOYEE PORTION OF SUITE. PLEASE SEE BACK OF LICENSE FOR MAP.

MAP SHOWS LAYOUT AND OFFICE AREA

6. **Blazin Wings, Inc. – DBA: Buffalo Wild Wings** **1273 Capitol Drive**
Agent: Robert Bartholomew
ALCOHOL WILL BE SERVED AND CONSUMED IN THE FOLLOWING AREAS: PATIO, DINING, AND BAR. ALL ALCOHOL WILL BE STORED IN THE BAR AREA IN A LOCKED ALCOHOL STORAGE AREA IN THE KITCHEN, OR IN THE BEER COOLER IN THE KITCHEN. ALL RECEIPTS WILL BE STORED IN THE MANAGER'S OFFICE. THE RESTAURANT IS A SINGLE-STORY BUILDING WITH AN ATTACHED, ENCLOSED PATIO (65' x 8')
7. **Butler Inn, LLC. – DBA: The Butler Inn of Pewaukee** **742 Glacier Road**
Agent: Dixit Dudhat
ALCOHOL STORED/CONSUMED IN MAIN LEVEL BAR AND DINING AREA, UPPER LEVEL BAR AND DINING AREA, BASEMENT LIQUOR STORAGE AREA AND PATIO AREA. RECORDS ARE STORED IN THE OFFICE.
8. **Carlee's Bar & Grill LLC** **702 Glacier Road**
Agent: Jacob Bernotas
2 STORY BUILDING WITH BASEMENT. THE 2ND STORY IS A RESIDENTIAL APARTMENT. ALL ALCOHOL STORED IN THE BASEMENT AND ON THE FIRST FLOOR. ALCOHOL CONSUMED AND SOLD ON FIRST FLOOR. RECEIPTS STORED IN THE BASEMENT. APPROXIMATE 8' X 20' FENCED-IN PATIO LOCATED ON THE NORTHWEST SIDE OF BUILDING. THE PATIO IS PRIMARILY FOR SMOKING PATRONS & ATTACHED TO THE MAIN BUILDING.
9. **Casa Tequila Restaurant LLC** **1405 Capitol Drive, Suite K**
Agent: Maria Campuzano
ALCOHOL IS LOCATED IN THE BAR AREA, DINING ROOM, STORAGE ROOM, WALK-IN COOLER, BACK OFFICE AND THE PATIO AREA. RECORDS ARE KEPT IN THE BACK OFFICE.
10. **Four Star Family Sports Pub** **120 Simmons Avenue**
Agent: Armando Macedo
ALCOHOL SERVED IN 2 DINING ROOMS, BAR, KITCHEN, BAR LIQUOR ROOM, AND OUTDOOR SEATING AREA. RECORDS ARE KEPT BEHIND THE BAR.
11. **Good Eats, LLC** **1405-F Capitol Drive**
Agent: James Forester
ALCOHOL SOLD AND STORED IN UNIT F AND OUTSIDE PATIO. RECORDS IN THE OFFICE.
12. **Kranky's Investment Corporation – DBA: Kranky's Pub** **719 Glacier Road**
Agent: Malcolm A. Dicks
2-STORY BUILDING, ALCOHOL CONSUMED ON THE COMPLETE FIRST FLOOR AND SEATING AREA OUTSIDE. ALL RECORDS ARE STORED IN THE BASEMENT ALONG WITH ALL INVENTORY. SECOND STORY IS AN APARTMENT.
13. **Nettie's Irish Pub, LLC** **733 W. Wisconsin Avenue**
Agent: Caven L. Boggess
3 BUILDINGS - OUTBUILDING - DECKS & APPROVED OUTDOOR AREA. PLEASE SEE BACK OF LICENSE FOR MAP. RECORDS STORED IN OFFICE. ALCOHOL IS STORED IN BAR AREA. PLEASE SEE BACK OF LICENSE FOR MAP.
MAP SHOWS HORSESHOE AREA AND DECK

14. **Pizza And Sub Shop Inc. DBA: Park Avenue Pizza Company** **121 Park Avenue**
Agent: Jason Koboski
ALCOHOL IS STORED IN LOCKED STORAGE ROOM – SOLD & CONSUMED: BAR & TABLE SERVICE & OUTSIDE TABLES. RECORDS ARE KEPT IN A FILE CABINET IN THE OFFICE.
15. **W&L LLC / DBA: Seester's Mexican Cantina LLC** **161 W. Wisconsin Ave., #1A**
Agent: Wendy Weytens
ALCOHOL CONSUMED IN DINING, BAR, AND OUTSIDE PATIO. ALCOHOL IS STORED IN STORAGE FACILITY BEHIND BREWERS II (203 BUILDING) WHERE WALKWAY HAS BEEN GRANTED ACCESS. RECORDS ARE KEPT IN CABINET. SEE MAP.
MAP SHOWS THE PATHWAY FOR ACCESS TO OFFSITE STORAGE
16. **145 Pewaukee Wine, LLC – DBA: Twisted Vine Wine Shop & Bar** **145 W. Wisconsin Ave, Ste 1**
Agent: Brendan Moore
ALCOHOL STORAGE ON SALES FLOOR, BEHIND THE BAR, BACKUP IN OFFICE, SALES & CONSUMPTION ON SALES FLOOR, BAR, LOUNGE AND FENCED PATIO NEXT TO THE BUILDING. RECORDS KEPT IN OFFICE.
MAP SHOWS THE OUTDOOR SEATING NEXT TO THE BUILDING

Applicants for Class “B” Beer and “Class C” Wine License

1. **Aladdin Food Management Services, LLC** **800 Main Street**
Agent: Tod Hemphill
ALCOHOL TO BE CONSUMED THROUGHOUT THE FOLLOWING BUILDINGS: RICHARD T. ANDERSON CENTER (RTA), C BLDG HUB AND COURTYARD, C BLDG, HARRY V. QUADRACCI EDUCATION & TRAINING CENTER, Q BLDG, ANTHONY J. NATALIZIO CENTER (AJN), AND S BLDG. ALCOHOL & RECEIPTS STORED IN RM C-129A.
2. **Beach House Bistro/La Tavola** **161 W Wisconsin Ave Ste H**
Agent: L Lazar Konda
ALCOHOL TO BE SOLD, CONSUMED AND STORED INSIDE 161 W WISCONSIN AVE STE: 1I AND 1J INSIDE THE FENCED AREA ON THE PATIO. BOTH LOCATIONS ARE CONTIGUOUS THROUGH THE BACK KITCHENS. RECEIPTS ARE KEPT BEHIND THE BAR.
SEE ATTACHED MAP
3. **Myxn Bar LLC – DBA: Myxn Scents** **145 W Wisconsin Ave Ste 3**
Agent: Cansas Steidl
BUILDING IS A RETAIL SHOP WHERE YOU MIX YOUR OWN CUSTOM SCENTS. ALCOHOL WILL BE SERVED FROM THE BAR AND CONSUMED THROUGHOUT UNIT 3. BEER WILL BE STORED BEHIND THE BEVERAGE BAR IN COOLERS AND ADDITIONAL STORAGE WILL BE IN THE STORAGE ROOM COOLER BEHIND A LOCKED DOOR. RECEIPTS ARE STORED IN THE BACKROOM FILES. NO ONE UNDER THE AGE OF 21 ARE ALLOWED IN THE STORE WITHOUT A PARENT OR GUARDIAN.
4. **Waukesha County Technical College** **800 Main Street**
Agent: Tricia Smith
ALCOHOL TO BE CONSUMED THROUGHOUT BUILDING A ON THE WCTC CAMPUS. PRIMARY STORAGE OF ALCOHOL IN ROOM A-021. SECONDARY STORAGE IN ROOMS A-161, A-193, A-163 AND A-190. RECEIPTS ARE KEPT IN ROOM A-107.

ANALYSIS

The above applications have been submitted for the license term of July 1, 2024 – June 30, 2025. The Police Chief, Village Treasurer, Building Inspection, and Fire Department have given their approvals.

In past years some businesses as indicated have been approved for an extension of premises during specified times.

As of today, 6/12/24, any approvals for the following businesses need to be contingent upon payment of outstanding bills.

Artisan 179

Brews Wine and Spirits

Kranky's Pub

Myxn Bar

Tsuta Ramen & Poke

Twisted Vine

I will provide an update to the Board on payments received after 6/12/24.

PEWAUKEE FIRE DEPARTMENT

KEVIN I. BIERCE
FIRE CHIEF

May 16, 2024

Village of Pewaukee
Clerk Casandra Smith
235 Hickory St.
Pewaukee, WI 53072

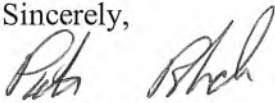
Dear Clerk Smith,

Copies of the 2024 fire inspection report for premises applying for a liquor license are on file at the Pewaukee Fire Department. All occupancies have been inspected in accordance with the International Building Code and International Fire Code.

The inspection report is the violation report indicating no fire code violations or fire code violations which need to be corrected. Most businesses have returned their Verification of Compliance that have corrected their fire code violations. Businesses which required a second reinspection show all violations corrected or are scheduled to be corrected.

If you have any questions, please feel free to contact me.

Sincerely,



Peter Rohde
Battalion Chief of Fire Prevention

Cc: Kevin Bierce- Fire Chief
Fire Inspection File

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
73274						
05/24	05/31/2024	73274	MID CITY CORPORATION	Pay App #1	KIWANIS VILLAGE PARK SANITARY SEWER LATERAL	130,150.00 V
05/24	05/31/2024	73274	MID CITY CORPORATION	Pay App #1 - K	KIWANIS VILLAGE PARK SANITARY SEWER LATERAL	130,150.00 V
Total 73274:						260,300.00
73433						
05/24	05/03/2024	73433	ABT MAILCOM	48445	UTILITY BILL PROCESSING & INSERT	.00 V
Total 73433:						.00
73434						
05/24	05/03/2024	73434	AMAZON CAPITAL SERVI	19R1-KG9T-W	LIBRARY/JUV PROG SUPPLIES	44.98
Total 73434:						44.98
73435						
05/24	05/03/2024	73435	ARAMARK	6140364940	WATER UNIFORMS	235.92
Total 73435:						235.92
73436						
05/24	05/03/2024	73436	ARAMARK UNIFORM & C	6140360872	SEWER UNIFORM	235.92
Total 73436:						235.92
73437						
05/24	05/03/2024	73437	AVANTI SAFETY CONSUL	24-3037	DPW/SAFETY TRAINING	2,233.00
Total 73437:						2,233.00
73438						
05/24	05/03/2024	73438	CHAMPE, ELIZABETH	04192024	LIBRARY/JUV PROGRAMMING	71.98
05/24	05/03/2024	73438	CHAMPE, ELIZABETH	S100154117.0	LIBRARY/ELECTRICAL SUPPLIES	107.45
Total 73438:						179.43
73439						
05/24	05/03/2024	73439	CITY OF PEWAUKEE	MAY FIRE/EM	FIRE/EMS MAY	184,969.92
Total 73439:						184,969.92
73440						
05/24	05/03/2024	73440	DEPARTMENT OF NATUR	38918	JOSH VERSH WATER TEST	75.00
Total 73440:						75.00
73441						
05/24	05/03/2024	73441	DEPARTMENT OF NATUR	38939	ANDY KRIVITZ WATER TEST	75.00
Total 73441:						75.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
73442						
05/24	05/03/2024	73442	DIVERSIFIED BENEFIT S	405681	MARCH 2024 FSA ADMIN SERVICE	155.64
Total 73442:						155.64
73443						
05/24	05/03/2024	73443	ENVISIONWARE INC	INV-US-70623	LIBRARY/RFID SOFTWARE SUITE ANNUAL	225.00
Total 73443:						225.00
73444						
05/24	05/03/2024	73444	GEORGE, SANDRA	8-9495-0365	LIBRARY/YA PROGRAM	5.37
Total 73444:						5.37
73445						
05/24	05/03/2024	73445	GRAINGER	1513056791	POLICE TOILET	50.82
Total 73445:						50.82
73446						
05/24	05/03/2024	73446	LIBRARY IDEAS, LLC	112155	LIBRARY/JUVENILES VOX BOOKS	1,010.74
05/24	05/03/2024	73446	LIBRARY IDEAS, LLC	112668	LIBRARY/VOX PROCESSING FEES	33.25
Total 73446:						1,043.99
73447						
05/24	05/03/2024	73447	LINDE GAS & EQUIPMEN	42230390	WELL #2 NITROGEN	89.22
Total 73447:						89.22
73448						
05/24	05/03/2024	73448	LITHO-CRAFT CO	2513125132	COURT ENVELOPES	463.00
Total 73448:						463.00
73449						
05/24	05/03/2024	73449	LUHRING, DANIEL	84302	TREES/VILLAGE STUMP GRINDING	150.00
Total 73449:						150.00
73450						
05/24	05/03/2024	73450	MADISON NATIONAL LIF	MAY 2024	DISABILITY INSURANCE/MAY 2024	2,404.02
Total 73450:						2,404.02
73451						
05/24	05/03/2024	73451	MID-STATE EQUIPMENT	C15965	2024 SCAG MOWER WITH MULCH KIT	10,162.00
Total 73451:						10,162.00
73452						
05/24	05/03/2024	73452	MIDWEST FIBER NETWO	30257	LIFT STATION INTERNET	300.00
Total 73452:						300.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
73453						
05/24	05/03/2024	73453	MIDWEST TAPE - HOOPL	505307203	LIBRARY/HOOPLA/FLEX	154.99
Total 73453:						154.99
73454						
05/24	05/03/2024	73454	MUNICIPAL PROPERTY I	2024 BLDG, P	STORMWATER EQUIP	52,688.00
05/24	05/03/2024	73454	MUNICIPAL PROPERTY I	NOV-DEC 202	STORMWATER EQUIP	8,437.61
Total 73454:						61,125.61
73455						
05/24	05/03/2024	73455	M-W MARINE, INC	444174	POLICE/LAKE PATROL SONAR INSTALLATION	1,133.03
Total 73455:						1,133.03
73456						
05/24	05/03/2024	73456	NORTHERN EQUIPMENT	246007	GAS SEASON START UP INSPECTION	703.60
Total 73456:						703.60
73457						
05/24	05/03/2024	73457	PETER, JENNA	MILEAGE FEB	MILEAGE CLERK	33.50
Total 73457:						33.50
73458						
05/24	05/03/2024	73458	PLAYAWAY PRODUCTS L	458377	LIBRARY/1 PLAYAWAY	64.99
Total 73458:						64.99
73459						
05/24	05/03/2024	73459	PUBLIC SERVICE COMMI	2403-I-04620	PSC DIRECT ASSESSMENT-WELL #4	61.65
Total 73459:						61.65
73460						
05/24	05/03/2024	73460	RA SMITH, INC	180098	2023 ROAD PROJECT	212.50
05/24	05/03/2024	73460	RA SMITH, INC	180101	VILLAGE PARK SANITARY SEWER RELAY PROJECT - USE OF IN	816.00
05/24	05/03/2024	73460	RA SMITH, INC	180102	2024 ROAD IMPROVEMENT SURVEY/DESIGNS- PARK HILL AVE	19,159.00
Total 73460:						20,187.50
73461						
05/24	05/03/2024	73461	TAYLOR COMPUTER SER	26304	LIBRARY/COMPUTER EQUIPMENT	2,335.70
Total 73461:						2,335.70
73462						
05/24	05/03/2024	73462	THE MAREK GROUP INC	35762011	COMMUNITY SURVEY	905.67
Total 73462:						905.67
73463						
05/24	05/03/2024	73463	WAUKESHA COUNTY	MARCH-APRI	COUG-MYXN	170.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 73463:						170.00
73464						
05/24	05/10/2024	73464	ALL-WAYS CONTRACTO	58801	TOPSOIL FOR RESTORATION	525.00
Total 73464:						525.00
73465						
05/24	05/10/2024	73465	AMAZON CAPITAL SERVI	149L-K9P4-G	LIBRARY/YA SUMMER LIBRARY PROG	79.77
05/24	05/10/2024	73465	AMAZON CAPITAL SERVI	16G3-1XCQ-L	LIBRARY/1 ADULT CD	12.97
05/24	05/10/2024	73465	AMAZON CAPITAL SERVI	1739-N4MF-3	LIBRARY/ADULT PROG SUPPLIES	44.02
05/24	05/10/2024	73465	AMAZON CAPITAL SERVI	1DKV-L666-H	LIBRARY/3 ADULT SCI FI BKS	42.62
05/24	05/10/2024	73465	AMAZON CAPITAL SERVI	1HGF-CG3N-9	LIBRARY/1 ADULT CD	12.97
05/24	05/10/2024	73465	AMAZON CAPITAL SERVI	1J9V-JYH9-K	LIBRARY/JUV PROG SUPPLIES	23.99
05/24	05/10/2024	73465	AMAZON CAPITAL SERVI	1LVN-VFRX-K	LIBRARY/OFFICE SUPPLIES	38.97
05/24	05/10/2024	73465	AMAZON CAPITAL SERVI	1QW7-WPXK-	LIBRARY/OFFICE SUPPLIES	28.98
05/24	05/10/2024	73465	AMAZON CAPITAL SERVI	1QXM-W77H-	LIBRARY/PROCESSING SUPPLIES	27.56
05/24	05/10/2024	73465	AMAZON CAPITAL SERVI	1R47-LYVV-G	LIBRARY/3 ADULT FICTION BKS	43.84
05/24	05/10/2024	73465	AMAZON CAPITAL SERVI	1RCK-D96F-K	LIBRARY/YA PROG SUPPLIES	55.73
05/24	05/10/2024	73465	AMAZON CAPITAL SERVI	1RHC-MXP4-J	LIBRARY/2 ADULT FICTION BKS	21.90
Total 73465:						433.32
73466						
05/24	05/10/2024	73466	ARAMARK UNIFORM & C	6140367595	MAT SERVICE VH	40.91
05/24	05/10/2024	73466	ARAMARK UNIFORM & C	6140368995	SEWER UNIFORM	235.92
05/24	05/10/2024	73466	ARAMARK UNIFORM & C	6140372998	WATER UNIFORMS	241.29
Total 73466:						518.12
73467						
05/24	05/10/2024	73467	BAKER TILLY US, LLP	BT2767592	LIBRARY/AUDIT 2023	1,774.00
Total 73467:						1,774.00
73468						
05/24	05/10/2024	73468	BLACKSTONE PUBLISHI	2087657	LIBRARY/ADULT 4 AUDIO CDS	158.43
Total 73468:						158.43
73469						
05/24	05/10/2024	73469	CITY OF BROOKFIELD	20240308	2024 1ST QTR SURCHARGES-KIRKLAND	3,466.96
Total 73469:						3,466.96
73470						
05/24	05/10/2024	73470	CITY OF PEWAUKEE	2024-001	LAIMON PARK STAFF HOURS	1,734.87
05/24	05/10/2024	73470	CITY OF PEWAUKEE	MAY PARKS	PARKS MAY	16,166.83
05/24	05/10/2024	73470	CITY OF PEWAUKEE	MAY REC	REC MAY	20,147.08
Total 73470:						38,048.78
73471						
05/24	05/10/2024	73471	CONSOLIDATED ELECTR	5890-1266293	VILLAGE HALL LIGHT BALLAST	18.97

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 73471:						18.97
73472						
05/24	05/10/2024	73472	FBINAA - WISCONSIN CH	05142024	POLICE/CHIEF HEIER ANNUAL TRAINING 5/28-5/31	110.00
Total 73472:						110.00
73473						
05/24	05/10/2024	73473	GRAINGER	1513192511	POLICE TOILET	3.95
Total 73473:						3.95
73474						
05/24	05/10/2024	73474	HAWKINS INC	6739774	CHLORINE	2,736.94
Total 73474:						2,736.94
73475						
05/24	05/10/2024	73475	JAMES IMAGING SYSTE	2476795	LIBRARY/MONTHLY COPIER LEASE/MAY 2023	914.60
Total 73475:						914.60
73476						
05/24	05/10/2024	73476	KETTLE MORaine HEATI	129497	DPW-HVAC SERVICE	3,889.60
05/24	05/10/2024	73476	KETTLE MORaine HEATI	129819	LIFT 1-HVAC SERVICE	545.90
05/24	05/10/2024	73476	KETTLE MORaine HEATI	129823	VILLAGE HALL-HVAC SERVICE(KETTLE MORAIRE)	3,113.95
Total 73476:						7,549.45
73477						
05/24	05/10/2024	73477	KRIVITZ, ANDY	4.23	DNR WATER TRAINING REIMBURSEMENT-FOOD	33.18
Total 73477:						33.18
73478						
05/24	05/10/2024	73478	LAKE COUNTRY MARINE	10891	LIFT INSTALL/REMOVAL SPRING-FALL 2023, SPRING 2024	5,100.00
Total 73478:						5,100.00
73479						
05/24	05/10/2024	73479	LINDE GAS & EQUIPMEN	42362172	LINDE GAS TANK LEASE FEE	115.00
05/24	05/10/2024	73479	LINDE GAS & EQUIPMEN	42440563	LINDE GAS TANK RENTAL FEE	37.89
Total 73479:						152.89
73480						
05/24	05/10/2024	73480	MIDWEST METER INC	0166491-IN	1.5" GASKETS	157.50
Total 73480:						157.50
73481						
05/24	05/10/2024	73481	MIDWEST TAPE	505294210	LIBRARY/2 ADULT DVD	47.23
05/24	05/10/2024	73481	MIDWEST TAPE	505294211	LIBRARY/1 ADULT CD	11.99
05/24	05/10/2024	73481	MIDWEST TAPE	505294213	LIBRARY/4 ADULT DVD	75.71
05/24	05/10/2024	73481	MIDWEST TAPE	505294214	LIBRARY/1 ADULT DVD	17.24

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
05/24	05/10/2024	73481	MIDWEST TAPE	505294215	LIBRARY/1 ADULT CD	11.99
05/24	05/10/2024	73481	MIDWEST TAPE	505322553	LIBRARY/2 ADULT DVD	38.23
05/24	05/10/2024	73481	MIDWEST TAPE	505322554	LIBRARY/1 ADULT CD	11.99
05/24	05/10/2024	73481	MIDWEST TAPE	505322555	LIBRARY/1 ADULT CD	12.79
05/24	05/10/2024	73481	MIDWEST TAPE	505322557	LIBRARY/2 ADULT DVD	34.48
05/24	05/10/2024	73481	MIDWEST TAPE	505322558	LIBRARY/2 ADULT DVD	71.22
05/24	05/10/2024	73481	MIDWEST TAPE	505369505	LIBRARY/3 ADULT DVD	72.72
05/24	05/10/2024	73481	MIDWEST TAPE	505369506	LIBRARY/2 ADULT DVD	31.48
05/24	05/10/2024	73481	MIDWEST TAPE	505369507	LIBRARY/2 ADULT DVD	44.23
05/24	05/10/2024	73481	MIDWEST TAPE	505369508	LIBRARY/1 ADULT CD	11.99
05/24	05/10/2024	73481	MIDWEST TAPE	505369530	LIBRARY/1 ADULT DVD	20.24
05/24	05/10/2024	73481	MIDWEST TAPE	505369531	LIBRARY/1 ADULT DVD	25.49
05/24	05/10/2024	73481	MIDWEST TAPE	505408577	LIBRARY/2 ADULT DVD	35.98
05/24	05/10/2024	73481	MIDWEST TAPE	505408578	LIBRARY/2 ADULT CD	24.78
05/24	05/10/2024	73481	MIDWEST TAPE	505408580	LIBRARY/1 ADULT DVD	23.24
Total 73481:						623.02
73482						
05/24	05/10/2024	73482	MILWAUKEE PLUMBING	43194	LIBRARY/DRINKING FOUNTAIN FILTER REPLACEMENT/4.11.24	580.70
Total 73482:						580.70
73483						
05/24	05/10/2024	73483	MONTAGE ENTERPRISE	110281	#706 MASSEY	391.16
Total 73483:						391.16
73484						
05/24	05/10/2024	73484	MUNICIPAL PROPERTY I	48-10097-24-0	LIBRARY/PROPERTY INSURANCE 2023	1,987.39
Total 73484:						1,987.39
73485						
05/24	05/10/2024	73485	NAPA AUTO PARTS	5241-171293	SPIN ON OIL FILTER POLICE VEHICLES	9.94
Total 73485:						9.94
73486						
05/24	05/10/2024	73486	NORTHERN LAKE SERVI	2405124	BACTERIA 04.03.24	110.00
05/24	05/10/2024	73486	NORTHERN LAKE SERVI	2405407	WELL 6 WATER QUALITY PARAMETERS-WATER SURPLUS	528.47
05/24	05/10/2024	73486	NORTHERN LAKE SERVI	2405469	BACTERIA 04.10.24	82.50
05/24	05/10/2024	73486	NORTHERN LAKE SERVI	2405908	BACTERIA 04.18.24	110.00
Total 73486:						830.97
73487						
05/24	05/10/2024	73487	PAYNE & DOLAN INC	10-00004504	PAYNE DOLAN COLD PATCH	371.20
05/24	05/10/2024	73487	PAYNE & DOLAN INC	10-00004951	PAYNE DOLAN COLD PATCH	116.80
Total 73487:						488.00
73488						
05/24	05/10/2024	73488	PINK TEEPEE FARMS LL	2539	LIBRARY/ADULT PROGRAM	200.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 73488:						200.00
73489						
05/24	05/10/2024	73489	POMP'S TIRE SERVICE I	60335598	ROLLER TRAILER TIRES	151.90
Total 73489:						151.90
73490						
05/24	05/10/2024	73490	PORT A JOHN	1369486-IN	PORT-A-JOHN RECYCLE CTR	103.00
Total 73490:						103.00
73491						
05/24	05/10/2024	73491	RA SMITH, INC	180094	RIVERSIDE 321 CHARGEBACK	465.00
05/24	05/10/2024	73491	RA SMITH, INC	180096	MATTER SENIOR HOUSING CHARGEBACK	340.00
05/24	05/10/2024	73491	RA SMITH, INC	180097	MENARDS STORMWATER CHARGEBACK	2,523.56
05/24	05/10/2024	73491	RA SMITH, INC	180110	FLOODPLAIN REVIEW MEETING W/ WI DNR	366.75
Total 73491:						3,695.31
73492						
05/24	05/10/2024	73492	RHYME BUSINESS PROD	AR718903	LIBRARY/COPIER PURCHASE (2)	8,374.00
Total 73492:						8,374.00
73493						
05/24	05/10/2024	73493	SIGNARAMA - PEWAUKE	INV-14265	LIBRARY/DOUBLE SIDED FLUTTER FLAG KIT	284.05
Total 73493:						284.05
73494						
05/24	05/10/2024	73494	TAPCO	I758529	VIDEO MONITOR SIMMONS/CAPITAL TRAFFIC LIGHTS	358.90
Total 73494:						358.90
73495						
05/24	05/10/2024	73495	T-MOBILE	995776621-B	POLICE/CELL PHONE BILLING MARCH-APRIL 2024	457.20
Total 73495:						457.20
73496						
05/24	05/10/2024	73496	VERSH, JOSHUA	4.23	WATER/DNR TRAINING REIMBURSE-FOOD	31.59
Total 73496:						31.59
73497						
05/24	05/10/2024	73497	VILLAGE OF CHENEQUA	3	POLICE/OUR PD PORTION OF WATER BOTTLES FOR CITIZENS	76.39
Total 73497:						76.39
73498						
05/24	05/10/2024	73498	WAUKESHA COUNTY	2024-1301001	LIBRARY/DATABASES	31,780.00
Total 73498:						31,780.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
73499						
05/24	05/10/2024	73499	WAUKESHA COUNTY TR	2024-1301004	LIBRARY/PROCESSING/BRIDGES COOPERATIVE PURCHASING	2,269.27
05/24	05/10/2024	73499	WAUKESHA COUNTY TR	2024-5003003	LOCAL TAX BILL	3,113.00
Total 73499:						5,382.27
73500						
05/24	05/10/2024	73500	WELLNESS WITH JER, LL	2024-0503	LIBRARY/MAY STAFF DEV PROG	170.88
Total 73500:						170.88
73501						
05/24	05/17/2024	73501	AQUARIUS SYSTEMS	224116	#502 ADDITIONAL REHAB REPAIRS	1,150.79
Total 73501:						1,150.79
73502						
05/24	05/17/2024	73502	ASSOCIATED APPRAISAL	174161	ASSESSOR/FULL VALUE MAINT-2024	3,625.00
Total 73502:						3,625.00
73503						
05/24	05/17/2024	73503	BROOKS TRACTOR INC	285466	BROOKS TRACTOR FUEL CHARGE	24.00
Total 73503:						24.00
73504						
05/24	05/17/2024	73504	CENTURY FENCE COMP	INV 24412790	VILLAGE PARK DIAMOND #2 USE OF LAIMON PARK FUND BALA	27,780.00
Total 73504:						27,780.00
73505						
05/24	05/17/2024	73505	CITY OF PEWAUKEE	2024 BS&A S	2024 SOFTWARE PAYMENT BS&A	2,656.00
Total 73505:						2,656.00
73506						
05/24	05/17/2024	73506	CIVIC SYSTEMS, LLC	CVC24753	CIVIC TRAINING - NEW TREASURER AND DEPUTY	1,800.00
Total 73506:						1,800.00
73507						
05/24	05/17/2024	73507	CONLEY MEDIA LLC	6333070424-2	BOARD OF REVIEW PUBLICATION NOTICE	154.00
Total 73507:						154.00
73508						
05/24	05/17/2024	73508	GALLS LLC	027796846	POLICE/TRAINING CUFFS FOR RANGE	166.90
05/24	05/17/2024	73508	GALLS LLC	027809789	POLICE/RED TRAINING KNIVES FOR RANGE GROUP	106.56
Total 73508:						273.46
73509						
05/24	05/17/2024	73509	GEORGE, SANDRA	042324-SG	LIBRARY/YA PRGM REIMB	14.99

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 73509:						14.99
73510						
05/24	05/17/2024	73510	GREY HOUSE PUBLISHIN	984127	LIBRARY/1 ADULT NON-FIC	148.50
05/24	05/17/2024	73510	GREY HOUSE PUBLISHIN	984128	LIBRARY/1 ADULT NON-FIC	140.25
05/24	05/17/2024	73510	GREY HOUSE PUBLISHIN	984129	LIBRARY/1 ADULT NON-FIC	140.25
Total 73510:						429.00
73511						
05/24	05/17/2024	73511	HIPPENMEYER REILLY B	56314 & 5631	ATTORNEY REVIEW WELL #4 LPSD DRAFT AGRMNT & WELL 5	6,227.25
Total 73511:						6,227.25
73512						
05/24	05/17/2024	73512	HYDROCORP	CI-00353	CROSS CONNECT PRGM APRIL 2024	1,338.00
Total 73512:						1,338.00
73513						
05/24	05/17/2024	73513	JANI-KING OF MILWAUKE	MIL05240376	LIBRARY/JANITORIAL SVC MAY 2024	2,729.43
Total 73513:						2,729.43
73514						
05/24	05/17/2024	73514	KEMPEN MASONRY LLC	7730	LIBRARY/SALT SVC 4.3.24	142.50
Total 73514:						142.50
73515						
05/24	05/17/2024	73515	LAKE COUNTRY BARGE	220539	LAKE PATROL/BOAT LIFT INSTALL 2024	310.00
05/24	05/17/2024	73515	LAKE COUNTRY BARGE	220539B	LAKE PATROL/CREDIT TO INVOICE FOR BOAT LIFT INSTALL	129.75-
Total 73515:						180.25
73516						
05/24	05/17/2024	73516	LINDE GAS & EQUIPMEN	41855575	LINDE GAS TANK RENTAL FEE	57.87
Total 73516:						57.87
73517						
05/24	05/17/2024	73517	MIDWEST TAPE - HOOPL	505412297	LIBRARY/BRIDGES HOOPLA INSTANT GRANT	1,095.26
Total 73517:						1,095.26
73518						
05/24	05/17/2024	73518	MUNICIPAL PROPERTY I	48-10097-25-0	LIBRARY/2024 PROPERTY INSURANCE	12,410.00
Total 73518:						12,410.00
73519						
05/24	05/17/2024	73519	NELSON, KELLY	032724-KN	LIBRARY/ADULT PRGM REIMB	8.28
05/24	05/17/2024	73519	NELSON, KELLY	042624-KN	LIBRARY/ADULT PRGM REIMB	6.48

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 73519:						14.76
73520						
05/24	05/17/2024	73520	NEPTUNE CROSS-CONN	24-056	DPW BACKFLOW PREVENTION AND PERMIT	675.00
Total 73520:						675.00
73521						
05/24	05/17/2024	73521	PARKING LOT MAINTENA	INVPLM317	VILLAGE PARK BBALL-CATCH BASIN PROJECT VB APP'D 3-19-2	24,780.00
Total 73521:						24,780.00
73522						
05/24	05/17/2024	73522	PEWAUKEE SCHOOL DIS	MAY 2024	MOBILE HOME FEES MAY	73.84
Total 73522:						73.84
73523						
05/24	05/17/2024	73523	PROHEALTH CARE LABO	10004923924	POLICE/LEGAL BLOOD DRAW/03/01/2024-04/05/2024	114.72
Total 73523:						114.72
73524						
05/24	05/17/2024	73524	RA SMITH, INC	180555	2023 ROAD PROJECT - BRIDGE POLYMER OVERLAY PROJECT	1,904.06
Total 73524:						1,904.06
73525						
05/24	05/17/2024	73525	ROBERTS, CRAIG	STRAT PLAN	STRATEGIC PLAN UPDATE REIMBURSEMENTS - EMAIL RELATE	175.00
Total 73525:						175.00
73526						
05/24	05/17/2024	73526	RUEKERT & MIELKE, INC	151452	LIFT 1 VFD REPLACEMENT PUMP 4	250.85
05/24	05/17/2024	73526	RUEKERT & MIELKE, INC	151453	KOPMEIER LS ADDENDUM 1, BID OPENING, BID SUMMARY	598.25
05/24	05/17/2024	73526	RUEKERT & MIELKE, INC	151454	WELL 4 HMO DESIGN AND BIDDING	14,711.44
05/24	05/17/2024	73526	RUEKERT & MIELKE, INC	151455	WELL 6 PFAS DESIGN	19,132.12
Total 73526:						34,692.66
73527						
05/24	05/17/2024	73527	SALEM PRESS INC	187468	LIBRARY/1 ADULT NON FIC	98.28
Total 73527:						98.28
73528						
05/24	05/17/2024	73528	SALEWSKI, KYLE	FINAL	LIVE STREAM FINAL PMT	4,847.50
Total 73528:						4,847.50
73529						
05/24	05/17/2024	73529	SECURIAN FINANCIAL G	JUNE 2024	JUNE 2024 LIFE	631.88
Total 73529:						631.88

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
73530						
05/24	05/17/2024	73530	STATE OF WISCONSIN C	04302024	STATE SURCHARGES	2,944.35
Total 73530:						2,944.35
73531						
05/24	05/17/2024	73531	TAYLOR COMPUTER SER	26287	LIBRARY/WIFI COUNTER REPAIR	772.00
Total 73531:						772.00
73532						
05/24	05/17/2024	73532	WALMART	24002855	RESTITUTION MCGEE WATTS	66.25
05/24	05/17/2024	73532	WALMART	2577	RESTITUTION KAUR, SLOMINSKI, AND MCCUNE	154.59
Total 73532:						220.84
73533						
05/24	05/17/2024	73533	WAUKESHA COUNTY TR	04302024	COUNTY SURCHARGES	855.10
Total 73533:						855.10
73534						
05/24	05/17/2024	73534	WISCONSIN STATE LABO	773733	FLOURIDE 04.12.24	29.00
Total 73534:						29.00
73535						
05/24	05/17/2024	73535	ZIMMERMANN, JANICE	MM004	LIBRARY/FRIENDS_MESSY MONDAYS (8 CLASSES)	800.00
Total 73535:						800.00
73536						
05/24	05/24/2024	73536	AMAZON CAPITAL SERVI	1JQG-FXWC-	LIBRARY/3 ADULT CDS	42.94
Total 73536:						42.94
73537						
05/24	05/24/2024	73537	AUTOZONE STORES LLC	4338911259	#201 BRAKE REPAIR	95.06
Total 73537:						95.06
73538						
05/24	05/24/2024	73538	BADGER METER INC	80158711	BEACON HOSTING FEE- APRIL 2024	902.50
Total 73538:						902.50
73539						
05/24	05/24/2024	73539	BAKER TILLY US, LLP	BT2767592 -	AUDIT SERVICE FOR 12.31.2023	4,481.00
Total 73539:						4,481.00
73540						
05/24	05/24/2024	73540	BUELOW VETTER BUIKE	BUELOW VET	MEDIATION COORDNATION FOR PPA; PD GENERAL LABOR MA	620.00
Total 73540:						620.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
73541						
05/24	05/24/2024	73541	CENTER POINT LARGE P	2090808	LIBRARY/ 2 LP BOOKS	49.14
Total 73541:						49.14
73542						
05/24	05/24/2024	73542	CITY OF PEWAUKEE	JUNE FIRE/E	FIRE/EMS JUNE	184,969.92
05/24	05/24/2024	73542	CITY OF PEWAUKEE	JUNE PARKS	PARKS JUNE	16,166.83
05/24	05/24/2024	73542	CITY OF PEWAUKEE	JUNE REC	REC JUNE	20,147.08
Total 73542:						221,283.83
73543						
05/24	05/24/2024	73543	E H WOLF & SONS INC	810568	FUEL DELIVERY	3,088.27
Total 73543:						3,088.27
73544						
05/24	05/24/2024	73544	JF AHERN COMPANY	645221	LIBRARY/FIRE SPRINKLER INSP - ANNUAL	645.00
Total 73544:						645.00
73545						
05/24	05/24/2024	73545	JL PROPERTY SERVICES	34199	TURF TREATMENT CEMETERY /OTHERS	2,572.99
Total 73545:						2,572.99
73546						
05/24	05/24/2024	73546	KUJAWA ENTERPRISES I	334452	LIBRARY/LANDSCAPE MNT - MAY 2023	2,209.75
Total 73546:						2,209.75
73547						
05/24	05/24/2024	73547	LAKESIDE INTERNATION	1417803P	#109 IGNITION SWITCH	93.54
Total 73547:						93.54
73548						
05/24	05/24/2024	73548	LANGE ENTERPRISES IN	87383	SCHOOL AREA SIGNS AND POSTS	2,402.05
Total 73548:						2,402.05
73549						
05/24	05/24/2024	73549	MARK F. MORAN	2024-0523MM	LIBRARY/FRIENDS ADULT PROGRAM	450.00
Total 73549:						450.00
73550						
05/24	05/24/2024	73550	MIDWEST TAPE	505424261	LIBRARY/1 ADULT CD	11.99
05/24	05/24/2024	73550	MIDWEST TAPE	505424263	LIBRARY/4 ADULT DVD	104.96
05/24	05/24/2024	73550	MIDWEST TAPE	505424264	LIBRARY/1 ADULT DVD	19.49
05/24	05/24/2024	73550	MIDWEST TAPE	505424265	LIBRARY/1 ADULT DVD	25.49
05/24	05/24/2024	73550	MIDWEST TAPE	505424266	LIBRARY/1 CHILD DVD	20.99
Total 73550:						182.92

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
73551						
05/24	05/24/2024	73551	MIDWEST TAPE - HOOPL	505414621	LIBRARY/HOOPLA/FLEX MAY 2024	630.48
Total 73551:						630.48
73552						
05/24	05/24/2024	73552	PARKING LOT MAINTENA	INVPLM317-1	USE OF FUND BALANCE FOR VILLAGE PARK BBALL COURT PR	2,620.00
Total 73552:						2,620.00
73553						
05/24	05/24/2024	73553	PAYNE & DOLAN INC	10-00006302	PAYNE DOLAN COLD PATCH	88.00
Total 73553:						88.00
73554						
05/24	05/24/2024	73554	PROHEALTH MEDICAL G	322292	LIBRARY/NEW HIRE SCREENING	80.00
05/24	05/24/2024	73554	PROHEALTH MEDICAL G	322355	LIBRARY/NEW HIRE SCREENING	80.00
Total 73554:						160.00
73555						
05/24	05/24/2024	73555	PUBLIC ADMINISTRATIO	C-66-24	INITIAL 1/3 FEE OF CONTRACT FOR ADMINISTRATOR RECRUIT	5,500.00
Total 73555:						5,500.00
73556						
05/24	05/24/2024	73556	RA SMITH, INC	179603	RIVERSIDE 321 CHARGEBACK	5,290.00
05/24	05/24/2024	73556	RA SMITH, INC	179606	MENARDS STORMWATER CHARGEBACK	945.00
05/24	05/24/2024	73556	RA SMITH, INC	180746	RIVERSIDE 321 CHARGEBACK	84.00
05/24	05/24/2024	73556	RA SMITH, INC	180748	MENARDS STORMWATER CHARGEBACK	2,480.72
Total 73556:						8,799.72
73557						
05/24	05/24/2024	73557	SHERWIN-WILLIAMS CO	7888-8	2024 TRAFFIC PAINT	2,500.00
Total 73557:						2,500.00
73558						
05/24	05/24/2024	73558	WALDEN, NEITZKE & KU	03571	LIBRARY/LEGAL SVCS APRIL 2024	137.50
Total 73558:						137.50
73559						
05/24	05/24/2024	73559	WAUKESHA COUNTY TR	20040050	INMATE BILLING MAY 2024	21.51
Total 73559:						21.51
73560						
05/24	05/31/2024	73560	ADAIR COMMERCIAL FL	24135-1	LIBRARY/LOWER LEVEL FLOORING PROJ 2024	42,324.00
05/24	05/31/2024	73560	ADAIR COMMERCIAL FL	24135-2	LIBRARY/RESTRICTED DONATIONS/LOWER LEVEL FLOORING	2,484.00
Total 73560:						44,808.00

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
73561						
05/24	05/31/2024	73561	AMAZON CAPITAL SERVI	11PH-LNPT-V	LIBRARY/1 ADULT BOOK	25.20
05/24	05/31/2024	73561	AMAZON CAPITAL SERVI	19MH-F7GD-H	LIBRARY/FOL SUPPLIES	46.98
05/24	05/31/2024	73561	AMAZON CAPITAL SERVI	1CXY-CHPP-	LIBRARY/3 ADULT FICTION BKS	42.78
05/24	05/31/2024	73561	AMAZON CAPITAL SERVI	1RLM-FN1Y-G	LIBRARY/CLEANING SUPPLIES	112.74
Total 73561:						227.70
73562						
05/24	05/31/2024	73562	ARAMARK	6140381454	SEWER UNIFORMS	242.68
Total 73562:						242.68
73563						
05/24	05/31/2024	73563	ARAMARK UNIFORM & C	6140377070	SEWER UNIFORMS	242.68
Total 73563:						242.68
73564						
05/24	05/31/2024	73564	AUTOZONE STORES LLC	4338885556	EPOXY FOR REPAIR	14.54
Total 73564:						14.54
73565						
05/24	05/31/2024	73565	BATTERIES PLUS LLC	P70750145	BATTERY BACK UP AT WELL 5 LITHIUM BATTERY	24.72
05/24	05/31/2024	73565	BATTERIES PLUS LLC	P71784234	BACKUP BATTERY VILLAGE HALL (BASEMENT)	85.96
Total 73565:						110.68
73566						
05/24	05/31/2024	73566	BEACHSIDE BOAT & BAIT	1299	LAIMON PIER INSTALLATIONS	3,050.00
05/24	05/31/2024	73566	BEACHSIDE BOAT & BAIT	1300	LAKEWEED REMOVAL SERVICE	3,500.00
Total 73566:						6,550.00
73567						
05/24	05/31/2024	73567	CITY OF BROOKFIELD	20240377	FRWPCC O&M COST OF MONEY CHARGES	236,985.17
Total 73567:						236,985.17
73568						
05/24	05/31/2024	73568	CITY OF DELAFIELD	05232024	POLICE/REIMBURSEMENT TO DELAFIELD FOR JOINT PISTOL A	50.85
Total 73568:						50.85
73569						
05/24	05/31/2024	73569	E H WOLF & SONS INC	817392	FUEL DELIVERY	3,059.61
05/24	05/31/2024	73569	E H WOLF & SONS INC	822101	FUEL DELIVERY	1,542.17
Total 73569:						4,601.78
73570						
05/24	05/31/2024	73570	ENVISIONWARE INC	INV-US-70791	LIBRARY/ENVISIONWARE RFID GATE	7,546.25
Total 73570:						7,546.25

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
73571						
05/24	05/31/2024	73571	FAITH LEAK DETECTION	020	HYDRANT PAINTING	8,235.00
Total 73571:						8,235.00
73572						
05/24	05/31/2024	73572	FERGUSON WATERWOR	0416683	VALVE BOX REPAIR PART	758.40
Total 73572:						758.40
73573						
05/24	05/31/2024	73573	GRAINGER	1514508698	WELLS 4 BALL VALVES	83.34
Total 73573:						83.34
73574						
05/24	05/31/2024	73574	KMB ELECTRIC LLC	24-09	KIWANIS VILLAGE PARK SCOREBOARD EXPENSE TO BE REIM	16,745.15
Total 73574:						16,745.15
73575						
05/24	05/31/2024	73575	LAKE PEWAUKEE SANIT	2024-04-L	LAKE PATROL BUOYS PERIOD OF USE AGREEMENT	2,000.00
Total 73575:						2,000.00
73576						
05/24	05/31/2024	73576	LAW ENFORCEMENT TA	0596107-IN	POLICE/JOINT PISTOL ACCOUNT RANGE TARGETS	655.54
Total 73576:						655.54
73577						
05/24	05/31/2024	73577	LEXISNEXIS RISK DATA	1451230-2024	POLICE/2024 RECORDS CHECKS 04/01/2024-04/30/2024	200.00
Total 73577:						200.00
73578						
05/24	05/31/2024	73578	LITHO-CRAFT CO	25236	LAKE PATROL SUMMER ORDINANCE BOOKLETS 2024	326.40
Total 73578:						326.40
73579						
05/24	05/31/2024	73579	LYONS ELECTRIC	4649	LIBRARY/CARPET REPLACEMENT PROJECT ELECTRIC	4,800.00
Total 73579:						4,800.00
73580						
05/24	05/31/2024	73580	MADISON NATIONAL LIF	JUNE 2024	DISABILITY INSURANCE/JUNE 2024	2,392.45
Total 73580:						2,392.45
73581						
05/24	05/31/2024	73581	MIDWEST TAPE	505467756	LIBRARY/2 ADULT DVD	34.48
05/24	05/31/2024	73581	MIDWEST TAPE	505467757	LIBRARY/2 ADULT DVD	41.23
05/24	05/31/2024	73581	MIDWEST TAPE	505467758	LIBRARY/1 ADULT DVD	22.49
05/24	05/31/2024	73581	MIDWEST TAPE	505467759	LIBRARY/1 ADULT CD	17.99
05/24	05/31/2024	73581	MIDWEST TAPE	505469401	LIBRARY/1 ADULT DVD	29.99

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
Total 73581:						146.18
73582						
05/24	05/31/2024	73582	NAPA AUTO PARTS	168672	#640 BRAKES/FLEET OIL FILTERS	226.58
05/24	05/31/2024	73582	NAPA AUTO PARTS	169124	#637 BRAKE PADS/ROTORS	197.36
05/24	05/31/2024	73582	NAPA AUTO PARTS	171062	LAWNMOWER OIL FILTERS	27.54
05/24	05/31/2024	73582	NAPA AUTO PARTS	171075	MOTOR OIL LAWNMOWERS	45.84
05/24	05/31/2024	73582	NAPA AUTO PARTS	171293	FORD CROWN VICTORIA	9.94
Total 73582:						507.26
73584						
05/24	05/31/2024	73584	RA SMITH, INC	179610	KIRKLAND CROSSING PHASE 2 CHARGEBACK	669.50
05/24	05/31/2024	73584	RA SMITH, INC	179615	LLAZAR KONDA RESTAURANT - CHARGEBACK	42.00
05/24	05/31/2024	73584	RA SMITH, INC	180747	2023 ROAD PROJECT - MEASURE QUANTITIES	176.00
05/24	05/31/2024	73584	RA SMITH, INC	180751	2024 ROAD IMPROVEMENT - MILEAGE	15,363.92
05/24	05/31/2024	73584	RA SMITH, INC	5760.23	2023 ROAD PROJECT - INSPECTION AND PUNCHLIST	5,760.23
Total 73584:						22,011.65
73585						
05/24	05/31/2024	73585	RUEKERT & MIELKE, INC	151642	KOPMEIER LS DESIGN RAILROAD COORDINATION	110.50
05/24	05/31/2024	73585	RUEKERT & MIELKE, INC	151643	WELL 4 HMO DESIGN	8,787.00
05/24	05/31/2024	73585	RUEKERT & MIELKE, INC	151645	WELL 6 PFAS DESIGN	9,982.00
Total 73585:						18,879.50
73586						
05/24	05/31/2024	73586	SCHOLASTIC INC	60286997	LIBRARY/KIWANIS JUV SUMMER READING PRIZES	601.00
Total 73586:						601.00
73587						
05/24	05/31/2024	73587	SIEMSEN, CRAIG	2024-0611CS	LIBRARY/FOUNDATION GRANT/ADULT	200.00
Total 73587:						200.00
73588						
05/24	05/31/2024	73588	TAYLOR COMPUTER SER	26288	POLICE/APRIL MONTHLY BILLING STATEMENT COMPUTER SER	390.50
05/24	05/31/2024	73588	TAYLOR COMPUTER SER	26289	CASELLE/DNS/SHARED DRIVE/REMOTE DESKTOP	981.50
Total 73588:						1,372.00
73589						
05/24	05/31/2024	73589	ZOMCHEK, TANNER	63257524129	TANNER REINBURSEMENT CDL TEMPS	30.00
Total 73589:						30.00
73590						
05/24	05/31/2024	73590	OFFICE MAX	361723559001	POLICE/COPY PAPER FOR PD	224.95
Total 73590:						224.95
300000407						
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 1-23	945 CECELIA DR 03.31.24 UTILITIES	116.58

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 2-10	KIWANIS PARK- CAPITOL 03.31.24 UTILITIES	141.53
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 2-10	129 PARK AVE 03.31.24 UTILITIES	315.28
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 2-30	206 MORRIS STREET 03.31.24 UTILITIES	10.85
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 2-30	889 CECELIA DR 03.31.24 UTILITIES	25.96
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 2-30	889 CECELIA DR 03.31.24 UTILITIES	24.53
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 2-30	440 CONCORD RD 03.31.24 UTILITIES	13.62
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 2-30	VACANT LOT 03.31.24 UTILITIES	10.87
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 2-30	330 MAIN ST 03.31.24 UTILITIES	10.50
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 4-10	119 HICKORY ST 03.31.24 UTILITIES	167.78
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 4-10	235 HICKORY ST 03.31.24 UTILITIES	600.73
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 4-10	552 HICKORY ST 03.31.24 UTILITIES	380.32
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 4-10	1205 E WISC AVE 03.31.24 UTILITIES	2,329.70
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 4-10	300 SCHOOL ST 03.31.24 UTILITIES	904.74
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 4-10	1004 HICKORY ST 03.31.24 UTILITIES	427.16
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 4-10	1010 QUINLAN DR 03.31.24 UTILITIES	4,285.76
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 4-10	100 CAPITOL DR 03.31.24 UTILITIES	47.06
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 4-10	1000 HICKORY ST-NEW BLDG 03.31.24 UTILITIES	870.51
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 4-10	1000 HICKORY ST-NEW BLDG 03.31.24 UTILITIES	480.47
05/24	05/01/2024	300000407	ACH PEWAUKEE UTILITY	041024_ 4-10	1515 SUNNYRIDGE RD 03.31.24 UTILITIES	84.59
Total 300000407:						11,248.54
300000408						
05/24	05/09/2024	300000408	ACH RHYME BUSINESS	36332457	COPIES & LEASE (2 MONTHS OF COPIES)	1,055.18
Total 300000408:						1,055.18
300000409						
05/24	05/03/2024	300000409	ACH US BANK	1000169812	2023 POLICE/EVIDENCE SUPPLIES, BAGS, TUBING, ENVELOPE	.00 V
05/24	05/03/2024	300000409	ACH US BANK	101-1221-586	2023 POLICE/REFUND OF TAX AFTER PROVIDING TAX EXEMPT	.00 V
05/24	05/03/2024	300000409	ACH US BANK	101225	WSLS INSTITUTE CON. ED.	.00 V
05/24	05/03/2024	300000409	ACH US BANK	1042024	2024 POLICE/RHODE OVERWEIGHT TRUCK SCALE FEE	.00 V
05/24	05/03/2024	300000409	ACH US BANK	1052024	CERTIFIED SUBPOENA	.00 V
05/24	05/03/2024	300000409	ACH US BANK	111-7148485-7	CLEANING SUPPLIES	.00 V
05/24	05/03/2024	300000409	ACH US BANK	111-8423119-2	BUBBLER FILTER	.00 V
05/24	05/03/2024	300000409	ACH US BANK	112-1222066-0	ENVELOPES, RUBBER FINGERS, MAGNET	.00 V
05/24	05/03/2024	300000409	ACH US BANK	112-2447739-8	2023 POLICE/ SD CARD READERS/WHITE BOARD SUPPLIES	.00 V
05/24	05/03/2024	300000409	ACH US BANK	112-3570835-6	NAME PLATES (3)	.00 V
05/24	05/03/2024	300000409	ACH US BANK	12/7/2023 12:0	JENNA WMCA MEMBERSHIP	.00 V
05/24	05/03/2024	300000409	ACH US BANK	12012023	2023 POLICE/CHIEF MONTHLY SUBSCRIPTION TO MIL JOURNA	.00 V
05/24	05/03/2024	300000409	ACH US BANK	12282023	2023 POLICE/DRUMMY WORK SHOES 2023 UNIFORM ALLOWA	.00 V
05/24	05/03/2024	300000409	ACH US BANK	1674671	2024 POLICE/CIMPL FLASHLIGHT 2024 UNIFORM ALLOWANCE	.00 V
05/24	05/03/2024	300000409	ACH US BANK	234531839	ZOOM	.00 V
05/24	05/03/2024	300000409	ACH US BANK	295685	2024 POLICE/MARKUT SIG SAUER ARMORER CERTIFICATION	.00 V
05/24	05/03/2024	300000409	ACH US BANK	297	CDL TRAINING	.00 V
05/24	05/03/2024	300000409	ACH US BANK	3318370095A	LEASE	.00 V
05/24	05/03/2024	300000409	ACH US BANK	45581224004	ERIC CDL	.00 V
05/24	05/03/2024	300000409	ACH US BANK	476374	EMERGENCY TRIANGLES	.00 V
05/24	05/03/2024	300000409	ACH US BANK	476374a	RETURNED TRIANGLES	.00 V
05/24	05/03/2024	300000409	ACH US BANK	598864	PWSA/PWMI CERTIFICATE ENROLLMENT	.00 V
05/24	05/03/2024	300000409	ACH US BANK	619930896	CELL PHONES	.00 V
05/24	05/03/2024	300000409	ACH US BANK	7512466	2023 POLICE/CHIEF ANNUAL MONTHLY CALENDAR	.00 V
05/24	05/03/2024	300000409	ACH US BANK	75636084439	2X4-16' TREATED LUMBER	.00 V
05/24	05/03/2024	300000409	ACH US BANK	76302121823	INTERNET	.00 V
05/24	05/03/2024	300000409	ACH US BANK	8.3481031000	INTERNET	.00 V
05/24	05/03/2024	300000409	ACH US BANK	81266	TRANSIT VAN REPAIR	.00 V

GL Period	Check Issue Date	Check Number	Payee	Invoice Number	Description	Check Amount	
05/24	05/03/2024	300000409	ACH US BANK	85016	VOICE OVER IP SERVICE	.00	V
05/24	05/03/2024	300000409	ACH US BANK	8F265A76B2D	4X4-8' LUMBER	.00	V
05/24	05/03/2024	300000409	ACH US BANK	965001	CDL TESTING	.00	V
05/24	05/03/2024	300000409	ACH US BANK	96853524004	RICK CDL	.00	V
05/24	05/03/2024	300000409	ACH US BANK	AR691300	YELLOW, CYAND, AND BLACK TONER	.00	V
05/24	05/03/2024	300000409	ACH US BANK	c7f3663e2f1e	DECKER WORK BOOKS - REIMBURSED THE VILLAGE 1.30 FOR	.00	V
05/24	05/03/2024	300000409	ACH US BANK	IN2786	TELEPHONE BILL	.00	V
05/24	05/03/2024	300000409	ACH US BANK	INV234820151	ZOOM ONE PRO	.00	V
05/24	05/03/2024	300000409	ACH US BANK	M6HDHDZM	BACKGROUND CHECK	.00	V
05/24	05/03/2024	300000409	ACH US BANK	SO-0256550	2024 POLICE/ 108 L CALIBRATION DRY GAS TANK	.00	V
05/24	05/03/2024	300000409	ACH US BANK	WINWOR0259	BACKGROUND CHECK	.00	V
05/24	05/03/2024	300000409	ACH US BANK	WISREN0472	PLS LICENSE RENEWAL FEE	.00	V
05/24	05/03/2024	300000409	ACH US BANK	WISREN0472	PLS LICENSE RENEWAL FEE - CC CONVENIENCE FEE	.00	V
Total 300000409:						.00	
300000412							
05/24	05/23/2024	300000412	ACH WI EMPLOYEE TRU	JUNE 2024	JUNE HEALTH INSURANCE	68,569.04	
Total 300000412:						68,569.04	
300000413							
05/24	05/15/2024	300000413	ACH WE ENERGIES	5017446797	LIBRARY/UTILITIES/GAS APRIL	3,538.00	
Total 300000413:						3,538.00	
300000416							
05/24	05/20/2024	300000416	ACH KWIK TRIP INC - FU	DPW 04-2024	DPW- APRIL 2024	1,119.48	
05/24	05/20/2024	300000416	ACH KWIK TRIP INC - FU	PD 04-2024	POLICE- APRIL 2024	3,365.22	
05/24	05/20/2024	300000416	ACH KWIK TRIP INC - FU	SEWER 04-20	SEWER- APRIL 2024	266.93	
05/24	05/20/2024	300000416	ACH KWIK TRIP INC - FU	WTR 04-2024	WATER- APRIL 2024	576.09	
Total 300000416:						5,327.72	
300000420							
05/24	05/15/2024	300000420	ACH DIVERSIFIED BENE	408365	FSA ADMIN FEE	155.00	
Total 300000420:						155.00	
Grand Totals:						1,014,088.	

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
001-00-11000-000-000	.00	.00	.00
110-00-21337-000-100	1,732.32	.00	1,732.32
110-00-21337-000-200	66,836.72	.00	66,836.72
110-00-21337-000-300	4,796.47	.00	4,796.47
110-00-21337-000-400	631.88	.00	631.88
110-00-21400-000-000	273,834.43	627,383.85-	353,549.42-
110-00-21761-000-000	73.84	.00	73.84
110-00-45100-000-000	4,041.80	.00	4,041.80
110-00-51100-000-000	136.50	.00	136.50

GL Account	Debit	Credit	Proof
110-00-51120-000-100	13,376.53	.00	13,376.53
110-00-51200-000-140	485.83	22.83-	463.00
110-00-51300-000-000	4,940.00	.00	4,940.00
110-00-51300-000-110	767.25	.00	767.25
110-00-51320-000-000	620.00	.00	620.00
110-00-51400-000-140	29.07	29.07-	.00
110-00-51420-000-140	1,577.65	822.97-	754.68
110-00-51440-000-000	101.61	.00	101.61
110-00-51450-000-000	310.64	.00	310.64
110-00-51460-000-000	249.88	.00	249.88
110-00-51470-000-000	154.00	.00	154.00
110-00-51511-000-000	3,113.00	.00	3,113.00
110-00-51520-000-000	3,625.00	.00	3,625.00
110-00-51600-000-310	4,210.58	127.51-	4,083.07
110-00-51612-000-000	401.50	.00	401.50
110-00-51938-000-000	32,000.78	.00	32,000.78
110-00-51980-000-000	303.99	15.99-	288.00
110-00-52100-000-140	13.50	13.50-	.00
110-00-52100-000-310	3,860.04	.00	3,860.04
110-00-52100-000-320	847.38	532.66-	314.72
110-00-52100-000-330	1,425.38	75.42-	1,349.96
110-00-52100-000-340	86.38	9.99-	76.39
110-00-52100-000-350	455.00	345.00-	110.00
110-00-52100-000-361	979.85	.00	979.85
110-00-52100-000-380	841.62	384.42-	457.20
110-00-52100-000-400	474.96	474.96-	.00
110-00-52200-000-000	369,939.84	.00	369,939.84
110-00-52400-000-100	2,656.00	.00	2,656.00
110-00-53100-000-140	531.24	531.24-	.00
110-00-53310-000-310	1,475.87	173.87-	1,302.00
110-00-53310-000-311	7,779.30	588.13-	7,191.17
110-00-53330-000-310	6,011.14	4,132.46-	1,878.68
110-00-53340-000-310	525.00	.00	525.00
110-00-53420-000-310	4,913.02	4,913.02-	.00
110-00-53620-000-000	170.70	170.70-	.00
110-00-53635-000-000	273.69	170.69-	103.00
110-00-53641-000-000	248.61	.00	248.61
110-00-55200-000-000	32,333.66	.00	32,333.66
110-00-55300-000-000	40,294.16	.00	40,294.16
110-00-56600-000-000	150.00	.00	150.00
110-00-59900-000-000	6,580.67	.00	6,580.67
110-00-59900-000-100	.00	260,300.00-	260,300.00-
200-00-21400-000-000	.00	54,499.06-	54,499.06-
200-00-53300-000-100	28,521.06	.00	28,521.06
200-00-55200-000-000	15,816.00	.00	15,816.00
200-00-57324-002-000	10,162.00	.00	10,162.00
455-00-21400-000-000	.00	1,510.00-	1,510.00-
455-00-51570-000-000	1,510.00	.00	1,510.00
460-00-21400-000-000	.00	200.00-	200.00-
460-00-51580-000-000	200.00	.00	200.00
510-00-21400-000-000	.00	4,847.50-	4,847.50-
510-00-51000-000-000	4,847.50	.00	4,847.50
600-00-21400-000-000	1,314.98	105,777.62-	104,462.64-
600-00-50605-002-000	197.28	.00	197.28
600-00-50625-003-000	4,370.35	.00	4,370.35
600-00-50625-004-000	75.00	.00	75.00
600-00-50630-003-000	331.50	.00	331.50

GL Account	Debit	Credit	Proof
600-00-50631-002-000	1,782.18	.00	1,782.18
600-00-50631-005-000	954.76	.00	954.76
600-00-50640-001-002	11,009.58	.00	11,009.58
600-00-50641-001-000	231.95	181.95-	50.00
600-00-50651-003-000	758.40	.00	758.40
600-00-50653-002-000	157.50	.00	157.50
600-00-50653-006-000	427.16	.00	427.16
600-00-50700-001-000	576.09	.00	576.09
600-00-50903-001-000	959.16	959.16-	.00
600-00-50903-004-000	686.50	.00	686.50
600-00-50904-001-000	478.14	.00	478.14
600-00-50921-002-000	173.87	173.87-	.00
600-00-50923-001-000	2,831.00	.00	2,831.00
600-00-50923-002-000	54,266.03	.00	54,266.03
600-00-50923-003-000	1,658.00	.00	1,658.00
600-00-50924-000-000	14,968.75	.00	14,968.75
600-00-50928-002-000	61.65	.00	61.65
600-00-50930-003-000	75.00	.00	75.00
600-00-50930-004-000	512.77	.00	512.77
600-00-50931-001-000	8,235.00	.00	8,235.00
650-00-21400-000-000	405.15	3,712.94-	3,307.79-
650-00-51938-000-000	1,941.00	.00	1,941.00
650-00-53100-000-140	621.15	405.15-	216.00
650-00-53330-100-310	1,150.79	.00	1,150.79
675-00-21400-000-000	358.79	6,411.74-	6,052.95-
675-00-53100-000-140	574.79	358.79-	216.00
675-00-53310-100-310	576.00	.00	576.00
675-00-53470-000-310	5,260.95	.00	5,260.95
700-00-21400-000-000	685.88	257,496.46-	256,810.58-
700-00-50822-004-000	2,329.70	.00	2,329.70
700-00-50822-005-000	344.76	144.76-	200.00
700-00-50822-010-000	400.85	.00	400.85
700-00-50832-002-000	698.76	25.86-	672.90
700-00-50835-002-000	266.93	.00	266.93
700-00-50836-000-000	478.14	.00	478.14
700-00-50851-000-000	341.40	341.40-	.00
700-00-50851-004-000	1,296.00	.00	1,296.00
700-00-50852-004-000	140.00	.00	140.00
700-00-50853-000-000	7,387.11	.00	7,387.11
700-00-50856-000-000	173.86	173.86-	.00
700-00-50856-002-000	558.00	.00	558.00
700-00-50857-000-000	106,402.35	.00	106,402.35
700-00-50990-000-000	136,678.60	.00	136,678.60
800-00-21400-000-000	.00	2,877.12-	2,877.12-
800-00-54910-000-000	1,972.38	.00	1,972.38
800-00-59610-000-000	904.74	.00	904.74
900-00-21400-000-000	.00	138,485.19-	138,485.19-
900-00-55110-000-141	752.76	.00	752.76
900-00-55110-000-142	2,255.16	.00	2,255.16
900-00-55110-000-143	27,508.70	.00	27,508.70
900-00-55110-000-144	3,332.62	.00	3,332.62
900-00-55110-000-146	330.88	.00	330.88
900-00-55110-000-150	16,171.39	.00	16,171.39
900-00-55110-000-310	6,527.57	.00	6,527.57
900-00-55110-000-311	3,538.00	.00	3,538.00
900-00-55110-000-312	7,817.47	.00	7,817.47
900-00-55110-000-313	759.87	.00	759.87

GL Account	Debit	Credit	Proof
900-00-55110-000-400	137.50	.00	137.50
900-00-55110-000-450	1,495.26	.00	1,495.26
900-00-55110-000-500	4,813.76	.00	4,813.76
900-00-57610-000-000	63,044.25	.00	63,044.25
950-00-21400-000-000	158.73	4,200.43-	4,041.70-
950-00-51938-000-000	402.02	.00	402.02
950-00-52100-000-140	355.38	28.98-	326.40
950-00-52100-000-300	3,443.03	129.75-	3,313.28
960-00-21400-000-000	.00	83,444.90-	83,444.90-
960-00-51938-000-000	4,425.95	.00	4,425.95
960-00-55200-000-110	1,734.87	.00	1,734.87
960-00-55200-000-140	315.28	.00	315.28
960-00-55200-000-150	8,393.65	.00	8,393.65
960-00-55200-000-156	11,650.00	.00	11,650.00
960-00-57610-000-000	56,925.15	.00	56,925.15
Grand Totals:	<u>1,567,604.77</u>	<u>1,567,604.77-</u>	<u>.00</u>

Report Criteria:

Report type: Invoice detail

Check.Type = {<>} "Adjustment"